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Dacus Library

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From The Outreach Librarian

Although summer often means a slower pace and a chance to catch up, it can be a pretty busy time for many of us across campus as well. Those of us who work at Dacus Library have been busy this summer as we have prepared and implemented a switch to a different integrated library system. There will be a second summer issue of The Dacus Digest coming to you soon about our new system and the changes that impact you, so stay tuned for that!

This issue of The Dacus Digest, however, is dedicated to providing you with information about Digital Commons @ Winthrop. For those who haven’t heard much about this, let me fill you in. Digital Commons @ Winthrop is a digital repository and publication platform designed to collect, preserve, and make accessible the academic output of Winthrop University faculty, students, and staff. It is the mission of Digital Commons @ Winthrop to facilitate the discovery of scholarly communications, provide instant access to full text works, and preserve these materials in an open, digital environment. Digital Commons@Winthrop also serves as the institutional repository of the university and the Louise Pettus Archives and Special Collections.

In addition, there is a component called SelectedWorks which you can use to create an electronic profile to include not only published articles and books, but unpublished research and presentations as well.

Our institutional repository began being built in October of 2014 when we hired DeAnn Brame to be our Digital Services and Systems Librarian. It was launched in January of 2015 and has already surpassed its 2,000th download.

Take a look through this issue to learn more. I encourage you to explore what is currently in our repository, keeping in mind that it is continually expanding with new research and archival collections, thanks to the wonderful work being done here at Winthrop. Please consider contributing to our repository by submitting your scholarship to Digital Commons and/or creating a Selected-Works profile to promote your research.
A Look At Digital Commons

To access Digital Commons go to the following url: digitalcommons.winthrop.edu
OR click on the yellow Digital Commons button on the library’s homepage:

Create an account

Browse by collections, disciplines or authors

Explore works in a variety of disciplines with this interactive chart

View where readers are from, all over the globe, and what scholarship or profile has been viewed

View download statistics and current number of papers in Digital Commons
Submit Your Scholarship

If you’re wondering what kind of scholarship can be published in Digital Commons @ Winthrop, here is a list (not comprehensive) that might help:

- working papers
- copies of published articles and conference papers
- presentations
- senior theses
- newsletters
- reports
- other works not published elsewhere

To submit your scholarship:

You can send an e-mail to our digital services and systems librarian, DeAnn Brame, at digitalcommons@winthrop.edu with a list of works. You could also send her your CV if you want all of your scholarship in Digital Commons. She can then check copyright permissions and get back to you on what documents you should then send to her. Your documents can be sent in any format—all text and word files will be converted to PDFs.

See the column to the right for copyright information.

Need A Conference Or Event Site?

Are you hosting a conference or event at Winthrop? You can now have a site created for it through Digital Commons. Contact DeAnn Brame for more information and to discuss your options.

Take a look at these conference sites currently in Digital Commons:

- Annual SOURCE event
- DCSEUG meeting

Just a few ideas for what you might include on your site:

- A banner photograph/logo
- Introduction to the event itself (what it is)
- More logistical details, such as: date, location, registration, transportation, lodging, parking, etc.
- A schedule of the events (ex: presentations, performances)
- Recordings/videos/presentations (might be added after the conference/event has concluded)

Copyright Questions?

There is an Author FAQ section in Digital Commons that addresses some common copyright questions, like whether you can post a reprint from a journal.

For any additional questions regarding copyright, please contact either Dr. Herring, dean of library services, or DeAnn Brame, digital services and systems librarian.

Interested in starting an open access journal?

Contact DeAnn Brame to learn more.
How To Create A SelectedWorks Profile

1. If you have not already, create an account through Digital Commons (select the My Account link and click on the Sign up button to create a new account).

2. Once you’ve created an account, log in with your e-mail address and the password you created.


4. Log into SelectedWorks with the same credentials as My Account in Digital Commons.

5. From the buttons at the top left, choose ‘Start your SelectedWorks’. This will open up the SelectedWorks Site Builder that guides you through setting up your SelectedWorks profile.

6. Once you’ve filled in your site’s URL, identified your institution and picked your academic field(s), check the checkbox that states that you have read and understand the privacy policy. Then select ‘Build Site Now’.

