



THE WINTHROP UNIVERSITY ARCHIVES AND SPECIAL COLLECTIONS

**GUIDE TO THE RECORDS RELATING
TO WINTHROP UNIVERSITY**

Statement of Purpose:

The Winthrop University Archives is the memory center for all university records of historical significance. It preserves a variety of materials relating to the origin and development of Winthrop, and to the achievements of its officers, faculty, staff, alumni and students. Of special interest are correspondence, photographs, administrative records, speeches and business files that document the work of the University and its components.

A few of the types of collections included within the University Archives are:

- Board of Trustees Minutes
- The President's Administrative Records
- Records Relating to Winthrop's History
- Records Relating to Administrative Offices
- Records of the Academic Departments
- University, Faculty, Alumni, and Student Publications
- Student Organizations and Club Records
- Theses
- Memorabilia (Scrapbooks, Uniforms, Reminiscences, etc.)
- Photographs
- Vertical and Biographical Files (newspapers, articles, etc. pertaining to the University and Faculty/Staff)
- Other Records of Administrative and Historical Value

Authorization Statement

***Ratified by the Winthrop Board of Trustees on January 29, 1977**

The President and Board of Trustees of Winthrop University, a state institution chartered and supported by the state of South Carolina, recognizing the unique place the University has had in the history of the state, in higher education in the southeast, and the value of an archives in preserving a true and accurate history of the University, its alumni and their accomplishments and the institution's place in the community, state and region, declare it to be the policy of the University to preserve its organic records of permanent value to document the origin, growth and future development of Winthrop as an institution of higher learning. It is therefore the duty and responsibility of all officers, members of the faculty, administrative and supervisory personnel and employees of the University to become familiar with and adhere to the following guidelines and regulations concerning records created in the conduct of University business and subject to the provisions of the South Carolina Public Records Act. (Statutes at Large, LVIII, 350-355).

**UNIVERSITY ARCHIVES COLLECTION
RECORD GROUPS**

<u>Accession Number</u>	<u>Record Group</u>
W401:	Statutes
W402:	Board of Trustees
W403:	Office of the President
W403.1:	Office of the Interim and Acting President
W403.2:	Assistant to the President
W404:	Office of the Vice President for Academic Affairs
W404.1:	Office of the Vice President for Administrative Services
W404.2:	Office of the Vice President for Business and Finance
W404.3:	Office of the Vice President for Development
W404.4:	Office of the Vice President for University Relations
W405:	Office of the Dean of Students
W406:	Councils
W407:	Office of the Registrar
W408:	Business Office
W409:	Library
W409.1:	Library Publications
W409.2:	Office of Archives
W410:	Infirmary
W411:	Office of Public Relations
W412:	Office of Personnel
W413:	Finance Records
W413.1:	Gifts and Bequests
W413.2:	Scholarships
W413.3:	Awards
W413.4:	Winthrop Foundation
W415:	History
W415.1:	Biography
W415.2:	Memorabilia
W415.3:	Christmas Cards
W416:	College Publications
W417:	Commencement
W418:	Founder's Day

UNIVERSITY ARCHIVES COLLECTION
RECORD GROUPS (cont.)

<u>Accession Number</u>	<u>Record Group</u>
W419:	Special Celebrations
W420:	Inaugurals
W421:	Religious Services
W422:	Culture and Entertainment
W423:	Curriculum
W423.1:	College of Arts and Sciences
W423.2:	College of Business
W423.3:	College of Education
W423.4:	College of Home Economics
W423.5:	College of Music
W423.6:	Special Academic Programs
W423.7:	Summer School
W423.8:	Graduate School
W424:	Faculty
W424.1:	Faculty Publications
W425:	Student Organizations
W425.1:	Student Publications
W426:	Thesis
W426.1:	Essays, Term Papers, and Literary Works
W427:	Alumni Office
W427.1:	Alumni Publications
W427.2:	Photographs
W427.3:	Slides
W427.6:	Postcards
W427.8:	Security Microfilm
W427.10:	DVDs
W427.11:	CDs
W427.12:	Printing Plates
W428:	Physical Plant
W429:	University-wide Reports, Studies, Surveys, and Fact Books
W429.1:	Accreditation and Association Membership
W429.2:	Coeducation

**UNIVERSITY ARCHIVES COLLECTION
RECORD GROUPS (cont.)**

<u>Accession Number</u>	<u>Record Group</u>
W430:	Winthrop Training School
W430.1:	Winthrop Training School Publications
W431:	US Army Air Corp Cadet Training Program
W432:	Office of Admissions
W433:	Joynes Center for Continuing Education
W434:	Dinkins Student Center/ DiGiorgio Campus Center
W435:	Office of the Provost
W436:	Office of Financial Aid
W438:	Office of the Vice Provost
W439:	Campus Security
W440:	Office of the Assistant to the President
W441:	Office of Placement and Career Planning
W442:	Office of Affirmative Action
W444:	New Start Program
W445:	Board of Visitors
W446:	Winthrop Galleries
W447:	Division of Computing and Information Technology
W448:	College of Visual and Performing Arts
W449:	Athletic Department
W450:	Cultural Events
W451:	Division of Student Life
W452:	University College
W453:	Social and Behavioral Research Lab
W454:	The Inn at Winthrop
W455:	Homecoming
W456:	Division of University Advancement
W457:	Office of Facilities Design and Development
W458:	Office of Development
W458.1:	Development Publications
W459:	Office of Procurement and Risk Management
W460:	Audio/Visual Collection
W462:	Staff Assembly

STATUTES- ACTS OF INCORPORATION

The Winthrop Training School for Teachers at Columbia, South Carolina was formally established by the South Carolina General Assembly on December 24, 1887. The Act that established Winthrop Normal and Industrial College (later Winthrop College), an institution for the practical training and higher education of white girls was formally approved on December 23, 1891 by the South Carolina General Assembly. For a copy of these acts, see the college by-laws (W401: series 2) for 1902.

W401-1

STATUTES- WINTHROP BY-LAWS

This series consists of the by-laws pertaining to Winthrop.

W401-2

STATUTES- COEDUCATION BILL

Consists of the Co-education Bill passed in 1974 allowing men to attend and receive degrees from Winthrop.

W401-3

TRUSTEES- REPORTS TO THE GENERAL ASSEMBLY

These reports give an overview of the College's operations including a general survey of college development, finances, enrollment and curriculum summaries, physical facilities, entrance requirements and other subjects.

W402-1

TRUSTEES- MINUTES

The minutes give a synopsis of previous board meetings, reports from board committees, recommendations, resolutions, statistical data relating to college enrollment, financial outlines, presidential reports, policy statements, and other information related to the general business of the College.

W402-2

TRUSTEES- COMMITTEE RECORDS

This series consists of records concerning the procedures, discussions and organization of the various Winthrop Board of Trustees committees.

W402-3

TRUSTEES- GENERAL CORRESPONDENCE

This series consists of correspondence between members of the Board of Trustees and other individuals concerning a diversity of subjects including the establishment of the college, financial statements, insurance, faculty employment, curriculum needs, equal pay for women at Winthrop, bank notices, salary increases, faculty and student petitions,

proposed tenure plans, trustee elections, candidacy for president, physical improvements, and other matters related to the development of the college. For the records of individual board members see W402-8.

W402-4

TRUSTEES- GENERAL REPORTS, RECOMMENDATIONS, RESOLUTIONS, AND STATEMENTS

This series includes budget statements, recommendations for faculty salary increases and promotions, revenue and budget request statements, enrollment summaries, expense accounts, correspondence relating to the Winthrop-AAUP controversy, and the college's relation to AAUW, recommendations regarding land acquisition, inventory of the college farm, recommended lists of graduates, and other related records. These records originate from part of the Board of Trustees, division of the college, or from outside the college itself. Many of the reports, recommendations, etc. have been read into the minutes.

W402-5

TRUSTEES- SPECIAL REPORTS, TOPICS, AND ISSUES

This series consists of correspondence, petitions, excerpts from the Board's minutes, annual reports, agenda notes, copies of addresses, statements, and newspaper clippings related to certain controversial issues, important topics concerning board matters such as student enrollment reports, the Association of Governing Boards, and administrative reports and issues that have affected the school over the years, such as co-education, equal salaries for women teachers, and the future of Winthrop College.

W402-6

TRUSTEES- REAL ESTATE RECORDS

This series consists of correspondence, deeds, financial expenditures, charters and surveys, appraisals, outstanding bills and notes, maps and other related records concerning the college's purchase and development in Rock Hill.

W402-7

TRUSTEES- RECORDS OF THE MEMBERS OF THE BOARD OF TRUSTEES

This series includes correspondence, bulletins, statements, reports, photographs, notes, copies of speeches, memorandum, booklets, and telegrams related to individuals who have served at various times as members of the board. The type and volume of material for each individual varies.

W402-8

TRUSTEES- VARIOUS RECORDS

This series includes the various items received by the Archives which do not belong to the other series in the trustees record group and which are not large enough in volume to constitute their own record series.

W402-9

OFFICE OF THE PRESIDENT- GENERAL ADMINISTRATIVE RECORDS

This heterogeneous group of records created in the Office of the President includes correspondence, telegrams, memoranda, statements, reports, minutes and other related records. The records primarily pertain to the President's role in the administration of the College, but also documented is Winthrop's position in the Rock Hill community; and its relationship to other colleges and universities in the state.

W403-0-1

OFFICE OF THE PRESIDENT- OPENING WEEK RECORDS

This series includes invitational cards, notices of meetings, calendars of events, memoranda, correspondence, program notes, newspaper clippings and related records, mainly pertaining to the various events, procedures, ceremonies and activities, including registration and orientation, held during the opening week of school.

W403-0-2

OFFICE OF THE PRESIDENT- DAVID BANCROFT JOHNSON ADMINISTRATION (1886-1928)- REPORTS TO THE BOARD OF TRUSTEES

These narrative reports provide information on enrollment, officers and teachers, health, courses of study, the library, the Y. W. C. A., finances, farm and grounds, scholarships, entrance requirements, the Practice Home, the Training School, summer school, Alumni association, student affairs, rural schools, the Peabody Board, permanent improvements, extension work, kindergarten, physical plant, the future needs of the college and other matters. The Johnson reports are supplementary to the Trustees' reports to the General Assembly and include particulars not normally included in the Trustees' reports. The reports were presented at the Trustees' meetings, usually two or three times a year.

W403-1A-1

OFFICE OF THE PRESIDENT- DAVID BANCROFT JOHNSON ADMINISTRATION (1886-1928)- SPEECHES

This series consists of speeches prepared and/or delivered by Winthrop President and Founder Dr. David Bancroft Johnson. Most of these speeches were presented at the opening of school to students and teachers in September or January. A particular speech may have been used on more than one occasion.

W403-1A-2

OFFICE OF THE PRESIDENT- DAVID BANCROFT JOHNSON ADMINISTRATION (1886-1928)-CORRESPONDENCE AND MEMORANDA

This series consists of correspondence, newspaper clippings, resolutions, memoranda, telegrams, and copies of acts related to D. B. Johnson's activities as an administrator, educator, and resident of Rock Hill. A great part of the records pertain to Johnson's relationship with various state agencies particularly to the state legislature and his attempt to obtain money from the legislature.

W403-1A-3

OFFICE OF THE PRESIDENT- DAVID BANCROFT JOHNSON ADMINISTRATION (1886-1928)- NEWSPAPER ARTICLES

These articles provide information on Johnson's life, death, and contribution to Winthrop's development and to education. The newspaper articles are from newspapers within the state, while the magazine articles may be from magazines with national circulation.

W403-1A-4

OFFICE OF THE PRESIDENT- DAVID BANCROFT JOHNSON ADMINISTRATION (1886-1928)- VARIOUS RECORDS

This heterogeneous group of records contains a variety of materials, which provide information on both the background of Dr. Johnson and his contribution to the development of Winthrop. Included are a certificate of life membership and life directorship from the National Education Association, a transcript of an interview with Dr. James P. Kinard about Dr. Johnson and his idea of education, a paper presented by Dr. Johnson on the preparation of librarians for Public School, and a prayer made by Father Gregg at the funeral of D.B. Johnson on December 27, 1928.

W403-1A-5

OFFICE OF THE PRESIDENT- JAMES PINCKNEY KINARD ADMINISTRATION (1929-1934)- VARIOUS RECORDS

This series consists of various records produced by and for the Office of the President during James Pinckney Kinard's administration.

W403-2B-1

OFFICE OF THE PRESIDENT- SHELTON JOSEPH PHELPS ADMINISTRATION (1934-1943)- SUBJECT FILE

This series consists of the records produced by and for the Office of the President during Shelton J. Phelps administration (1934-1943).

W403-3C-1

OFFICE OF THE PRESIDENT- HENRY RADCLIFFE SIMS ADMINISTRATION (1944-1959)- GENERAL CORRESPONDENCE

This series consists of letters received, copies of letters sent, and related records mainly pertaining to the affairs of the College, personal business matters, and his relationship with various individuals. There is a wide variety of correspondents, including legislators, family members, company representatives, faculty, and students.

W403-4D-1

OFFICE OF THE PRESIDENT- HENRY RADCLIFFE SIMS ADMINISTRATION (1944-1959)- ADMINISTRATIVE RECORDS

This series includes correspondence, reports, memoranda, financial statements, questionnaires, clippings and other records detailing Winthrop's participation in state educational matters, the day-to-day administration of the College by President Sims, and controversial issues that have arisen over the years at Winthrop.

W403-4D-2

OFFICE OF THE PRESIDENT- HENRY RADCLIFFE SIMS ADMINISTRATION (1944-1959)- SPEECHES

This series consists of speeches, which were given at different occasions to faculty, alumni, and students at off-campus events. This series also includes rough drafts and notes used by Sims to make speeches that were delivered extemporaneously.

W403-4D-3

OFFICE OF THE PRESIDENT- HENRY RADCLIFFE SIMS ADMINISTRATION (1944-1959)- ADMINISTRATIVE RECORDS

This series includes statistical studies, mimeographed copies of relevant correspondence and sample forms that were used. The records were mainly sent to students, faculty, administrative officers of the College, trustees, and to members of the legislature, and reflect administrative policy formulated at the presidential level. Of special importance are the periodic reports to the Board of Trustees by Sims, which summarize the state of officers at Winthrop.

W403-4D-4

OFFICE OF THE PRESIDENT- HENRY RADCLIFFE SIMS ADMINISTRATION (1944-1959)- CORRESPONDENCE WITH AND CONCERNING STUDENTS

This series contains correspondence sent to or from the Office of the President during Henry Sim's tenure that concerns students or interested parties.

