

Winthrop University Archives
Preliminary Descriptive Inventory

Unit: Councils
Sub-Group: Dean's Council
Series: Minutes and Related Records

Record Group no: W406
Sub-group no: 7G
Series no: 1

Description of series and its contents:

The related records include agenda notes, reports, recommendations, and memoranda. The Council of Deans consists of the president, the academic deans, the head librarian, and the vice provost as recorder. The Council of the Deans serves three major purposes: (1) to advise the president in matters related to the administration of the academic offices of the college, (2) to enhance the communication among the leaders of the academic units of Winthrop College, and (3) to assist the president in the formulation of administrative responses to issues on and off the campus. The records are in general chronological order.

<u>Box (es)</u>	<u>Folder(s)</u>	<u>Contents</u>	<u>Year(s)</u>
1	1-4	Minutes and Related Records	9/10/1969-6/21/1972
2	5-9	Minutes and Related Records	8/25/1972-5/1/1974
3	10-14	Minutes and Related Records	5/15/1974-4/30/1975
4	15-16	Minutes and Related Records	9/9/1973-3/2/1978
5	18-19	Minutes and Related Records	8/24/1976-12/12/1976
6	20-22	Minutes and Related Records	5/23/1978-12/8/1978, 1989-1990
7	23-27	Minutes and Related Records	1990-1992
8	--	Dean's Council Index of Minutes	1965-1979
9	28	Minutes and Related Records	5/1975-7/1978
10	30-31	Minutes and Related Records	1979-1981
10	32-33	Minutes and Related Records	1983-1984