

Winthrop University Archives
Preliminary Descriptive Inventory

Unit: Office of the President
Sub-Group: Edward A. Serna Administration
Series: Correspondence and Memoranda

Record Group no: W403
Sub-group no: 12L
Series no: 1

Description of series and contents:

This series consists of memoranda and correspondence produced by the Office of the President during the Edward A. Serna Administration as Winthrop President. The contents mainly consist of e-mails regarding: budget updates, information regarding budget cuts, ways the university plans to absorb the budget cuts, faculty awards, holiday events & parties, opening of new buildings, parking & safety, annual reports, and scholarships.

<u>Box(es)</u>	<u>Folder(s)</u>	<u>Contents</u>	<u>Year(s)</u>
1	1	Correspondence and Memoranda <ul style="list-style-type: none">• Topics:<ul style="list-style-type: none">-Presidential Search	2021-2022