W403-4D-5

OFFICE OF THE PRESIDENT- HENRY RADCLIFFE SIMS ADMINISTRATION (1944-1959)- ORGANIZATIONS RECORDS

These records pertain to solicitation on the part of organizations as well on Sims' involvement with various organizations. The records are arranged alphabetically by title of organization.

W403-4D-6

OFFICE OF THE PRESIDENT- HENRY RADCLIFFE SIMS ADMINISTRATION (1944-1959)- VARIOUS RECORDS

This series consists of the various records produced by and for the Office of the President during Henry Sims' tenure which are not of sufficient quantity to constitute its own series.

W403-4D-7

OFFICE OF THE PRESIDENT- CHARLES SHEPARD DAVIS ADMINISTRATION (1959-1973)- SUBJECT FILE

This series consists of correspondence, memoranda, reports, minutes, proposals, newspaper clippings, financial statements, speeches, and other records relating to the operation of the College by the Charles Shepard Davis Administration.

W403-5E-1

OFFICE OF THE PRESIDENT- CHARLES SHEPARD DAVIS ADMINISTRATION (1959-1973)- VARIOUS RECORDS

This series consists of the various records produced by and for the Office of the President during Charles Shepard Davis' Administration.

W403-5E-2

OFFICE OF THE PRESIDENT- CHARLES BROOKS VAIL ADMINISTRATION (1973-1982)- SUBJECT FILE

This series consists of correspondence, memoranda, reports, minutes, newspaper clippings, pamphlets, and other records relating to the administrative activities of Dr. Charles B. Vail (1973-1982), including his interaction with Winthrop

administrators and faculty, the York County community, the state of South Carolina, the Federal government and other colleges and universities.

W403-6F-1

OFFICE OF THE PRESIDENT- CHARLES BROOKS VAIL ADMINISTRATION (1973-1982)- REPORTS TO THE BOARD OF TRUSTEES

This series consists of president's reports, memorandums, minutes of board meetings, policies, proposals, and revisions produced during the Charles Brooks Vail Administration.

W403-6F-2

OFFICE OF THE PRESIDENT- CHARLES BROOKS VAIL ADMINISTRATION (1973-1982)- EXECUTIVE CABINET RECORDS

This series consists of minutes of board meetings, reports of the president, and memorandums produced during the Charles Brooks Vail Administration.

W403-6F-3

OFFICE OF THE PRESIDENT- PHILLIP LADER ADMINISTRATION (1983-1985)- CORRESPONDENCE AND MEMORANDA

This series consists of correspondence and memoranda produced by or for the Office of the President during the Phil Lader Administration as Winthrop President.

W403-7G-1

OFFICE OF THE PRESIDENT- PHILLIP LADER ADMINISTRATION (1983-1985)- Subject File

This series contains various records produced by or for the Office of the President during the Phil Lader Administration as Winthrop President. The series is organized by subject file.

W403-7G-2

OFFICE OF THE PRESIDENT- MARTHA KIME PIPER (1986-1988)- SPEECHES

This series consists mainly of speeches delivered by Dr. Martha Kime Piper to community service organizations, business groups, Winthrop faculty, alumni and students, Winthrop convocations, and women's groups.

W403-8H-1

OFFICE OF THE PRESIDENT- MARTHA KIME PIPER (1986-1988)- VARIOUS RECORDS

This series consists of the various records produced by or for the Office of President during Martha Kime Piper's term as Winthrop President from 1986 to 1988, which are not of sufficient quantity to constitute their own series.

W403-8H-2

OFFICE OF THE PRESIDENT- MARTHA KIME PIPER (1986-1988)- CORRESPONDENCE AND MEMORANDA

This series consists mainly of correspondence from the 1980s from president Martha Kime Piper and other employees of Winthrop College, various Board groups, other universities, various organizations, businesses, alumni, and former presidents and vice presidents of Winthrop. Subjects include issues and concerns of Winthrop, events, the surrounding

areas of Winthrop, Dr. Piper's term as President of Winthrop University, education improvements, campus improvements, other universities, purchases, issues and concerns of South Carolina, and personal correspondence.

W403-8H-3

OFFICE OF THE PRESIDENT- MARTHA KIME PIPER (1986-1988)- BOARD OF TRUSTEES RECORDS

This series includes meeting minutes, correspondence, reports, memoranda, biographical information on various trustee members, newspaper articles, by-laws, newsletters, and plans for change at Winthrop produced during the Martha Kime Piper Administration as Winthrop President.

W403-8H-4

OFFICE OF THE PRESIDENT- ANTHONY JOSEPH DIGIORGIO (1989-2013)- CORRESPONDENCE AND MEMORANDA

This series consists of correspondence and memoranda produced by the Office of the President during the Dr. Anthony Joseph DiGiorgio Administration. The contents mainly consist of e-mails regarding: budget updates, budget cuts, ways the university plans to absorb the budget cuts, faculty awards, holiday events & parties, opening of new buildings, parking & safety, annual reports, and scholarships.

W403-9I-1

OFFICE OF THE PRESIDENT- ANTHONY JOSEPH DIGIORGIO (1989-2013)- OPENING ADDRESS

This series consists of records pertaining to the opening address given by the President to mark the beginning of the academic year during the Anthony Joseph DiGiorgio Administration as Winthrop President.

W403-9I-2

OFFICE OF THE PRESIDENT- ANTHONY JOSEPH DIGIORGIO (1989-2013)- VARIOUS RECORDS

This series consists of the various records produced by and for the Office of the President during the Anthony Joseph DiGiorgio Administration as Winthrop President.

W403-9I-3

OFFICE OF THE PRESIDENT- ANTHONY JOSEPH DIGIORGIO (1989-2013)- ANNUAL REPORTS

This series consists of Winthrop University Annual Reports produced by the Office of the President during the Anthony Joseph DiGiorgio Administration as Winthrop President.

W403-9I-4

OFFICE OF THE PRESIDENT- ANTHONY JOSEPH DIGIORGIO (1989-2013)- EXECUTIVE OFFICERS RETREAT MINUTES

This series consists of minutes produced of the Executive Officers Retreat Meetings during the Anthony Joseph DiGiorgio Administration as Winthrop President. The minutes give a synopsis of reports, recommendations, resolutions, statistical data relating to college enrollment, financial outlines, presidential reports, policy statements, and other information related to the general operation of the university.

W403-9I-5

OFFICE OF THE PRESIDENT- ANTHONY JOSEPH DIGIORGIO (1989-2013)- VARIOUS SPEECHES AND PRESENTATIONS

This series consists of the various speeches and presentations delivered by Dr. Anthony DiGiorgio during his tenure as President of Winthrop.

W403-9I-6

OFFICE OF THE PRESIDENT- JAYNE MARIE COMSTOCK WILLIAMSON (2013-2014)- CORRESPONDENCE AND MEMORANDA

This series consists of correspondence and memoranda produced by the Office of the President during the Jayne Marie Comstock Williamson Administration as Winthrop President. The contents mainly consist of e-mails regarding: budget updates, budget cuts, ways the university plans to absorb the budget cuts, faculty awards, holiday events and parties, opening of new buildings, parking and safety, annual reports, scholarships, and other topics.

W403-10J-1

OFFICE OF THE PRESIDENT- JAYNE MARIE COMSTOCK WILLIAMSON (2013-2014)- SPEECHES AND ADDRESSES

This series consists of speeches produced and delivered by the Office of the President during the Jayne Marie Comstock Williamson Administration as Winthrop President. The speeches consist of Opening Addresses, speeches delivered by the president at Convocation and commencement, and any other speeches and addresses delivered by the President of Winthrop.

W403-10J-2

OFFICE OF THE PRESIDENT- DANIEL F. MAHONY (2015-)- CORRESPONDENCE AND MEMORANDA

This series consists of memoranda and correspondence produced by the Office of the President during the Daniel F. Mahony Administration as Winthrop President. The contents mainly consist of e-mails regarding: budget updates, information regarding budget cuts, ways the university plans to absorb the budget cuts, faculty awards, holiday events & parties, opening of new buildings, parking & safety, annual reports, and scholarships.

W403-11K-1

INTERIM AND ACTING PRESIDENT, OFFICE OF- MOWAT G. FRASER ADMINISTRATION- VARIOUS RECORDS

This series consists of the various records produced by and for the Office of the President during Mowat Fraser's tenure as interim president between Shelton Phelps and Henry Sims' tenures as President.

W403.1-1A-1

INTERIM AND ACTING PRESIDENT, OFFICE OF - GLENN G. THOMAS ADMINISTRATION- VARIOUS RECORDS

This series consists of the various records produced by and for the Office of the President during Glenn Thomas's tenure as interim president between Charles Vail and Phil Lader's tenures as President.

W403.1-1A-2

INTERIM AND ACTING PRESIDENT, OFFICE OF - WILLIAM MARCUS NEWBERRY ADMINISTRATION- VARIOUS RECORDS

This series consists of the various records produced by and for the Office of the President during W. Marcus Newberry's tenure as interim president between Phil Lader and Martha Piper's tenures as President.

W403.1-1A-3

INTERIM AND ACTING PRESIDENT, OFFICE OF – CHRISTOPHER MICHAEL SMITH ADMINISTRATION- VARIOUS RECORDS

This series consists of the various records produced by and for the Office of the President during C. Michael Smith's tenure as interim president between Martha Piper and Anthony DiGiorgio's tenures as President.

W403.1-1A-4

INTERIM AND ACTING PRESIDENT, OFFICE OF – DEBRA C. BOYD ADMINISTRATION- CORRESPONDENCE AND MEMORANDA

This series consists of the various records produced by and for the Office of the President during Debra C. Boyd's tenure as acting president between Jayne Marie Comstock and Daniel F. Mahony's tenures as Winthrop President.

W403.1-1A-4

ASSISTANT TO THE PRESIDENT- ASSISTANT TO THE PRESIDENT FOR PUBLIC AFFAIRS, OFFICE OF- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for the Office of the Assistant to the President for Public Affairs.

W403.2-1A-1

ASSISTANT TO THE PRESIDENT- EXECUTIVE ASSISTANT TO THE PRESIDENT, OFFICE OF- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for the Office of the Executive Assistant to the President who is also the Secretary to the Board of Trustees. Much of the correspondence is notices of Board meetings and the agendas for these meetings.

W403.2-2B-1

ASSISTANT TO THE PRESIDENT- ASSISTANT TO THE PRESIDENT FOR UNIVERSITY EVENTS, OFFICE OF- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for the Office of the Assistant to the President for University Events.

W403.2-3C-1

OFFICE OF THE VICE PRESIDENT FOR ACADEMIC AFFAIRS- ACADEMIC DEAN- REPORTS AND MEMORANDA

This series consists mainly of reports, memoranda, and correspondence. These records reflect the general responsibility of the Dean of the College for administering all phases of the Academic program including organizing and directing the summer school, preparing schedules of recitations, and overseeing the curriculum.

W404-1A-1

OFFICE OF THE VICE PRESIDENT FOR ACADEMIC AFFAIRS- ACADEMIC DEAN- SUBJECT FILE

This series includes correspondence, reports, newspaper clippings, memoranda, minutes, proposals, studies, correspondence and other administrative records of the office. The Dean of the College was responsible for administering all phases of the academic program including organizing and directing the summer school program, preparing schedules of recitations and overseeing the curriculum.

W404-1A-2

OFFICE OF THE VICE PRESIDENT FOR ACADEMIC AFFAIRS- OFFICE OF ACADEMIC AFFIARS- GENERAL ADMINISTRATIVE RECORDS

This series consists mainly of memoranda and correspondence, but also included are minutes, policy statements, news releases, financial records, brochures, and other records relating to the work of Winthrop College committees, the development of the College's academic programs and policies, and the implementation of specific projects and studies. The Vice- President for Academic Affairs had general supervision of the undergraduate and graduate curriculum, teaching and faculty recruitment. He served as chairman of the Academic Council and as an ex-officio member of the Graduate Council. He had administrative supervision of the Academic Deans, the Honor Program, the Library, the Registrar's Office, and the Office of Guidance, Placement and Testing.

W404-2B-1

OFFICE OF THE VICE PRESIDENT FOR ACADEMIC AFFAIRS- OFFICE OF ACADEMIC AFFIARS- VARIOUS RECORDS

This series consists of the various records produced for and by the Office of Academic Affairs. This series includes records not sufficiently large enough in quantity to warrant a separate series identification.

W404-2B-2

OFFICE OF THE VICE PRESIDENT FOR ACADEMIC AFFAIRS- UPWARD BOUND PROGRAM- GENERAL ADMINISTRATIVE RECORDS

This series consists of applications, correspondence, financial records, reference materials, lists, memoranda, and other types of records relating to the Upward Bound Program. There is a large amount of information on individual students who participated in the educational program, but very limited amounts on teaching methods and materials.

W404-3C-1

OFFICE OF THE VICE PRESIDENT FOR ACADEMIC AFFIARS- SUMMER CAMP FOR THE ACADEMICALLY TALENTED (SCAT)- GENERAL ADMINISTRATIVE RECORDS

This series consists mainly of evaluations, questionnaires, reports, correspondence, and teaching material relating to the Summer Camp for the Academically Talented (SCAT). SCAT began at Winthrop in 1964 as an educational experience for Junior High School students (8th and 9th grades) who were at least two grade levels ahead of their peers in school.

W404-4D-1

OFFICE OF THE VICE PRESIDENT FOR ACADEMIC AFFIARS- MELFORD WILSON ADMINISTRATION- VARIOUS RECORDS

This series consists of the various records produced for or by the Office of the Vice President for Academic Affairs during Melford Wilson's Administration. This series includes records that are not of sufficient quantity to warrant a separate series.

W404-5E-1

OFFICE OF THE VICE PRESIDENT FOR ACADEMIC AFFIARS- OFFICE OF ASSESSMENT- SURVEYS

This series includes copies of surveys sent out by the Office of Assessment, which is an office under the Vice President for Academic Affairs.

W404-6F-1

OFFICE OF THE VICE PRESIDENT FOR ACADEMIC AFFIARS- THOMAS MOORE ADMINISTRATION- CORRESPONDENCE AND MEMORANDA

This series consists of correspondence and memoranda produced for or by the Office of the Vice President for Academic Affairs during Thomas Moore's Administration.

