Winthrop University Archives  
Preliminary Descriptive Inventory

Unit: University College  
Sub-Group: Office of the First Year Experience  
Series: Correspondence and Memoranda

Record Group no: W452  
Sub-group no: 16P  
Series no: 1

Description of series and its contents:

This series consists of the correspondence and memoranda produced by the Office of the First Year Experience. This office brings together programs and academic courses that cultivate engaged learning, enhance academic achievement and build connections with faculty, peers, and the university community and aims to help incoming students transition from high school to college.

<table>
<thead>
<tr>
<th>Box(es)</th>
<th>Folder(s)</th>
<th>Contents</th>
<th>Year(s)</th>
</tr>
</thead>
</table>
| 1       | 1         | Correspondence and Memoranda  
Topics:  
-Introduction of the Office of the First Year Experience  
-Rock the Hill Event | 2015 |
| 1       | 2         | Correspondence and Memoranda  
Topics:  
-Rock the Hill Event | 2016 |