At this point if you have any scholarship already in Digital Commons it will pull it over into SelectedWorks, which will prompt you to choose whether to include it or not in your profile.

Now you can:

- Edit your introductory paragraph
- Categorize your writings
- Upload content
- Edit your photograph
- Edit contact information
- Edit your background information
- Edit your links

Once you’ve filled out everything and you’re ready for your profile to be made visible, select the ‘Update Site’ button. You will be notified by e-mail once the update is complete.

If you don’t complete your profile in one sitting, or you complete it but later need to make some changes, just log into SelectedWorks and then choose ‘Edit My Site’.

Note: You might see a delay of about 24 hours between selecting ‘Update Site’ and your profile showing up in the Author Gallery of Digital Commons.

Of course if you have any questions throughout this process, don’t hesitate to contact DeAnn Brame.

Interested in setting up a SelectedWorks profile but don’t have time to do it?

Contact DeAnn Brame - she may be able to help you set up a profile if you can provide her with your CV.

DeAnn Brame
Digital Services and Systems Librarian
Digital Commons Southeastern Users Group Held At Winthrop

On Friday, June 5, 2015 Winthrop hosted the first ever Digital Commons Southeastern Users Group (DCSEUG) meeting at the DiGiorgio Campus Center. There were about 40 users in attendance from Alabama, Florida, Georgia, North Carolina, Mississippi, Virginia and, of course, South Carolina. There were also two from California –employees of bepress, the company that created Digital Commons and SelectedWorks.

The conference provided an opportunity for users and non-users of Digital Commons to come together to discuss issues related to managing an institutional repository. For a more in-depth look at the conference, Digital Commons and institutional repositories in general, check out the June blog post written by Dean of Library Services Mark Herring.

DCSEUG Planning Committee

Did You Know?

Issues of The Dacus Digest and other Dacus Library publications are located in Digital Commons @ Winthrop.

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Louise Pettus Archives & Special Collections:
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Archival Collections Spotlight

Our institutional repository, Digital Commons, allows the staff at the Louise Pettus Archives and Special Collections to digitally preserve and expand access to its materials, many of which are unique and fragile.

Now as finding aids are added to Digital Commons, researchers who cannot visit the Pettus Archives may explore the finding aids to discover the contents of the collections within the Archives’ holdings. The digitized materials from collections in Digital Commons is just a sampling of the more than 6 million archival items held by the Archives.

The staff at the Pettus Archives have added the following collections to Digital Commons:

- **Manuscript Collection**—This collection contains private papers donated to the Archives by individuals and records from organizations and businesses. Some examples:
  - Catawba Indian Photograph Collection
  - Come-See-Me Festival Records
  - Equal Rights Amendment South Carolina Coalition Records
  - Vernon Grant Papers

- **Medieval Manuscript Collection**—This collection of documents dating from the 13th century includes folios of music, as well as legal, religious and scientific texts. The works include notable authors such as Justinian, Thomas Aquinas, and John Chrysostom.

- **Oral History Program**—The Louise Pettus Archives and Special Collections has been collecting and preserving stories, personal accounts, and recollections through recorded interviews as part of the Oral History Program since 1973. The Archives contains more than 300 interviews in audio, video and text formats. The interviews encompass a wide variety of topics, ranging from life at Winthrop to the social and economic history of the diverse Rock Hill, South Carolina area. The Archives also participate in the Veterans History Project, and has conducted many interviews with local military veterans.

- **The Tatler**—The Winthrop yearbook was published from 1898 to 2002. Currently the issues available are 1898 to 1918. *The Tatler* is a part of the University Archives Collection, which the archives staff will begin to add to Digital Commons in the next several months.

- **Winthrop University Archives Digitized Collections**—The themes inherent within the Archives’ collections have been dictated by the past history of Winthrop University, its location, and faculty research interests. This digitization project will provide access to rare and fragile documents that may not be available beyond the Winthrop University campus. The Archives’ staff are constantly adding digitized images to the collection so they suggest you visit periodically to note the updates. Take a look at a few images included on this page (to the left).