W404-7G-1

OFFICE OF THE VICE PRESIDENT FOR ACADEMIC AFFIARS- THOMAS MOORE ADMINISTRATION- VARIOUS RECORDS

This series consists of various records produced for or by the Office of the Vice President for Academic Affairs during Thomas Moore's Administration. This series includes records that are not of sufficient quantity to warrant a separate series.

W404-7G-2

OFFICE OF THE VICE PRESIDENT FOR ACADEMIC AFFIARS- DEBRA BOYD ADMINISTRATION- CORRESPONDENCE AND MEMORANDA

This series consists of correspondence and memoranda produced for or by the Office of the Vice President for Academic Affairs during Debra Boyd's Administration.

W404-8H-1

OFFICE OF THE VICE PRESIDENT FOR ACADEMIC AFFIARS- WINTHROP INVESTS IN LIFELONG LEARNING PROGRAM (WILL)- CORRESPONDENCE AND MEMORANDA

This series consists of correspondence and memoranda produced for or by the Office of the Vice President for Academic Affairs concerning the Winthrop Invests in Lifelong Learning Program (WILL).

W404-9I-1

OFFICE OF THE VICE PRESIDENT FOR ACADEMIC AFFIARS- SPONSORED PROGRAMS AND RESEARCH- CORRESPONDENCE AND MEMORANDA

This series consists of correspondence and memoranda produced for or by the Office of the Vice President for Academic Affairs concerning sponsored programs and research.

W404-10J-1

OFFICE OF THE VICE PRESIDENT FOR ACADEMIC AFFIARS- DEPARTMENT OF ACCREDITATION, ACCOUNTABILITY AND ACADEMIC SERVICES- CORRESPONDENCE AND MEMORANDA

This series consists of correspondence and memoranda produced for or by the Department of Accreditation, Accountability and Academic Services in the Office of the Vice President for Academic Affairs.

W404-11K-1

OFFICE OF THE VICE PRESIDENT FOR ACADEMIC AFFIARS- DEPARTMENT OF ACCREDITATION, ACCOUNTABILITY AND ACADEMIC SERVICES- VARIOUS RECORDS

This series consists of the various records produced for or by the Department of Accreditation, Accountability and Academic Services in the Office of the Vice President for Academic Affairs.

W404-11K-2

OFFICE OF THE VICE PRESIDENT FOR ADMINISTRATIVE SERVICES-ARCHITECTURAL PROJECTS AND PROPOSALS

This series contains materials relating to the selection of architectural and engineering firms for several Winthrop renovation and construction projects. Materials included in this series includes brochures, photographs, application précis, correspondence, and notices.

W404.1-1

OFFICE OF THE VICE PRESIDENT FOR ADMINISTRATIVE SERVICES-VARIOUS RECORDS

This series consists of the various records produced by and for the Office of the Vice President for Administrative Services that are not of sufficient quantity to constitute a separate series.

W404.1-2

OFFICE OF THE VICE PRESIDENT FOR BUSINESS AND FINANCE-OFFICE OF BUSINESS AND FINANCE- GENERAL ADMINISTRATIVE RECORDS

This series includes correspondence, newsletters, surveys, reports, memoranda, financial records, newspaper clippings, questionnaires, statements, blue prints, manuals, brochures, membership lists, and other general administrative records relating to the Office of Business and Finance. The Vice President for Business and Finance, as stated in the faculty manual for 1974, was the chief business officer of the college, responsible for the fiscal affairs of the college, including budget preparation and control, contractual arrangement, and the business relationships with the Commission of Higher Education, the State Budget and Control Board, and the State Legislative Finance Committee. The Vice President was also responsible for administrative data processing, auxiliary enterprises, office services, and non-academic personnel administration.

W404.2-1A-1

OFFICE OF THE VICE PRESIDENT FOR BUSINESS AND FINANCE-OFFICE OF BUSINESS AND FINANCE- FINANCIAL RECORDS

This series consists of the financial records produced by the Office of Business and Finance. The Vice President for Business and Finance, as stated in the faculty manual for 1974, was the chief business officer of the college, responsible

for the fiscal affairs of the college, including budget preparation and control, contractual arrangement, and the business relationships with the Commission of Higher Education, the State Budget and Control Board, and the State Legislative Finance Committee. The Vice President was also responsible for administrative data processing, auxiliary enterprises, office services, and non-academic personnel administration.

W404.2-1A-2

OFFICE OF THE VICE PRESIDENT FOR BUSINESS AND FINANCE-OFFICE OF BUSINESS AND FINANCE- CORRESPONDENCE AND MEMORANDA

This series consists of correspondence and memoranda produced by the Office of Business and Finance. The Vice President for Business and Finance, as stated in the faculty manual for 1974, was the chief business officer of the college, responsible for the fiscal affairs of the college, including budget preparation and control, contractual arrangement, and the business relationships with the Commission of Higher Education, the State Budget and Control Board, and the State Legislative Finance Committee. The Vice President was also responsible for administrative data processing, auxiliary enterprises, office services, and non-academic personnel administration.

W404.2-1A-3

OFFICE OF THE VICE PRESIDENT FOR DEVELOPMENT- WINTHROP FOUNDATION- VARIOUS RECORDS

This series consists of the various records produced by and for the Winthrop Foundation in the Office of Development. The Foundation is the principal recipient of private gifts from alumni and friends of the university. It also manages and distributes restricted and unrestricted endowment gifts, deferred gifts, and special gifts to build and maintain programs at Winthrop University. Gifts of cash, negotiable securities, and deferred gifts, support endowed chairs, endowed professorships, scholarships, awards, faculty enrichment programs, and other educational services of the university.

W404.3-1A-1

OFFICE OF THE VICE PRESIDENT FOR DEVELOPMENT- WINTHROP FOUNDATION- DAVID JEFFREYS ADMINISTRATION

This series consists of records produced by and for the Winthrop Foundation during Dr. David Jeffreys' administration in the Office of Development. The Foundation is the principal recipient of private gifts from alumni and friends of the university. It also manages and distributes restricted and unrestricted endowment gifts, deferred gifts, and special gifts to build and maintain programs at Winthrop University. Gifts of cash, negotiable securities, and deferred gifts, support endowed chairs, endowed professorships, scholarships, awards, faculty enrichment programs, and other educational services of the university.

W404.3-1A-2

OFFICE OF THE VICE PRESIDENT FOR DEVELOPMENT- BRIEN LEWIS ADMINISTRATION- CORRESPONDENCE AND MEMORANDA

This series consists of correspondence and memoranda produced by and for the Office of the Vice President for Development during Brien Lewis tenure.

W404.3-2B-1

OFFICE OF THE VICE PRESIDENT FOR DEVELOPMENT- KIMBERLY KEEL ADMINISTRATION- CORRESPONDENCE AND MEMORANDA

This series consists of correspondence and memoranda produced by and for the Office of the Vice President for Development during Kimberly Keel's tenure.

W404.3-3C-1

OFFICE OF THE VICE PRESIDENT FOR UNIVERSITY RELATIONS- JEFFREY PEREZ ADMINISTRATION- CORRESPONDENCE AND MEMORANDA

This series consists of correspondence and memoranda produced by and for the Office of the Vice President for University Relations during Jeffrey Perez's tenure.

W404.4-1A-1

OFFICE OF THE DEAN OF STUDENTS- VARIOUS RECORDS

This series consists of the various records relating to the Dean of Students Office, which are not of sufficient quantity to constitute a separate series.

W405-1

OFFICE OF THE DEAN OF STUDENTS- CORRESPONDENCE AND MEMORANDA

This series consists of correspondence and memoranda produced by or for the Office of the Dean of Students.

W405-2

COUNCILS- VARIOUS RECORDS

This series consists of the various records produced by the Winthrop College Councils, which are not of sufficient quantity to constitute a separate series.

W406-1

COUNCILS- COLLEGE COUNCIL- MINUTES

This series consists of the official minutes of the Winthrop College Council. This council served to investigate charges of bad conduct on the part of certain students.

W406-1A-1

COUNCILS- COLLEGE COUNCIL- CORRSPONDENCE AND RELATED RECORDS

This series consists of the College Council correspondence and related records concerning student disciplinary cases and the decisions made by the college council.

W406-1A-2

COUNCILS- ADMINISTRATIVE COUNCIL- MINUTES AND RELATED RECORDS

This series contains Administrative Council meeting minutes and related records including agenda notes, proposal, memoranda, and reports.

W406-2B-1

COUNCILS- ACADEMIC COUNCIL- MINUTES

This series consists of the official minutes of the Academic Council. Generally, the Academic Council is responsible for "all matters pertaining to the undergraduate curriculum, instruction and academic policies of the College" (see college by-laws).

W406-3C-1

COUNCILS- ACADEMIC COUNCIL- SUBSIDIARY RECORDS

This series consists of supplemental records- reports, recommendations, proposals, memoranda, etc.- that were relevant to the policies formulated by the Academic Council.

W406-3C-2

COUNCILS- ACADEMIC COUNCIL- COMMITTEE RECORDS

This series consists of the official minutes and related records, such as reports, recommendations and memoranda of the committees which were established by the Academic Council.

W406-3C-3

COUNCILS- ACADEMIC COUNCIL- VARIOUS RECORDS

This series contains the various records including correspondence, minutes, faculty data, history, and promotion records produced by and for the academic council which are not of sufficient quantity to constitute its own series.

W406-3C-4

COUNCILS- ACADEMIC COUNCIL- COMMITTEE ON UNDERGRADUATE INSTRUCTION: MINUTES

This series consists of the official minutes and related records of the Committee on Undergraduate Instruction which reports to the Academic Council. The Committee on Undergraduate Instruction is formed by the Academic Council to determine whether courses should be deleted, courses added, minor, title prerequisite-sequence changes, degree changes, and new degree requirements.

W406-3C-5

COUNCILS- GRADUATE COUNCIL- MINUTES AND RELATED RECORDS

This series includes the minutes and related records, such as agenda notes, reports, recommendations, and memoranda which were produced by the graduate council. The graduate council was created in 1945 to plan, supervise, and execute all work leading to graduate degrees.

W406-4D-1

COUNCILS- BUSINESS, PUBLIC RELATIONS, AND STUDENT PERSONNEL COUNCILS- VARIOUS RECORDS

This series includes the council minutes, inter-office memoranda, statement of purpose, reports and recommendations produced by and for the Business, Public Relations, and Student Personnel Councils. The Business Council was

responsible for the business management and services of the College. The Public Relations Council was responsible for the activities that bore a significant relationship to the off campus community. The Student Personnel Council was responsible for the personal and social welfare of the students.

W406-5E-1

COUNCILS- HONORS COUNCIL- SUBJECT FILE

This series consists of correspondence, brochures, minutes, reports, newspaper clippings, membership lists, evaluations, course descriptions and other records, relating to the Honors Council and the Honors program at Winthrop.

W406-6F-1

COUNCILS- HONORS COUNCIL- HONORS PAPERS

This series consists of term papers done by students in various departments for an honors seminar that was usually held each semester and in order to meet the requirements for departmental honors.

W406-6F-2

COUNCILS- DEANS COUNCIL - MINUTES AND RELATED RECORDS

This series consists of the minutes and related records including agenda notes, reports, recommendations, and memoranda produced by and for the Deans Council. The Deans Council consists of the president, the academic deans, the head librarian, and the vice provost as recorder.

W406-7G-1

COUNCILS- RESEARCH COUNCIL- MINUTES AND RELATED RECORDS

This series consists of council appointments, schedules, annual reports, and minutes documenting the Research Council, which is charged with the task of providing funds to assist Winthrop faculty in their research endeavors.

W406-8H-1

COUNCILS- RESEARCH COUNCIL- CORRESPONDENCE AND MEMORANDA

This series consists of correspondence, memoranda, and related records produced by or for the Research Council, which is charged with the task of providing funds to assist Winthrop faculty in their research endeavors.

W406-8H-2

COUNCILS- RESEARCH COUNCIL- FUNDING REQUESTS

This series consists of requests for research funds by Winthrop Faculty/Staff to the Research Council.

W406-8H-3

COUNCILS- RESEARCH COUNCIL- FUNDING REQUESTS (NOT FUNDED)

This series consists of applications received by the Research Council that were not funded by the Research Council.

W406-8H-4

COUNCILS- RESEARCH COUNCIL- FUNDING REQUESTS (FUNDED)

This series consist of applications received that were funded by the Research Council.

W406-8H-5

OFFICE OF THE REGISTRAR- REPORTS TO THE PRESIDENT

This series consists of annual and irregular reports, both narrative and statistical in nature that cover such topics as student enrollment and distribution, student placement, faculty composition, diplomas and certificates awarded, state scholarship students, dropout rates, summer school composition, and grade distribution. The Office of the Registrar is now known as the Office of Records and Registration.

W407-1

OFFICE OF THE REGISTRAR- ADMINISTRATIVE RECORDS AND CORRESPONDENCE

This series consists of the administrative records and correspondence produced by and for the Office of the Registrar, which include correspondence and memoranda (organized by calendar year after 1965), newspaper clippings, magazine clippings and miscellaneous reports. The Office of the Registrar is now known as the Office of Records and Registration.

W407-2

OFFICE OF THE REGISTRAR- ENROLLMENT, DISTRIBUTION, AND TESTING REPORTS

This series consist of enrollment, distribution and testing reports produced by the Office of the Registrar. The Office of the Registrar is now known as the Office of Records and Registration.

W407-3

OFFICE OF THE REGISTRAR- VARIOUS RECORDS

This series consists of the various records produced ob the office of the Registrar that are not of sufficient quantity to constitute its own series. The Office of the Registrar is now known as the Office of Records and Registration.

W407-4

OFFICE OF THE REGISTRAR- CORRESPONDENCE AND MEMORANDA

This series consists of correspondence and memoranda produced by and for the Office of the Registrar. The Office of the Registrar is now known as the Office of Records and Registration.

W407-5

OFFICE OF THE REGISTRAR- ENROLLMENT REGISTERS

This series consists of the official enrollment registers that recorded every student who attended classes at Winthrop. The registers have entries based on the academic year and included name of student, address of student, name and address of student parent or guardian, occupation of guardian, age of student, date of admittance, date of departure, class entered, course taken, church affiliation, and a remarks section. The Office of the Registrar is now known as the Office of Records and Registration.

W407-6

OFFICE OF THE REGISTRAR: GRADE BOOKS

This series consists of the official grade books that recorded grades earned by each student took while at Winthrop. The grade books have entries based on the academic year and include the name of student and grade she received for each course the student took.

W407-7

OFFICE OF THE REGISTRAR- COURSE REGISTERS

This series consists of the official course registers that recorded every course each student took while at Winthrop. The registers have entries based on the academic year and included name of student and each course the student took.

