

Winthrop University Archives
Preliminary Descriptive Inventory

Unit: **Office of the President**
 Sub-Group: **Henry R. Sims Administration (1944-1959)**
 Series: **Administrative Records**

Record Group no: **W403**
 Sub-group no: **4D**
 Series no: **2**

Description of series and its contents:

This series includes correspondence, reports, memoranda, financial statements, questionnaires, clippings and other records detailing Winthrop's participation in state educational matters, the day-to-day administration of the College by President Sims, and controversial issues that have arisen over the years at Winthrop. This series relates to a wide variety of subjects but, in general, to: 1) Winthrop's participation in state educational matters 2) the day-to-day administration of the College by President Sims 3) controversial issues that have arisen over the years at Winthrop. By the very nature of Sims' responsibilities, this series is related to other records of the Sims administration and to those of the other presidents. The series includes some information pertaining to the Phelps administration and to Sims post-1959 retirement. The records are arranged alphabetically by subject and, thereunder, they are in chronological order.

<u>Box (es)</u>	<u>Folder(s)</u>	<u>Contents</u>	<u>Year(s)</u>
1	1	National Defense Education Act	1958
1	2	National Defense Student Loan Fund	1959
1	3	New York Herald Tribune	1952-1956
1	4	Orangeburg County Historical Association	1958-1964
1	5	Regional Council for Education	1948-1951
1	6	Sims, Hugo	1949-1950
		South Carolina Conference on Social Work	
		-See South Carolina Social Welfare Forum	
1	7-8	South Carolina Social Welfare Forum	1960-1962
		South Carolina State	
1	9	--Adult Education (Opportunity School)	1944-1950
1-2-	10-16	--Committee to Study State Public School System (Sims, chairman)	1944-1948
2	17-18	--Council on Higher Education	1946-1952
2	19	--Democratic Party	1962-1964
2	20	--Fiscal Survey Commission Task Force	1955-1956
2	21	--Guidance Conference	1950-1958
3	22	--Home Economics Teacher Training Budget	1952-1956
3	23	--Kings Mountain Physical Education Workshop	1955-1959
3	24	--School Library Workshop	1947-1949
3	25	--Teacher Education Council	1959-1961
3	26-28	--Teacher Education Requirements	1944-1947, 1958
3	29	--Teacher Training in Cosmetology	1947
3	30	--Teacher Training in Home Economics Education	1956-1959
3	31	--Veterans Education	1948, 1952-1954
3	32	--Southern Association of Colleges and Secondary Schools	1944-1947
		Winthrop College	
4	33	--Academic Dean-McCoy, A. J.	1957-1959
4	34	--Administrative Director-Graham, A. M.	1958
4	35	--Administrative Director-Waters, R. B.	1946-1948
4	36	--Advertisements	1948
4	37	--Advisory Service on Student Personnel Work (Shank Report)	1949

4	38	Alumni Association	
4	38	-Alumni Association Controversy	1953-1955

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4	39	-Alumni Day (honoring Henry Sims)	1958
4	40	-Alumni News Editor (Marshall, Anne)	1954
4	41	-Executive Secretary-Foxworth, Eleanor	1955
4	42-43	-Executive Secretary-Williams, Ruth	1952-1955
4	44	-Executive Secretary Vacancy	1954-1955
4	45	-Henry R. Sims Scholarship	1961-1963
4	46	-President-Workman, Mrs. ? W. D.	1953-1954
4	47	-Senior Induction Breakfast	1946-1948
4	48	-Tilghman Family Statement	1954, nd
5	49	-Trustee Election	1954
5	50	-Various Correspondence	1947-1955
5	51	--Army Air Force Training Program	1943-1944, 1949
5	52	--Assembly Events, Calendar of	1946/1947-1958/1959
5-6	53-67	--Budget	1959-1960
7	68	--Bursar-Henry, T. M.	1958-1959
7	69-70	--Business Manager-Graham, A. M.	1942-1945
7	71	--Class Absences, policies on	1945-1950
7	72	--Class Attendance, Regulations on	1951, 1953-1956
7	73	--Coeducation	1957
7	74	--College, Dean of-Fraser, Mowat G.	1945
7	75	--College Lake (Dam Construction)	1956-1957
7	76	--Dances (military personnel invited)	1944-1947
7	77	--Enrollment Statistics	1944-1959
		--Faculty	
7	78	-AAUP Accreditation	1953-1954
7	79	-Jarrell, Hampton M.	
8	80-81	-Promotions	1945-1959
8	82	-Roettinger (Ruth), Resignation of	1944-1947, 1952
8	83-84	-Salaries	1944/1945-1948/49
8	85	-Stokes (Ruth), Dismissal of	1946
8	86	-Tenure Plan	1943
8-9	87-94	-Venable (Austin L.), Dismissal of	1949-1954
9	95-98	--Financial Statements	1948/1949-1958/1959
10	99	--Foreign Students	1954-1955, 1960-1965
10	100	--Graduates Teaching in South Carolina Schools	1946-1947
10	101	--Home Economics, School of	1949-1953, 1959
10	102	--Joynes Hall	1955-1959
10	103	--Latin, Dept. of-Concession Stand Report	1955
10	104	--Married Student Regulations	1949-1956
10	105	--Modern and Classical Languages, Dept. of (Jacob, Noel-instructor)	1959
10	106	--Music, Dept. of	1957
10	107	--Payrolls by Departments	1953-1958
10	108	--Policy Manual	1956-1957
10-11	109-115	--Presidency (Sims, a candidate)	1944, nd
		--Presidents	

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11	116	-Davis, Charles S.	1959
11-16	117-140	-Sims, Henry R.-Engagements and Invitations	1944-1959
16-17	141-143	-Sims, Henry R.-Mailing Lists	1957-1959, nd
17	144-147	-Sims, Henry R.-Policy Statements and Directives	1947-1950
17	148	-Sims, Henry R.-Public Official Band, Application for	1944
17	149	-Sims, Henry R.-Retirement Plan	1959
18	150	-Sims, Henry R.-Student Songs about Sims	1951-1956
18	151-152	-Sims, Henry R.-Travel Expenses	1944-1959
18	153	-Sims, Henry R.-Winthrop and the Associations Statement	1949, 1954, 1958
18	154	-Sims, Henry R.-Winthrop and AAUW Statement	1959
18	155	-Sims, Henry R.-Wofford Alumnus	1961-1964
18	156-157	--Proposed College Entrance Examination Program	1951
18	158	--Psychology Club (Alpha Psi Theta)	1951
18	159-160	--Questionnaires	1949-1959
19	161-162	--Religious Activities	1948-1953
19	163	--Rules and Regulations (Faculty and Student Attendance)	1953
19	164	--Sociology, Department of	1945
19	165	--Southern Association of Science and Industry Inc	1947
19	166	--Student Government Association	1948-1953
19	167	--Student Regulations ("good standing")	1947-1948
19	168	--Student Regulations (Social)	1949, 1966-1967, nd
19	169	--Students, former	1945-1947
19	170	--Teacher Education Program	1949
19	171	--Tributes (students and public)	1946-1959
		--Trustees, Board of	
19	172	-Resolution upon Sims Retirement	1959
19-22	173-199	-Sims' Working Papers	1949-1959
22	200	--Vacation Policy	1955
22	201-202	--Winthrop Training School	1944-1954
22	203	--Women, Dean of- Berry Ima	1951-1953
22	204	--Women, Dean of- Donaldson, Berdena	1953
22	205	--Women, Dean of- Taylor, Warren	1957-1959