W407-8

OFFICE OF THE REGISTRAR- STUDY CENTER RECORDS

This series consists of the official course registers of the Winthrop College Study Centers for the continuation of the education of Winthrop graduates as a means to further educate teachers. The records of the Study Centers span counties across the state of South Carolina from 1921-1930 and 1959 expansion courses. The Office of the Registrar is now known as the Office of Records and Registration.

W407-9

OFFICE OF THE REGISTRAR- COMMENCEMENT RECORDS

This series consists of Commencement Records for Winthrop University. It includes interoffice communications of the registrar's office and lists of graduates of each graduation from 1934 to 1982. It also shows the commencement proceedings and the process entailed in organizing Winthrop University Commencements.

W407-10

BUSINESS OFFICE- ADMINISTRATIVE DIRECTOR'S OFFICE- MEMORANDA AND REPORTS

This series consists of the memoranda and reports produced by and for the Administrative Director and reflect the Director's responsibilities for the development, maintenance and operation of the college plants and lands, the general supervision of the dining hall, Joynes Hall, the Infirmary, and the use of college facilities by visiting groups.

W408-1A-1

BUSINESS OFFICE- ADMINISTRATIVE DIRECTOR'S OFFICE- RECORDS RELATING TO VISITING GROUPS

This series consists of the records produced by or for the Administrative Director's Office that pertain to the use of Winthrop's facilities by visiting groups at the College and include memoranda, directives, correspondence, forms, clippings and other related records.

W408-1A-2

BUSINESS OFFICE- ADMINISTRATIVE DIRECTOR'S OFFICE- VARIOUS RECORDS

This series consists of the various records produced by the Administrative Director's Office which are not of sufficient quantity to constitute its own series which includes correspondence, memoranda, inventories, policy statements, directives, and other records.

W408-1A-3

BUSINESS OFFICE- OFFICE OF THE BURSAR/CONTROLLER- MEMORANDA AND REPORTS

This series consists of memoranda and reports produced by and for the Office of the Bursar, which covers the collecting and handling all monies due to the college, the payment of bills and handling of all payments incident to the operation of the college, the preparation of budgets and filing of financial reports, and the maintenance of adequate approved records of all transactions. The Office of the Bursar is now known as the Controller's Office which encompasses the Office of Accounts Payable, Office of Accounting, Office of Fixed Asset Accounting, and the Payroll Office.

W408-2B-1

BUSINESS OFFICE- OFFICE OF THE BURSAR/CONTROLLER- CIVILIAN PILOT TRAINING PROGRAM RECORDS

This series consists of correspondence, reports, directives, contracts, and other records mainly pertaining to the implementation of the Civilian Pilot Training Program at Winthrop College. The Office of the Bursar is now known as the Controller's Office which encompasses the Office of Accounts Payable, Office of Accounting, Office of Fixed Asset Accounting, and the Payroll Office.

W408-2B-2

BUSINESS OFFICE- OFFICE OF THE BURSAR/CONTROLLER- BANK STATEMENTS

This series consists of bank statements produced and distributed by the Office of the Bursar. The Office of the Bursar is now known as the Controller's Office which encompasses the Office of Accounts Payable, Office of Accounting, Office of Fixed Asset Accounting, and the Payroll Office.

W408-2B-3

BUSINESS OFFICE- OFFICE OF THE BURSAR/CONTROLLER- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for the Office of Bursar. The Office of the Bursar is now known as the Controller's Office which encompasses the Office of Accounts Payable, Office of Accounting, Office of Fixed Asset Accounting, and the Payroll Office.

W408-2B-4

LIBRARY- COLLEGE LIBRARIAN'S ANNUAL REPORTS

This series consists of the annual report produced by the College Librarian (later known as the Dean of the Library). These statistical and narrative reports to the President of the College review the work done by the library during the previous academic year.

W409-1

LIBRARY- DEPARTMENTAL ANNUAL REPORTS

This series consists of the departmental annual reports produced by the different departments in the library. These statistical and narrative reports from the various departments within the library provide information on the year's work done by the departments.

W409-2

LIBRARY- CORRESPONDENCE AND RELATED RECORDS

This series consists of the correspondence and related records including newspaper clippings, statements, reports, and surveys produced by the Library.

W409-3

LIBRARY- CIRCULATION STATISTICS

This series consists of the circulation statistics produced by the library. These circulation statistics were used as the basis for the annual report of the College Librarian giving information on who was using the library.

W409-4

LIBRARY- LIBRARY COMMITTEE RECORDS

This series consists of the minutes and related records, including reports, memorandum, lists, and questionnaires, financial and other records produced by library committees.

W409-5

LIBRARY- SAMPLE FORMS AND MANUALS

This series consists of sample forms, records, and manuals produced by and for the library which are not of sufficient quantity to constitute its own series.

W409-6

LIBRARY- HISTORICAL DATA

This series consists of historical statements and essays, news releases, newspaper clippings, floor plans, dedication records, magazine articles, and other records pertaining to the history of the library.

W409-7

LIBRARY- MONTHLY DEPARTMENTAL REPORTS

This series consists of the monthly departmental reports produced by the different departments in the library.

W409-8

LIBRARY- VARIOUS REPORTS

This series includes different reports produced by the various departments of the library concerning vast array of topics.

W409-9

LIBRARY- VARIOUS RECORDS

This series consists of the various records produced by the library that are not of sufficient quantity to constitute a separate series and includes correspondence and memoranda, financial records, and booklets.

W409-10

LIBRARY- DOCUMENTS DEPARTMENT RECORDS

This series consists of the records produced by the Government Documents Department in the library and includes a classification for state, county, and municipal documents, a manual of United States Government publications procedures, a list of cataloging rules for documents, and other records produced by the department.

W409-11

LIBRARY- ACQUISITIONS DEPARTMENT RECORDS

This series consists of the records produced by the Acquisitions Department in the library and includes statistics and expenditures for acquiring books, periodicals, newspapers, documents, pamphlets, and microfilm and the policy used for replacing discarded and lost books.

W409-12

LIBRARY- DEAN'S OFFICE- PERSONNEL, TENURE, AND PROMOTION FILES

This series consists of correspondence, memoranda, reports, performance appraisals and evaluations, publications and resumes concerning promotion and tenure requests of library faculty members. Due to the nature of this material it is closed to public inspection and is accessible only by the Dean of the Library.

W409-13

LIBRARY- DEAN'S OFFICE- STUDENT ASSISTANT RECORDS

This series consists of the employment records of Library student assistants.

W409-14

LIBRARY- FRIENDS OF DACUS LIBRARY RECORDS

This series consists of the various records produced by and for the Friends of Dacus Library group. The purpose of this organization is to encourage gifts, endowments, memorials, and funds for financial support of library materials beyond the library's budget, to promote an understanding for present resources and services of the library and to foster a favorable climate for the support of its resources, services and physical facilities, and to promote among the constituency of the University appreciation for the library as the center of academic life of the institution and of its role in providing opportunities for education and lifelong learning.

W409-15

LIBRARY- CATALOGING DEPARTMENT RECORDS

This series consists of the various records produced by and for the Cataloging Department in the Library.

W409-16

LIBRARY- DEAN'S OFFICE- ADMINISTRATIVE RECORDS

This series consists of correspondence and reports and other administrative records produced by and for the Office of the Dean of the Library.

W409-17

LIBRARY- INTERLIBRARY LOAN DEPARTMENT RECORDS

This series consists of the various records produced by the Interlibrary Loan Department in the Library.

W409-18

LIBRARY- LIBRARY EXHIBIT COMMITTEE RECORDS

This series consists of brochures, correspondences, and various other records related to the Library Exhibit Committee.

W409-19

LIBRARY- SERIALS AND PERIODICALS DEPARTMENT RECORDS

This series contains the various records produced by the Serials and Periodicals Department of the Library.

W409-20

LIBRARY- MANAGEMENT TEAM MINUTES

This series consists of the minutes of the Management Team meetings of the Library. The management team consists of the Dean of the Library, the Associate Dean, the Head of Public Services and the Head of Technical Services.

W409-21

LIBRARY- ADVERTISEMENT PUBLICATIONS: PAMPHLETS, BROCHURES, ETC.

This series consists of the advertisements and announcements produced by the Winthrop Library, such as pamphlets, brochures, flyers, etc. that were not produced as a series.

W409-22

LIBRARY- TECHNICAL SERVICES DEPARTMENT

This series consists of the various records produced by and for the Technical Services Department in the library.

W409-23

LIBRARY- SHIRLEY TARLTON RECORDS

This series consists of the various records produced by and for Shirley Tarlton, who held the position of Dean of the Library from 1974 to 1992. The records are first arranged by subject, and then chronologically.

W409-24

LIBRARY- SYSTEMS LIBRARIAN: CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by the Systems Librarian in the Winthrop Library. The Systems Librarian is in charge of hardware and software needs of the library as well as web and database maintenance. This series is organized by calendar year.

W409-25

LIBRARY- OUTREACH OFFICE: CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by the Outreach Office in the Winthrop Library. The Outreach Librarian serves the University by identifying and promoting library services that support equitable access to the knowledge and information stored in our library. This series is organized by calendar year.

W409-26

LIBRARY- ASSISTANT DEAN OF THE LIBRARY RECORDS

This series consists of the correspondence and memoranda produced by the Outreach Office in the Winthrop Library. The Outreach Librarian serves the University by identifying and promoting library services that support equitable access to the knowledge and information stored in our library. This series is organized by calendar year.

W409-27

LIBRARY- SOUTH CAROLINA HUMANITIES RESOURCE CENTER RECORDS

This series consists of the various records produced by and for the South Carolina Humanities Resource Center. The South Carolina Humanities Resource Center was created around 1984 through the South Carolina Committee for the Humanities (South Carolina Humanities) and was housed at Winthrop College in the Library. The Center operated as a repository for the documentaries, studies, finding aids, recordings, histories informational booklets, etc. which grant recipients were required to produce upon completion of their projects. The Center and its collection was later moved to the Columbia sometime in the early 1990s.

W409-28

LIBRARY PUBLICATIONS- LIBRARY HANDBOOKS, MANUALS, AND GUIDES

This series consists of the library handbooks, manuals, and guides produced by the Winthrop Library as a "How to Use the Library" guide for students.

W409.1-1

LIBRARY PUBLICATIONS- LIBRARY BULLETIN

This series consists of the *Library Bulletin* produced by the Winthrop Library to advertise the new works available to faculty/staff and students.

W409.1-2

LIBRARY PUBLICATIONS- DACUS FOCUS

This series consists of the *Dacus Focus* newsletter produced by the Library.

W409.1-3

LIBRARY PUBLICATIONS- THE REFERENCE FLOW

This series consists of *The Reference Flow* newsletter produced by the Reference Department of the Winthrop Library.
W409.1-4

LIBRARY PUBLICATIONS- NEW GOVERNMENT PUBLICATIONS NEWSLETTER

This series consists of the *New Government Publications* newsletters produced by the Government Documents Department in the Winthrop University Library.
W409.1-5

LIBRARY PUBLICATIONS- GOVERNMENT DOCUMENTS NEWS

This series consists of the *Government Documents News* newsletter produced by the Government Documents Department in the Library.
W409.1-6

LIBRARY PUBLICATIONS- INNOPAC/DOC SPOTLIGHT

This series consists of the *INNOPAC Spotlight/ DOC Spotlight* newsletter produced by the Winthrop Library to update the campus on the progress of the implementation of the online catalog.
W409.1-7

LIBRARY PUBLICATIONS- DEAR IDA...

This series consists of the *Dear Ida...* newsletter produced by the Winthrop Library for Library employees.
W409.1-8

LIBRARY PUBLICATIONS- DACUS DIGEST

This series consists of the *Dacus Digest* produced by the Outreach Librarian detailing the latest changes and services provided by the library for Winthrop students and Faculty and Staff.
W409.1-9

LIBRARY PUBLICATIONS- THE DEAN'S CORNER

This series consists of *The Dean's Corner* newsletter produced by the Dean of the Library as an irregular serial for the college community.
W409.1-10

LIBRARY PUBLICATIONS- PUBLIC SERVICES UPDATE

This series consists of the *Public Services Update* newsletter produced by the Public Services Department in the Winthrop Library.
W409.1-11

LIBRARY PUBLICATIONS- BEHIND THE SCENES

This series consists of the *Behind the Scenes* newsletter produced by the Technical Services Department in the Winthrop Library.

W409.1-12

LIBRARY PUBLICATIONS- FRIENDS OF DACUS LIBRARY

This series consists of the *Friends of Dacus Library* newsletter produced by the Friends of Dacus Library. The Friends of Dacus Library encourages gifts, endowments, memorials, and funds for financial support of the library beyond the traditional budget.

W409.1-13

LIBRARY PUBLICATIONS- LIBRARY NEWS

This series consists of the Library News newsletter produced by the Reference Department of the Winthrop Library.

W409.1-14

LIBRARY PUBLICATIONS- STUDENT EMPLOYEE HANDBOOK

This series consists of the *Student Employee Handbooks* produced by the Winthrop Library as a manual for new student employees.

W409.1-15

LIBRARY PUBLICATIONS- NEW FACULTY GUIDE

This series consists of the *New Faculty Guide* produced by the Winthrop Library for new library faculty.

W409.1-16

LIBRARY PUBLICATIONS- DACUS DEVELOPMENTS

This series consists of the *Dacus Developments newsletter* produced by the Winthrop Library to promote the development needs and report on the ongoing progress of the Ida Jane Dacus Library and Louise Pettus Archives and Special Collections.

W409.1-17

OFFICE OF THE ARCHIVES- SUBJECT FILE

This series consists of the various records produced by the Archives Department in the Library that are not of sufficient quantity to constitute a separate series. The records consist mainly of correspondence and memorabilia, but also included are newspaper clippings, magazine articles, minutes, newsletters, brochures, program notes, applications, lists of libraries in the U.S. and list of clubs and organizations in the Catawba Region, questionnaires, bibliographies and forms.

W409.2-1

OFFICE OF THE ARCHIVES- HOT FLASH NEWSLETTER

This series consists of the *Hot Flash* newsletter produced by the Archives Department in the Library.

W409.2-3

OFFICE OF THE ARCHIVES- RON CHEPESUIK ADMINISTRATION RECORDS

This series consists of the records produced during Ron Chepesuik's tenure as Director of Archives and includes correspondence, research notes, publications, and other general records.

W409.2-4

OFFICE OF THE ARCHIVES- IVA BISHOP ADMINISTRATION RECORDS

This series consists of the records produced during Iva Bishop's tenure as Director of Archives and includes correspondence, research notes, publications, and other general records.

W409.2-5

OFFICE OF THE ARCHIVES- RETROSPECT

This series consists of the *Retrospect* newsletter produced by Archives Department in the Library.

W409.2-6

OFFICE OF THE ARCHIVES- VARIOUS PUBLICATIONS

This series consists of the various publications produced by the Archives Department in the Library including brochures, pamphlets, and flyers that were not a series.

W409.2-7

OFFICE OF THE ARCHIVES- GENERAL ADMINISTRATIVE RECORDS- COMPLETED FORMS AND WORK LOGS

This series consists of completed forms and work logs produced by the Archives Department in the Library.

W409.2-1A-1

OFFICE OF THE ARCHIVES- GENERAL ADMINISTRATIVE RECORDS- MEMORANDA AND RELATED RECORDS

This series consists of memoranda and related records which includes correspondence and reports and relates to the origin, development and administration of the Archives Department in the Library.

W409.2-1A-2

OFFICE OF THE ARCHIVES- GENERAL ADMINISTRATIVE RECORDS- MONTHLY REPORTS TO THE HEAD OF THE LIBRARY

This series consists of the monthly reports produced by the Archives Department for the Head of the Library.

W409.2-1A-3

OFFICE OF THE ARCHIVES- GENERAL ADMINISTRATIVE RECORDS-ANNUAL REPORTS

This series consist of the Annual Reports produced by the Archives Department in the Library.

W409.2-1A-4

OFFICE OF THE ARCHIVES- GRANT PROJECT RECORDS- WOMEN LEADERS IN SC: AN ORAL HISTORY

This series consists of the Grant Project Records produced by the Archives Department in the Library concerning the *Women Leaders in SC: An Oral History*.

W409.2-2B-1

INFIRMARY- INFIRMARY REPORTS

This series consists of the monthly, annual and periodic reports produced by the Infirmary which offers a general summary of care provided including the number of reported diseases, supplies used at the infirmary, and the total number of hospitalized.

W410-1

INFIRMARY- VARIOUS RECORDS

This series consists of the various records produced by and for the Infirmary which are not of sufficient quantity to constitute a separate series.

W410-2

OFFICE OF PUBLIC RELATIONS- NEWS RELEASES

This series consists of copies of stories that were sent out by the Information Service Office to publicize significant events on campus, such as faculty appointments, scholarship recipients and curricular developments. Also included are annotations and occasional clippings of photos and mats that were sent out to the media. There is a chronological index for each month's release located at the beginning of each month's folder, giving the title of the story and the number of dailies, weeklies, radio stations, etc. to which the story was sent. The Office of Public Relations is now known as the Division of University Relations.

W411-1

OFFICE OF PUBLIC RELATIONS- CALENDAR (GREEN SHEET)

This series includes weekly schedules of important events and meetings that have occurred on campus. This calendar was issued by the Dean of Women until 1962 when it began to be issued by Office of Public Relations. In May of 1964, the calendar became known as the Green Sheet. The Office of Public Relations was formerly the Office of Public Affairs and currently the Office of University Relations.

W411-2

OFFICE OF PUBLIC RELATIONS- GENERAL ADMINISTRATIVE RECORDS

This series consists of the general administrative records produced by and for the Office of Public Relations. The Office of Public Relations was formerly the Office of Public Affairs and currently the Division of University Relations.

W411-3

OFFICE OF PUBLIC RELATIONS- EVENTS CALENDAR

This series consists of the Events Calendar produced by the Office of Public Relations annually, the calendar includes artist series events, film series showing, sorority and fraternity events, athletic events, and various other college activities for the year. The Office of Public Relations was formerly the Office of Public Affairs and currently the Division of University Relations.

W411-4

OFFICE OF PUBLIC RELATIONS- NEWS BRIEF

This series consists of News Briefs produced by the Office of Public Relations. The Office of Public Relations was formerly the Office of Public Affairs and currently the Division of University Relations.

W411-5

OFFICE OF PUBLIC RELATIONS- CORRESPONDENCE AND RELATED RECORDS

This series consists of the correspondence and related records produced by the Office of Public Relations. The Office of Public Relations was formerly the Office of Public Affairs and currently the Division of University Relations.

W411-6

OFFICE OF PUBLIC RELATIONS- VARIOUS RECORDS

This series consists of the various records produced by the Office of Public Relations that is not sufficient in quantity to constitute a separate series. The Office of Public Relations was formerly the Office of Public Affairs and currently the Division of University Relations.

W411-7

DIVISION OF UNIVERSITY RELATIONS-OFFICE OF UNIVERSITY COMMUNICATIONS AND MARKETING- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by the Office of University Communications and Marketing in the Division of University Relations. The Office of University Communications and Marketing was created in the 2015/2016 academic year. The Division of University Relations was formerly known as the Office of College Relations, Office of Public Affairs, Office of Public Relations, and Office of University Relations.

W411-1A-1

DIVISION OF UNIVERSITY RELATIONS-OFFICE OF UNIVERSITY COMMUNICATIONS AND MARKETING- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by the Office of University Communications and Marketing in the Division of University Relations. The office functions as Winthrop's in-house marketing and communications team and support all areas of the university to accomplish strategic institutional objectives and comprises several distinct areas, including marketing, news and information, videography/photography, publications and printing, and web development. The Office of University Communications and Marketing was created in the 2015/2016 academic year. The Division of University Relations was formerly known as the Office of College Relations, Office of Public Affairs, Office of Public Relations, and Office of University Relations.

W411-1A-1

DIVISION OF UNIVERSITY RELATIONS-OFFICE OF UNIVERSITY COMMUNICATIONS AND MARKETING- DAILY DIGEST

This series consists of the intra-campus Daily Digest, which consolidates the intra-campus emails to a single email sent out daily. The intra-campus communications committee designed the Daily Digest to improve the visibility of campus emails and to reduce email clutter. The Daily Digest includes a list of all emails sent to Faculty/Staff in a 24-hour period and consolidates them to one email with a brief description of the email sent. The recipient can then simply scroll through the messages and click to open the full message of the ones they are interested in reading more about.

W411-1A-2

PERSONNEL RECORDS- FACULTY/STAFF RECORDS

This series consists of applications, correspondence, photographs, newspaper clippings, and other records concerning Winthrop faculty and staff employment. The Office of Personnel is currently the Office of Human Relations.

W412-1

PERSONNEL RECORDS- NEW STAFF ORIENTATION RECORDS

This series consists of records pertaining to the new staff orientation at Winthrop University. The Office of Personnel is currently the Office of Human Relations.

W412-2

PERSONNEL RECORDS- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for the Office of Personnel. The Office of Personnel is currently the Office of Human Relations.

W412-3

PERSONNEL RECORDS- FACULTY AND STAFF SALARIES

This series contains reports and other records concerning salaries and pay scales of Winthrop Faculty and Staff produced by and for the Office of Personnel which is currently the Office of Human Relations.

W412-4

PERSONNEL RECORDS- NEWSLETTER

This series consists of the newsletter (*Eagle Wellness*) produced by the Office of Human Relations (formerly Personnel Office).

W412-5

FINANCE RECORDS

This series is comprised of the finance records produced by and for Winthrop.

W413

GIFTS AND BEQUESTS

This series consists of records that provide information about the various gifts that have been given to Winthrop since the founding of the school. Many of the gifts have come from former Winthrop students and classes, organizations concerned with the betterment of education and generous friends of the school. The records include correspondence, memoranda, photographs, newspaper clippings, telegrams, lists and inventories of gifts, and deeds and contract agreements.

W413.1

SCHOLARSHIPS- ENTRANCE AND SCHOLARSHIP EXAMINATION RECORDS

This series consists of entrance and scholarship examinations largely administered by high school superintendents to those students seeking admittance and financial assistance to Winthrop. The records include test dates, students' names and their respective counties, test scores, examination questions, examination and scholarship applications, admission certificates, lists of scholarship recipients, and related correspondence and newspaper clipping, and other related records.

W413.2-1

SCHOLARSHIPS- APPLICATIONS AND CORRESPONDENCE RELATING TO NATIONAL YOUTH ADMINISTRATION (NYA) STUDENT EMPLOYMENT

This series consists of applications and correspondence between the President's office, the Business Manager, and students applying for employment and scholarships provided by the National Youth Administration (NYA). The NYA college student employment program was established in 1934-1935 and replaced the Federal Emergency Relief Administration (FERA).

W413.2-2

SCHOLARSHIPS- CORRESPONDENCE AND RELATED RECORDS BETWEEN WINTHROP AND NATIONAL YOUTH ADMINISTRATION (NYA)

This series consists mainly of correspondence (1933-1943) between Winthrop College officials, primarily the business manager, and state, regional, and national NYA directors relating to the establishment of the National Youth Administration (NYA) program for college students employment; its objectives, procedures, regulations, statistical reports, and Winthrop's NYA allotment, which ended in 1943. There is also some early correspondence between Winthrop and agencies of the FERA, Civilian Works Administration (CWA), and Public Works Administration (PWA). The related records include legislative acts establishing and revising the program, bulletins, circulars, and sample NYA forms.

W413.2-3

SCHOLARSHIPS- VARIOUS RECORDS RELATING TO THE NATIONAL YOUTH ADMINISTRATION (NYA) PROGRAM

This series consists of records primarily made by the Bursar's office to S.C. National Youth Administration (NYA) officials including monthly payrolls for student NYA projects (1934-1938), weekly and monthly student time reports (1935-1939), and monthly reports of student employment from college departments to the Bursar's office (1936-1940).

W413.2-4

SCHOLARSHIPS- SCHOLARSHIP AND EMPLOYMENT CARD FILE

This series contains index cards originating from the Bursar's office detailing the student's name, address, type of financial assistance (scholarship, loan, employment, award) and correspondence related to the student's financial status.

W413.2-5

SCHOLARSHIPS- RECORDS RELATING TO SCHOLARSHIPS, LOANS, FINANCIAL AID, AND FACULTY FELLOWSHIPS

This series includes correspondence, newspaper articles, brochures, regulations for administering the scholarships and receipts. Also included are lists of scholarship recipients and correspondence from individuals requesting to pay the tuition for particular students.

W413.2-6

SCHOLARSHIPS- RECORDS RELATING TO NATIONAL DEFENSE EDUCATION ACT INSTITUTE (NDEA)

This series consists of lists of applicants and participants, applications, correspondence, mailing lists, transcripts, confidential information sheets, project proposals and outlines, financial records, teaching and reference materials, reports, vitas of faculty, evaluation, minutes of the Committee on Asian Studies, and brochures relating to the National Defense Education Act Institute which was a study of Modern China held at Winthrop College in 1968.

W413.2-7

SCHOLARSHIPS- CORRESPONDENCE AND MEMORANDA

This series consists of correspondence and memoranda produced for or about various scholarships.

W413.2-8

SCHOLARSHIPS- VARIOUS RECORDS

This series consists of the various records pertaining to Winthrop scholarship programs which are not of sufficient quantity to constitute a separate series.

W413.2-9

AWARDS- SULLIVAN AWARD RECORDS

This series consists of the records related to the Mary Mildred Sullivan Award and the Algernon Sidney Sullivan Award. The Mary Mildred Sullivan Award was established in 1940 and recognizes a Winthrop alumna for selfless dedication of time, energy and talent in service to others. The Algernon Sidney Sullivan Award is the male equivalent of the Mary Mildred Sullivan Award.

W413.3-1

AWARDS- AMERICAN LEGION AWARD RECORDS

This series consists of the records related to the American Legion Award. The American Legion Award is presented annually to graduating students who display outstanding courage, companionship, character, service and scholarship.

W413.3-2

AWARDS- FACULTY/STAFF AWARD AND PRESIDENTIAL CITATIONS RECORDS

This series consists of the records pertaining to faculty and staff awards and presidential citations for service to the university and presidential citations for service to the community awarded annually at the Faculty/Staff/Retirees Award Ceremony.

W413.3-3

AWARDS- VARIOUS AWARD RECORDS

This series consists of the records of various awards that are not of sufficient quantity to constitute its own series.

W413.3-4

WINTHROP FOUNDATION- WINTHROP CAMPAIGN RECORDS

This series consists Winthrop Foundation records pertaining to the Winthrop Campaign Celebration.

W413.4-1

HISTORY

This series consists of governmental reports, bulletins, magazine articles, short histories, newspaper clippings, duplicated copies of important documents, personal accounts and reminiscences, and correspondence, all relating in general to the historical development of Winthrop.

W415

BIOGRAPHY

This series consists of records that are biographical in nature and that relate to individuals associated with the college over the years including Faculty/Staff, presidents, trustees, governors, students, etc.

W415.1

MEMORABILIA- ARTIFACTS- SILVERWARE

This collection contains silverware used at Winthrop most of which are engraved with "Winthrop College", "Margaret Nance", "McLaurin", "Bancroft", "Senior", "Joynes", and "Roddey".

W415.2-1A-1

MEMORABILIA- ARTIFACTS- COMMERATIVE CERAMICS

This collection consists of commemorative ceramics related to Winthrop.

W415.2-1A-2

MEMORABILIA- ARTIFACTS- PLAQUES

This collection consists of plaques related to Winthrop.

W415.2-1A-3

MEMORABILIA- ARTIFACTS- ATHLETIC EQUIPMENT

This collection consists of athletic equipment used or produced for the Physical Education Department, during Winthrop Athletics, or was given to, sold by, or produced by or for Winthrop.

W415.2-1A-4

MEMORABILIA- ARTIFACTS- COFFEE MUGS

This collection consists of Winthrop Coffee Mugs.

W415.2-1A-5

MEMORABILIA- ARTIFACTS- TROPHIES

This collection consists of trophies awarded to or for Winthrop.

W415.2-1A-6

MEMORABILIA- ARTIFACTS- DRINKING GLASSES

This collection contains various drinking glasses relating to Winthrop.

W415.2-1A-7

MEMORABILIA- ARTIFACTS- OFFICE ARTIFACTS

This collection contains stationary, stamps, book ends, paper weights, and a letter opener among other items pertaining to Winthrop.

W415.2-1A-8

MEMORABILIA- ARTIFACTS- BOTTLES

This collection contains various bottles relating to Winthrop.

W415.2-1A-9

MEMORABILIA- ARTIFACTS- BUTTONS

This collection contains various buttons relating to Winthrop.

W415.2-1A-10

MEMORABILIA- ARTIFACTS- WINTHROP BUILDING PIECES

This collection contains pieces of Winthrop Buildings collected from restoration or demolition which includes items such as building nails from The Little Chapel, slate from Tillman Hall, and a brick from Peabody Gymnasium.

W415.2-1A-11

MEMORABILIA- ARTIFACTS- COINAGE AND MEDALLIONS

This collection contains coinage and medallions relating to Winthrop.

W415.2-1A-12

MEMORABILIA- ARTIFACTS- KEYS

This collection contains keys to cities awarded to Winthrop.

W415.2-1A-13

MEMORABILIA- ARTIFACTS- VARIOUS

This collection contains various artifacts used at or relating to Winthrop that are not of sufficient quality to constitute a separate series.

W415.2-1A-14

MEMORABILIA- ARTIFACTS- TOOLS

This collection contains various tools used by or relating to Winthrop.

W415.2-1A-15

MEMORABILIA- ARTIFACTS- SIGNS

This collection contains signs used by or relating to Winthrop.

W415.2-1A-16

MEMORABILIA- ARTIFACTS- DINING DISHES

This collection contains various dining dishes used by or relating to Winthrop.

W415.2-1A-17

MEMORABILIA- ARTIFACTS- GUEST BOOKS

This collection consists of guest sign-in books that were kept to keep track of visitors to Winthrop or the dormitories.

W415.2-1A-18

MEMORABILIA- ARTIFACTS- STICKERS

This collection consists of stickers produced by or for Winthrop or is about Winthrop.

W415.2-1A-19

MEMORABILIA- DIPLOMAS AND CERTIFICATES OF PROFICIENCY- 1886-1889

This collection consists of Diplomas and Certificates awarded to Winthrop graduates from 1886 to 1889.

W415.2-2B-1

MEMORABILIA- DIPLOMAS AND CERTIFICATES OF PROFICIENCY- 1890-1899

This collection consists of Diplomas and Certificates awarded to Winthrop graduates from 1890 to 1899.

W415.2-2B-2

MEMORABILIA- DIPLOMAS AND CERTIFICATES OF PROFICIENCY- 1900-1909

This collection consists of Diplomas and Certificates awarded to Winthrop graduates from 1900 to 1909.
W415.2-2B-3

MEMORABILIA- DIPLOMAS AND CERTIFICATES OF PROFICIENCY- 1910-1919
This collection consists of Diplomas and Certificates awarded to Winthrop graduates from 1910 to 1919.
W415.2-2B-4

MEMORABILIA- DIPLOMAS AND CERTIFICATES OF PROFICIENCY- 1920-1929
This collection consists of Diplomas and Certificates awarded to Winthrop graduates from 1920 to 1929.
W415.2-2B-5

MEMORABILIA- DIPLOMAS AND CERTIFICATES OF PROFICIENCY- 1930-1939
This collection consists of Diplomas and Certificates awarded to Winthrop graduates from 1930 to 1939.
W415.2-2B-6

MEMORABILIA- DIPLOMAS AND CERTIFICATES OF PROFICIENCY- 1940-1949
This collection consists of Diplomas and Certificates awarded to Winthrop graduates from 1940 to 1949.
W415.2-2B-7

MEMORABILIA- DIPLOMAS AND CERTIFICATES OF PROFICIENCY- 1950-1959
This collection consists of Diplomas and Certificates awarded to Winthrop graduates from 1950 to 1959.
W415.2-2B-8

MEMORABILIA- DIPLOMAS AND CERTIFICATES OF PROFICIENCY- 1960-1969
This collection consists of Diplomas and Certificates awarded to Winthrop graduates from 1960 to 1969.
W415.2-2B-9

MEMORABILIA- DIPLOMAS AND CERTIFICATES OF PROFICIENCY- 1970-1979
This collection consists of Diplomas and Certificates awarded to Winthrop graduates from 1970 to 1979.
W415.2-2B-10

MEMORABILIA- DIPLOMAS AND CERTIFICATES OF PROFICIENCY- 1980-1989
This collection consists of Diplomas and Certificates awarded to Winthrop graduates from 1980 to 1989.
W415.2-2B-11

MEMORABILIA- DIPLOMAS AND CERTIFICATES OF PROFICIENCY- 1990-1999
This collection consists of Diplomas and Certificates awarded to Winthrop graduates from 1990 to 1999.
W415.2-2B-12

MEMORABILIA- DIPLOMAS AND CERTIFICATES OF PROFICIENCY- 2000-2009

This collection consists of Diplomas and Certificates awarded to Winthrop graduates from 2000 to 2009.

W415.2-2B-13

MEMORABILIA- DIPLOMAS AND CERTIFICATES OF PROFICIENCY- 2010-2019

This collection consists of Diplomas and Certificates awarded to Winthrop graduates from 2010 to 2019.

W415.2-2B-14

MEMORABILIA- JEWELRY- RINGS

This collection consists of class rings and other rings related to Winthrop.

W415.2-3C-1

MEMORABILIA- JEWELRY- PINS

This collection consists of pins related to Winthrop including lapel pins, hat pins, service pins, honorary society pins, etc.

W415.2-3C-2

MEMORABILIA- JEWELRY- NECKLACES AND PENDANTS

This collection consists of necklaces and pendants related to Winthrop.

W415.2-3C-3

MEMORABILIA- SCRAPBOOKS AND ALBUMS- PRE-1900s

This collection consists of Scrapbooks and Albums organized by Winthrop students or Faculty/Staff which started prior to 1900 or belonged to the members of a certain graduating class where placement in this series is more appropriate.

W415.2-4D-1

MEMORABILIA- SCRAPBOOKS AND ALBUMS- 1900-1909

This collection consists of Scrapbooks and Albums organized by Winthrop students or Faculty/Staff which started between 1900 and 1909 or belonged to the members of a certain graduating class where placement in this series is more appropriate.

W415.2-4D-2

MEMORABILIA- SCRAPBOOKS AND ALBUMS- 1910-1919

This collection consists of Scrapbooks and Albums organized by Winthrop students or Faculty/Staff which started between 1910 and 1919 or belonged to the members of a certain graduating class where placement in this series is more appropriate.

W415.2-4D-3

MEMORABILIA- SCRAPBOOKS AND ALBUMS- 1920-1929

This collection consists of Scrapbooks and Albums organized by Winthrop students or Faculty/Staff which started between 1920 and 1929 or belonged to the members of a certain graduating class where placement in this series is more appropriate.

W415.2-4D-4

MEMORABILIA- SCRAPBOOKS AND ALBUMS- 1930-1939

This collection consists of Scrapbooks and Albums organized by Winthrop students or Faculty/Staff which started between 1930 and 1939 or belonged to the members of a certain graduating class where placement in this series is more appropriate.

W415.2-4D-5

MEMORABILIA- SCRAPBOOKS AND ALBUMS- 1940-1949

This collection consists of Scrapbooks and Albums organized by Winthrop students or Faculty/Staff which started between 1940 and 1949 or belonged to the members of a certain graduating class where placement in this series is more appropriate.

W415.2-4D-6

MEMORABILIA- SCRAPBOOKS AND ALBUMS- 1950-1959

This collection consists of Scrapbooks and Albums organized by Winthrop students or Faculty/Staff which started between 1950 and 1959 or belonged to the members of a certain graduating class where placement in this series is more appropriate.

W415.2-4D-7

MEMORABILIA- SCRAPBOOKS AND ALBUMS- 1960-1969

This collection consists of Scrapbooks and Albums organized by Winthrop students or Faculty/Staff which started between 1960 and 1969 or belonged to the members of a certain graduating class where placement in this series is more appropriate.

W415.2-4D-8

MEMORABILIA- TEXTILES: CLOTHING AND UNIFORMS- PRE-1890s

This collection contains clothing and uniforms worn or made at Winthrop which predate the 1890s.

W415.2-5E-1

MEMORABILIA- TEXTILES: CLOTHING AND UNIFORMS- 1890-1899

This collection contains clothing and uniforms worn or made at Winthrop from 1890 to 1899.

W415.2-5E-2

MEMORABILIA- TEXTILES: CLOTHING AND UNIFORMS- 1900-1909

This collection contains clothing and uniforms worn or made at Winthrop from 1900 to 1909.

W415.2-5E-3

MEMORABILIA- TEXTILES: CLOTHING AND UNIFORMS- 1910-1919

This collection contains clothing and uniforms worn or made at Winthrop from 1910 to 1919.

W415.2-5E-4

MEMORABILIA- TEXTILES: CLOTHING AND UNIFORMS- 1920-1929

This collection contains clothing and uniforms worn or made at Winthrop from 1920 to 1929.

W415.2-5E-5

MEMORABILIA- TEXTILES: CLOTHING AND UNIFORMS- 1930-1939

This collection contains clothing and uniforms worn or made at Winthrop from 1930 to 1939.

W415.2-5E-6

MEMORABILIA- TEXTILES: CLOTHING AND UNIFORMS- 1940-1949

This collection contains clothing and uniforms worn or made at Winthrop from 1940 to 1949.

W415.2-5E-7

MEMORABILIA- TEXTILES: CLOTHING AND UNIFORMS- 1950-1959

This collection contains clothing and uniforms worn or made at Winthrop from 1950 to 1959.

W415.2-5E-8

MEMORABILIA- TEXTILES: CLOTHING AND UNIFORMS- 1960-1969

This collection contains clothing and uniforms worn or made at Winthrop from 1960 to 1969.

W415.2-5E-9

MEMORABILIA- TEXTILES: CLOTHING AND UNIFORMS- 1970-1979

This collection contains clothing and uniforms worn or made at Winthrop from 1970 to 1979.

W415.2-5E-10

MEMORABILIA- TEXTILES: CLOTHING AND UNIFORMS- 1980-1989

This collection contains clothing and uniforms worn or made at Winthrop from 1980 to 1989.

W415.2-5E-11

MEMORABILIA- TEXTILES: CLOTHING AND UNIFORMS- 1990-1999

This collection contains clothing and uniforms worn or made at Winthrop from 1990 to 1999.

W415.2-5E-12

MEMORABILIA- TEXTILES: CLOTHING AND UNIFORMS- 2000-2009

This collection contains clothing and uniforms worn or made at Winthrop from 2000 to 2009.

W415.2-5E-13

MEMORABILIA- TEXTILES: CLOTHING AND UNIFORMS- 2010-2019

This collection contains clothing and uniforms worn or made at Winthrop from 2010 to 2019.

W415.2-5E-14

MEMORABILIA- TEXTILES: CLOTHING AND UNIFORMS- ACCESSORIES

This collection contains accessories to clothing and uniforms worn at or made at Winthrop during various years.

W415.2-5E-15

MEMORABILIA- TEXTILES: CLOTHING AND UNIFORMS- ACADEMIC REGALIA

This collection contains academic regalia worn at Winthrop during various years.

W415.2-5E-16

MEMORABILIA- TEXTILES: MISCELLANEOUS- BANNERS

This collection contains banners related to Winthrop.

W415.2-6F-1

MEMORABILIA- TEXTILES: MISCELLANEOUS- PENNANTS

This collection contains pennants related to Winthrop.

W415.2-6F-2

MEMORABILIA- TEXTILES: MISCELLANEOUS- TOWELS

This collection contains towels related to Winthrop.

W415.2-6F-3

MEMORABILIA- TEXTILES: MISCELLANEOUS- VARIOUS

This collection contains various textiles related to Winthrop that are not of sufficient quantity to constitute a separate series.

W415.2-6F-4

MEMORABILIA- TEXTILES: MISCELLANEOUS- PATCHES

This collection contains patches related to Winthrop.

W415.2-6F-5

MEMORABILIA- TEXTILES: MISCELLANEOUS- HANDKERCHIEFS AND SCARVES

This collection contains handkerchiefs and scarves related to Winthrop.

W415.2-6F-6

MEMORABILIA- TEXTILES: MISCELLANEOUS- BLANKETS AND PILLOW SHAMS

This collection contains blankets and pillow shams related to Winthrop.

W415.2-6F-7

MEMORABILIA- TEXTILES: MISCELLANEOUS- FLAGS

This collection contains flags related to Winthrop.

W415.2-6F-8

MEMORABILIA- HEADWEAR- BAND HATS

This collection consists of band hats related to Winthrop.

W415.2-7G-1

MEMORABILIA- HEADWEAR- COMMENCEMENT CAPS

This collection consists of commencement caps related to Winthrop.

W415.2-7G-2

MEMORABILIA- HEADWEAR- MAY DAY

This collection consists of May Day Crowns. From 1929 to 1971, the May Day tradition was planned by the senior class and held on the first Saturday of May prior to graduation. Festivities included music, dancing and the May Court pageant, which consisted of 18 members, with four attendants elected by each class.

W415.2-7G-3

MEMORABILIA- HEADWEAR- RAT CAPS

This collection consists of Winthrop Rat Caps. The tradition of Rat Week originated in 1945 and required freshmen to perform whatever duties upperclassmen assigned them. Cleaning rooms, carrying books and writing letters were typical tasks assigned to first year students. Freshmen were also required to wear garnet and gold beanies at all times, meaning beanies were worn while sleeping, eating, bathing, and even while combing their hair. The purpose of Rat Week was to promote friendship between freshmen and upperclassmen, but the tradition ended when new anti-hazing policies were established in 1978 by the Board of Trustees.

W415.2-7G-4

MEMORABILIA- HEADWEAR- VARIOUS

This collection consists of various headwear related to Winthrop.

W415.2-7G-5

MEMORABILIA- ARTWORK- OILS

This collection consists of artwork in the form of oils produced by Winthrop Students or Faculty/Staff and/or oils of Winthrop itself.

W415.2-8H-1

MEMORABILIA- ARTWORK- WATERCOLOR

This collection consists of artwork in the form of watercolors produced by Winthrop Students or Faculty/Staff and/or watercolors of Winthrop itself.

W415.2-8H-2

MEMORABILIA- ARTWORK- PRINTS

This collection consists of artwork in the form of prints produced by Winthrop Students or Faculty/Staff and/or prints of Winthrop itself.

W415.2-8H-3

MEMORABILIA- ARTWORK- DRAWINGS

This collection consists of artwork in the form of drawings produced by Winthrop Students or Faculty/Staff and/or drawings

W415.2-8H-4

MEMORABILIA- ARTWORK- ACRYLICS

This collection consists of artwork in the form of acrylics produced by Winthrop Students or Faculty/Staff and/or acrylics of Winthrop itself.

W415.2-8H-5

MEMORABILIA- TEXTBOOKS AND CLASSWORK- VARIOUS

This collection consists of textbooks used by Winthrop students or Faculty/Staff and classwork produced by Winthrop students during their scholastic careers.

W415.2-9I-1

MEMORABILIA- DIARIES AND REMINISCENCES- VARIOUS

This collection consists of diaries and reminiscences of Winthrop students and Faculty/Staff.

W415.2-10J-1

MEMORABILIA- PAPER ITEMS- TRUNK TAGS

This collection contains trunk tags given to Winthrop students to mark their belonging when traveling to campus.

W415.2-11K-1

MEMORABILIA- PAPER ITEMS- TICKETS

This collection contains tickets given to Winthrop students as part of the Entertainment (or Star) Course, for summer school, as meal tickets, etc.

W415.2-11K-2

MEMORABILIA- PAPER ITEMS- INVITATIONS

This collection contains invitations given to Winthrop students often inviting students to banquets, plays, and other school and social functions.

W415.2-11K-3

MEMORABILIA- PAPER ITEMS- PROGRAMS

This collection contains various programs given to Winthrop students or Faculty/Staff for banquets, plays, and other school and social functions.

W415.2-11K-4

MEMORABILIA- PAPER ITEMS- CALENDARS

This collection contains calendars that were produced by Winthrop or are about Winthrop.

W415.2-11K-5

MEMORABILIA- PAPER ITEMS- FORMS

This collection contains forms that were produced and used by Winthrop.

W415.2-11K-6

MEMORABILIA- PAPER ITEMS- CARDS

This series contains cards that were produced and used by Winthrop or given to Winthrop students and/or faculty/staff. For postcards see W427.6-1 and for Christmas and Holiday Cards given out by the Winthrop President please see W415.3.

W415.2-11K-7

MEMORABILIA- PAPER ITEMS- RECEIPTS

This collection contains receipts given by or to Winthrop students, Faculty/Staff, or by the institution itself.

W415.2-11K-8

MEMORABILIA- PAPER ITEMS- STATIONARY

This collection consists of stationary and other paper items related to Winthrop correspondence.

W415.2-11K-9

MEMORABILIA- PAPER ITEMS- CORRESPONDENCE

This collection consists of individual letters and correspondence to and from Winthrop students and Faculty/Staff.

W415.2-11K-10

MEMORABILIA- PAPER ITEMS- VARIOUS

This collection consists of various paper items produced by and for Winthrop Students or Faculty/Staff that are too small in number to constitute their own series.

W415.2-11K-11

MEMORABILIA- PAPER ITEMS- MAPS

This collection consists of maps of Winthrop or maps produced by Winthrop students and/or Faculty/Staff.

W415.2-11K-12

MEMORABILIA- PAPER ITEMS- CERTIFICATES

This collection consists of certificates given to Winthrop students, Faculty/Staff, or Winthrop as a whole.

W415.2-11K-13

CHRISTMAS CARDS

This series consists various Christmas and holiday cards, depicting Winthrop's scenes and buildings that were issued by the College in celebration of the holiday season.

W415.3

COLLEGE PUBLICATIONS- WINTHROP CATALOGS

This series consists of the *Winthrop Catalog* produced by Winthrop for students as an outline for degree programs and requirements for graduation.

W416-1

COLLEGE PUBLICATIONS- GARNET AND GOLD (TRADITIONS BOOK)

This series consists of the *Garnet and Gold* (Traditions Book) produced by Winthrop for incoming students.

W416-2

COLLEGE PUBLICATIONS- WINTHROP DIRECTORY

This series consists of the Winthrop Directories produced by the Winthrop and includes students and faculty/staff.

W416-3

COLLEGE PUBLICATIONS- WINTHROP GRADUATE CATALOG

This series consists of the *Winthrop Graduate Catalog* produced by Winthrop for graduate students as an outline for degree programs and requirements for graduation.

W416-4

COLLEGE PUBLICATIONS- EVENING SCHOOL BULLETIN

This series consists of the *Evening School Bulletin* produced for evening school students as an outline for degree programs and requirements for graduation.

W416-5

COLLEGE PUBLICATIONS- FRESHMAN BROCHURES

This series consists of various freshman publications (booklets and brochures) produced by Winthrop to help orient incoming freshman to life at Winthrop including etiquette notes, studying tips, calendars, and other tips.

W416-6

COLLEGE PUBLICATIONS- e-NEWS (WINTHROP UPDATE): ONLINE PUBLICATION OF THE WINTHROP COMMUNITY

This series consists of the E-News: The Online Publication of the Winthrop University Community produced by the Office of University Relations. In 2009 the publication name was changed to Winthrop Update.

W416-7

COLLEGE PUBLICATIONS- CALENDAR OF EVENTS

This series consists of the Calendar of Events produced by the Winthrop. The Calendar of Events publicized theater, music, arts, lectures and other events that were scheduled for students and faculty/staff.

W416-8

COLLEGE PUBLICATIONS- WINTHROP BULLETINS

This series consists of the Winthrop Bulletins produced by Winthrop for undergraduate students.

W416-9

COLLEGE PUBLICATIONS- ADVERTISEMENT AND RECRUITMENT BROCHURES

This series consists of the advertisement and recruitment brochures produced by Winthrop for prospective students.

W416-10

COLLEGE PUBLICATIONS- WINTHROP WEEKLY NEWS

The *Winthrop Weekly News* was the student newspaper and precursor to *The Johnsonian*. It was produced by Winthrop faculty with the aid of the student body prior to becoming a student produced publication with the advent of *The Johnsonian*.

W416-11

COLLEGE PUBLICATIONS- SCHEDULE OF COURSES/ SCHEDULE OF RECITATIONS

This series consists of the Schedule of Courses produced by Winthrop as a guide to classes offered and their scheduled times.

W416-12

COLLEGE PUBLICATIONS- FRESHMAN RECORD/ NEW STUDENT RECORD

This series consists of the *Freshman Records/ New Student Record* yearbook produced by Winthrop for freshman students.

W416-13

COLLEGE PUBLICATION- PERSPECTIVE

This series consists of the Perspective newsletter produced by the Public Affairs Office as a public service of Winthrop College. The Perspective was a weekly newsletter written by history professor, Dr. Birdsall Viault in which the author took something from the current events of the time and added historical perspective to those events.

W416-14

COLLEGE PUBLICATIONS- TREASURES AND TRADITIONS

This series consists of the Treasures and Traditions book produced by the Alumni Office in conjunction with the University Relations Office. The Treasures and Traditions booklet welcomes freshman to campus and supplies them with a ready reference to Winthrop University's history and traditions.

W416-15

COMMENCEMENT RECORDS

This series consists of records that relate to the Winthrop commencement exercises which have been held either on an annual or semester basis since Winthrop's first graduating class in 1887. The types of records to be found in the inventory include program notes, letters of congratulations, correspondence with potential speakers, agenda notes, newspaper clippings, reserved seat tickets, maps of the college auditorium, lists of commencement committees, telegrams, invitations to commencement exercises, copies of speeches and addresses, lists of possible speakers, graduates and scholarship winners, color slides, photographs, lists of faculty members, purchase requisition forms. Some of the specific activities that have been a part of commencement exercises over the years are: Daisy Chain Procession (begun by the class of 1903), Joint Celebration of the Wade Hampton, Curry, and Winthrop Literary Societies, Class Day Exercises of the Senior Class, The Baccalaureate Sermon or Address, Annual Sermon before the YWCA, Annual Ensemble Concert of the Students of the Music Department, Ivy Procession of the Senior Class, Senior Week, Alumni Day, Debaters League Oratorical Contest, Senior Vespers, (Begun in June 1947), Alumni Weekend (Begun in the 1950s), Faculty/Staff Dinner, and Awarding of Honorary Degrees (Begun in 1966).

W417

FOUNDER'S DAY RECORDS

This series consists of records pertaining to the celebration of Founder's Day at Winthrop College in honor of David Bancroft Johnson (1856- 1928). Founder's Day was started at a meeting of the board of trustees on June 21, 1921, where a petition from the faculty was read asking that President Johnson's birthday, January 10, be set aside as Founder's day. The type of records included in this inventory includes lists of Founder's Day speakers, petition by the faculty for a Founder's Day at Winthrop, program notes, newspaper clippings, poems in honor of David Bancroft Johnson, copies of speeches, correspondence concerning speakers and guests at Founder's Day, telegrams, copies of Alumni News (Founder's Day edition), invitations, memorandum, Founder's Day bulletins, agenda notes, Founder's Day booklets and photographs (beginning in 1940).

W418

SPECIAL CELEBRATIONS- VARIOUS CELEBRATIONS

This series consists mainly of correspondence, newspaper clippings, invitational cards, program notes, copies of speeches, photographs, brochures, biographical sketches, and lists of participants, all related to various celebrations including May Day and Miss Hi-Miss Weekend held at Winthrop.

W419-1

SPECIAL CELEBRATIONS- CONVOCATION RECORDS

This series consists of records pertaining to convocation. Convocation, traditionally held the day before classes begin, serves as an official welcome to new freshmen and their induction into the Winthrop community of learners.

W419-2

SPECIAL CELEBRATIONS- 1986 CENTENNIAL CELEBRATION RECORDS

This series, which includes correspondence, posters, pamphlets, newspaper clippings and other records, brochures, and other records produced by of Dr. Maeberta Bobb, the college's coordinator for the celebration of its centennial.

W419-3

SPECIAL CELEBRATIONS- ARNOLD SHANKMAN MEMORIAL LECTURE SERIES

This series includes correspondence, invitations, newspaper clippings, photographs, and programs relating to the Arnold Shankman Memorial Lecture Series.

W419-4

SPECIAL CELEBRATIONS- 1992 TRANSITION TO UNIVERSITY STATUS RECORDS

This series consists of records relating to Winthrop's transition from a college status to university status in 1992.

W419-5

SPECIAL CELEBRATIONS- BLACK HISTORY CELEBRATION RECORDS

This series consists of brochures, programs, announcements, and letters pertaining to the celebration of Black History at Winthrop.

W419-6

SPECIAL CELEBRATIONS- WOMEN'S HISTORY CELEBRATION RECORDS

This series consists of brochures, programs, announcements, and letters pertaining to Women's History at Winthrop.

W419-7

SPECIAL CELEBRATIONS- 1995 CENTENNIAL CELEBRATION RECORDS

This series consists of programs, announcements, and letters pertaining to the Centennial Celebration of Winthrop's move from Columbia, SC to Rock Hill, SC in 1895.

W419-8

SPECIAL CELEBRATIONS- CENTENNIAL ALBUM GALLIES

This series consists of layouts, proofs, and correspondence regarding Ron Chepesiuk's *Winthrop College: A Centennial Celebration* book.

W419-9

INAUGURATIONS- PRESIDENTIAL INAUGURATION RECORDS

This series consists of the following types of records: newspaper clippings, memoranda, copies of speeches and addresses, correspondence, inaugural committee records, program notes, invitational cards, lists, guest books, telegrams, a statement of the oath of office, and biographical sketches of speakers. The series provides information on the events leading up to and including the inauguration and investiture of Winthrop's presidents.

W420-1

RELIGIOUS SERVICES- VESPERS

This series of records, which pertains to the solicitation of speakers for the Winthrop Sunday night worship service, consists mainly of correspondence, but also included are lists of Vespers' speakers.

W421-1

RELIGIOUS SERVICES- VARIOUS RECORDS

This series consists of the various records pertaining to religious services at Winthrop which are not of sufficient quantity to constitute a separate series.

W421-2

CULTURE AND ENTERTAINMENT RECORDS

This series consists of the records produced by and for the Artist and Lecture Series maintained by the Winthrop Fine Arts Association.

W422

CURRICULUM- GENERAL RECORDS- ANNUAL DEPARTMENTAL REPORTS

This series consists of statistical and narrative reports that were submitted to the president by the heads of departments providing a record of the year's work done by the various departments at Winthrop. The following information is given: Total enrollment for the regular academic year in each department by classes, the number of sections taught by each instructor, the number of pupils in each section for each term, outline of the work done in each class, including text and lecture work, and needs of the department. Included in the academic departmental reports are reports by the matrons of the dormitory, the Winthrop Training School Director and the college physician, and also the extension work department.

W423-0-1

CURRICULUM- GENERAL RECORDS- DEPARTMENTAL HISTORIES

This series consists of departmental histories, both short and comprehensive in nature, on various departments, schools, or the curriculum at Winthrop.

W423-0-2

CURRICULUM- GENERAL RECORDS- SAMPLE CURRICULAR RECORDS

This series consists of tests, lectures, reading lists, notebooks, and other types of records pertaining to the curriculum at Winthrop.

W423-0-3

CURRICULUM- GENERAL RECORDS- VARIOUS RECORDS

This series consists of various records produced that concern the Winthrop curriculum that are not of sufficient quantity to constitute a separate series.

W423-0-4

COLLEGE OF ARTS AND SCIENCES- DEAN'S OFFICE- VARIOUS RECORDS

This series consists of the various records produced by the Office of the Dean of the College of Arts and Sciences that are not of sufficient quantity to constitute a separate series.

W423.1-0-1

COLLEGE OF ARTS AND SCIENCES- DEAN'S OFFICE- MINUTES AND RELATED RECORDS

This series consists of the minutes and other related records of the faculty meeting of the College of Arts and sciences.

W423.1-0-2

COLLEGE OF ARTS AND SCIENCES- DEAN'S OFFICE- THOMAS MORGAN ADMINISTRATION FILES

This series consists of reports, notes, correspondence, and other files created during Thomas Morgan's administration as Dean of the College of Arts and Sciences.

W423.1-0-3

COLLEGE OF ARTS AND SCIENCES- DEAN'S OFFICE- CORRESPONDENCE AND MEMORANDA

This series consists of correspondence and memoranda produced by the Office of the Dean in the College of Arts and Sciences.

W423.1-0-4

COLLEGE OF ARTS AND SCIENCES- DEAN'S OFFICE- DEBRA BOYD ADMINISTRATION FILES

This series consists of reports, notes, correspondence, and other files created during Debra Boyd's administration as Dean of the College of Arts and Sciences.

W423.1-0-5

COLLEGE OF ARTS AND SCIENCES- DEAN'S OFFICE- KAREN KEDROWSKI ADMINISTRATION FILES

This series consists of reports, notes, correspondence, and other files created during Karen Kedrowski's administration as Dean of the College.

W423.1-0-6

COLLEGE OF ARTS AND SCIENCES- DEPARTMENT OF ENGLISH- VARIOUS RECORDS

This series consists of the various records produced by and for the Department of English that are not of sufficient quantity to constitute a separate series.

W423.1-1A-1

COLLEGE OF ARTS AND SCIENCES- DEPARTMENT OF ENGLISH- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for the English Department.

W423.1-1A-2

COLLEGE OF ARTS AND SCIENCES- DEPARTMENT OF SOCIOLOGY AND ANTHROPOLOGY - VARIOUS RECORDS

This series consists of various records pertaining to the Department of Sociology and Anthropology in the College of Arts and Sciences that are not of sufficient quantity to constitute a separate series.

W423.1-2B-1

COLLEGE OF ARTS AND SCIENCES- DEPARTMENT OF SOCIOLOGY AND ANTHROPOLOGY- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for the Department of Sociology and Anthropology in the College of Arts and Sciences.

W423.1-2B-2

COLLEGE OF ARTS AND SCIENCES- DEPARTMENT OF POLITICAL SCIENCE- VARIOUS RECORDS

This series consists of the various records produced by and for the Department of Political Science that are not of sufficient quantity to constitute a separate series.

W423.1-3C-1

COLLEGE OF ARTS AND SCIENCES- DEPARTMENT OF POLITICAL SCIENCE- MODEL UN SUBJECT FILE

This series consists of records pertaining to program's budgets, conference coordination proceedings, recruitment efforts, participating high schools, correspondence, memorabilia, committee resolutions, conference programs, reel to reels, newspaper articles, photographs, MUN course rosters, conference evaluations, management information reports, rules of procedure, conference brainstorming plans, Secretariat members, former student coordinator information, former Secretary General information, judging assignments, collegiate conference programs, travel authorizations, printing services, chair assignments, conference certificates, and the very first MUN Curriculum Proposal.

W423.1-3C-2

COLLEGE OF ARTS AND SCIENCES- DEPARTMENT OF POLITICAL SCIENCE- CHAIRMEN GLEN BROACH'S ADMINISTRATION RECORDS

This series consists of the records produced by and for the Political Science Chairman's Office during Dr. Glen Broach's tenure.

W423.1-3C-3

COLLEGE OF ARTS AND SCIENCES- DEPARTMENT OF POLITICAL SCIENCE- SOCIAL AND BEHAVIORAL RESEARCH LAB RECORDS

This series consists of the records that concern the development and functions on the Social and Behavioral Research Lab. The collection includes documents pertaining to courses offered in association with the research lab as well as reports and surveys conducted by the participants in the lab.

W423.1-3C-4

COLLEGE OF ARTS AND SCIENCES- DEPARTMENT OF POLITICAL SCIENCE- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for the Political Science Department.

W423.1-3C-5

COLLEGE OF ARTS AND SCIENCES- DEPARTMENT OF POLITICAL SCIENCE- JOHN C. WEST FORUM CORRESPONDENCE

This series consists of the correspondence and memoranda produced by and for the John C. West Forum on Politics and Policy.

W423.1-3C-6

COLLEGE OF ARTS AND SCIENCES- DEPARTMENT OF ART- VARIOUS RECORDS

This series consists of the various records produced by the Department of Art that are not of sufficient quantity to constitute a separate series.

W423.1-4D-1

COLLEGE OF ARTS AND SCIENCES- DEPARTMENT OF DRAMA- VARIOUS RECORDS

This series consists of the various records produced by the Department of Drama that are not of sufficient quantity to constitute a separate series.

W423.1-5E-1

COLLEGE OF ARTS AND SCIENCES- DEPARTMENT OF HISTORY- VARIOUS RECORDS

This series consists of the various records produced by the Department of History that are not of sufficient quantity to constitute a separate series.

W423.1-6F-1

COLLEGE OF ARTS AND SCIENCES- DEPARTMENT OF HISTORY- CHAIRMAN'S RECORDS

This series consists of the records produced by and for the Chairman of the Department of History. These records include reports, proposals, studies, minutes, class schedules, and course evaluation for the Department of History.
W423.1-6F-2

COLLEGE OF ARTS AND SCIENCES- DEPARTMENT OF HISTORY- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for the Department of History.
W423.1-6F-3

COLLEGE OF ARTS AND SCIENCE- DEPARTMENT OF BIOLOGY- VARIOUS RECORDS

This series consists of the various records produced by the Department of Biology that are not of sufficient quantity to constitute a separate series. These records include grant proposals, research proposals, correspondence, course evaluations, and newspaper articles and clippings.

W423.1-7G-1

COLLEGE OF ARTS AND SCIENCES- DEPARTMENT OF CHEMISTRY AND PHYSICS- VARIOUS RECORDS

This series consists of the various records produced by the Department of Chemistry and Physics that are not of sufficient quantity to constitute a separate series.

W423.1-8H-1

COLLEGE OF ARTS AND SCIENCES- DEPARTMENT OF MATHEMATICS- CHAIRMAN'S RECORDS

This series consists of the records produced by the Chairman of the Department of Mathematics. These records include correspondence, memoranda, reports, minutes, class schedules, course records, club records, and the 1932 charter for the National Council of Teachers of Mathematics, Winthrop Chapter.

W423.1-9I-1

COLLEGE OF ARTS AND SCIENCES- DEPARTMENT OF MATHEMATICS- CORRESPONDENCE AND MEMORANDA

This series contains the correspondence and memoranda pertaining to or originating from the mathematics Department.

W423.1-9I-2

COLLEGE OF ARTS AND SCIENCES- DEPARTMENT OF PSYCHOLOGY- VARIOUS RECORDS

This series consists of the various records produced by the Department of Psychology that are not of sufficient quantity to constitute a separate series.

W423.1-10J-1

COLLEGE OF ARTS AND SCIENCES- DEPARTMENT OF SOCIAL WORK- VARIOUS RECORDS

This series consists of the various records produced by and for the Department of Social Work that are not of sufficient quantity to constitute a separate series.

W423.1-11K-1

COLLEGE OF ARTS AND SCIENCES- DEPARTMENT OF MODERN AND CLASSICAL LANGUAGE- VARIOUS RECORDS

This series consists of the various records produced by the Department of Modern and Classical Language that are not of sufficient quantity to constitute a separate series. These records include information on Winthrop in Mexico, Canada, & France, as well as scholarship records and papers relating to the topic of scholarships for studying abroad.

W423.1-12L-1

COLLEGE OF ARTS AND SCIENCES- DEPARTMENT OF MODERN AND CLASSICAL LANGUAGE- FRENCH HOUSE RECORDS

This series consists of correspondence, newspaper clippings, names of students who resided in the house, French signs, a wedding invitation from a former member, newsletters, and student sign out cards. The French House was a dormitory in which all residents were required to speak French at all times in order to continue their studies and to improve their language skills.

W423.1-12L-2

COLLEGE OF ARTS AND SCIENCES- DEPARTMENT OF MODERN AND CLASSICAL LANGUAGE- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for the Department of Modern and Classical Languages.

W423.1-12L-3

COLLEGE OF ARTS AND SCIENCES- DEPARTMENT OF MASS COMMUNICATIONS- STUDENT PUBLICATIONS: VARIOUS RECORDS

This series consists of the various records produced by the Department of Mass Communication that pertain to the production of various student publications including the *Tatler*, the *Anthology*, the *Johnsonian*, etc.

W423.1-13M-1

COLLEGE OF ARTS AND SCIENCES- DEPARTMENT OF MASS COMMUNICATIONS- VARIOUS RECORDS

This series consists of the various records produced by the Department of Mass Communications that are not of sufficient quantity to constitute a separate series.

W423.1-13M-2

COLLEGE OF ARTS AND SCIENCES- DEPARTMENT OF MASS COMMUNICATIONS- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for the Department of Mass Communications in the College of Arts and Sciences.

W423.1-13M-3

COLLEGE OF ARTS AND SCIENCES- DEPARTMENT OF MASS COMMUNICATIONS- NEWSLETTER

This series consists of the newsletter (*The Outlet*) produced by the Department of Mass Communications in the College of Arts and Sciences. The newsletter attempts to “bring our readers a compilation of articles, pictures, and sidebars concerning relevant news and goings-on pertaining to the Mass Communication department.”

W423.1-13M-3

COLLEGE OF ARTS AND SCIENCES- DEPARTMENT OF GEOGRAPHY- VARIOUS RECORDS

This series consists of the various records produced by the Department of Geography that are not of sufficient quantity to constitute a separate series.

W423.1-14N-1

COLLEGE OF ARTS AND SCIENCES- WOMEN’S STUDIES PROGRAM- VARIOUS RECORDS

This series consists of the various records produced by the Women’s Studies Program that are not of sufficient quantity to constitute a separate series. The Women's Studies program was founded in 1989 as an interdisciplinary program that promotes gender as a relevant and rigorous academic topic throughout the curriculum and in other areas of campus life.

W423.1-15O-1

COLLEGE OF ARTS AND SCIENCES- AFRICAN AMERICAN STUDIES PROGRAM- VARIOUS RECORDS

This series consists of the various records produced by the African American Studies Program that are not of sufficient quantity to constitute a separate series. African American studies began in 1992 as an interdisciplinary program providing students with an intellectual base for understanding the multifaceted dimensions of the Black experience in the United States, Africa, and the African Diaspora.

W423.1-16P-1

COLLEGE OF ARTS AND SCIENCES- ASIAN AREAS STUDIES PROGRAM- VARIOUS RECORDS

This series consists of the various records produced by the Asian Areas Studies Program that are not of sufficient quantity to constitute a separate series.

W423.1-17Q-1

COLLEGE OF ARTS AND SCIENCES- WRITING CENTER- VARIOUS RECORDS

This series contains the various records produced by and for The Writing Center that are not of sufficient quantity to constitute a separate series. The Writing Center “provides a free writing, consulting service to all members of the University community: students, staff, administrators and faculty.”

W423.1-18R-1

COLLEGE OF ARTS AND SCIENCES- PEACE STUDIES PROGRAM- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for the Peace Studies Program.

W423.1-19S-1

COLLEGE OF ARTS AND SCIENCES- LIBERAL ARTS PROGRAM- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for the Liberal Arts Program in the College of Arts and Sciences.

W423.1-20T-1

COLLEGE OF ARTS AND SCIENCES- MEDIEVAL STUDIES PROGRAM- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for the Medieval Studies Program in the College of Arts and Sciences.

W423.1-21U-1

COLLEGE OF ARTS AND SCIENCES- INTERDISCIPLINARY STUDIES PROGRAM- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for the Interdisciplinary Studies Program in the College of Arts and Sciences.

W423.1-22V-1

COLLEGE OF ARTS AND SCIENCES- DEPARTMENT OF PHILOSOPHY AND RELIGION- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for Department of Philosophy and Religion in the College of Arts and Sciences.

W423.1-23W-1

COLLEGE OF ARTS AND SCIENCES- DEPARTMENT OF PHILOSOPHY AND RELIGION- VARIOUS RECORDS

This series consists of the various records produced by and for the Department of Philosophy and Religion in the College of Arts and Sciences.

W423.1-23W-2

COLLEGE OF ARTS AND SCIENCES- ENVIRONMENTAL SCIENCES AND STUDIES- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for Environmental Sciences and Studies in the College of Arts and Sciences.

W423.1-24X-1

COLLEGE OF ARTS AND SCIENCES- DEPARTMENT OF HUMAN NUTRITION- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for Department of Human Nutrition in the College of Arts and Sciences.

W423.1-25Y-1

COLLEGE OF ARTS AND SCIENCES- GERONTOLOGY PROGRAM- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for the Gerontology Program in the College of Arts and Sciences. Gerontology is an area of study that focuses on the bio-psycho-social-cultural-spiritual well-being of older adults.

W423.1-26Z-1

COLLEGE OF ARTS AND SCIENCES- INDIVIDUALIZED STUDIES PROGRAM- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for the Individualized Studies Program in the College of Arts and Sciences. The Bachelor of Arts in Individualized Studies “prepares learners to approach issues from a range of perspectives and to develop a deeper and broader understanding of complex subject matter. Under the guidance of advisors who foster intellectual exploration across curricular boundaries, students take responsibility for their education and engage in shaping its direction towards interdisciplinary problem-solving.”

W423.1-27AA-1

SCHOOL OF BUSINESS- OFFICE OF THE DEAN- VARIOUS RECORDS

This series consist of the various records produced by the Office of the Dean in the School of Business that are not of sufficient quantity to constitute a separate series.

W423.2-1A-1

SCHOOL OF BUSINESS- OFFICE OF THE DEAN- GENERAL ADMINISTRATIVE RECORDS

This series consists of the general administrative records produced by the Office of the Dean of the School of Business which includes memoranda, proposals, correspondence, forms, minutes, and other records originating in the office.

W423.2-1A-2

SCHOOL OF BUSINESS- OFFICE OF THE DEAN: DAVID KERLEY ADMINISTRATION- GENERAL ADMINISTRATION RECORDS

This series consists of the general administrative records produced by and for the Office of the Dean during Dr. David Kerley’s tenure as Dean of the School of Business.

W423.2-1A-3

SCHOOL OF BUSINESS- OFFICE OF THE DEAN- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for the Office of the Dean in the School of Business.

W423.2-1A-4

SCHOOL OF BUSINESS- FACULTY RECORDS- VARIOUS RECORDS

This series consists of the various faculty records produced by and for the School of Business.

W423.2-2B-1

SCHOOL OF BUSINESS- DEPARTMENT OF BUSINESS- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for the Department of Business.

W423.2-3C-1

SCHOOL OF BUSINESS- DEPARTMENT OF COMPUTER SCIENCE AND QUANTITATIVE METHODS- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for Department of Computer Science and Quantitative Methods in the School of Business. The Bachelor of Science in Computer Science degree prepares students for careers in software design and implementation and for graduate study in Computer Science. The students in this program are provided with a background that allows them to progress toward leadership roles. The Department of Computer Science and Quantitative Methods offers three variations of undergraduate computing degrees: Computer Science (CSCI); Computer Information Systems (CIFS); Web Application Design.

W423.2-4D-1

SCHOOL OF EDUCATION- OFFICE OF THE DEAN- MEMORANDA AND RELATED RECORDS

This series consists of the memoranda and related records produced by the Office of the Dean of the School of Education.

W423.3-1A-1

SCHOOL OF EDUCATION- OFFICE OF THE DEAN- VARIOUS RECORDS

This series consists of the various records produced by the Office of the Dean of the School of Education that are not of sufficient quantity to constitute a separate series.

W423.3-1A-2

SCHOOL OF EDUCATION- OFFICE OF THE DEAN- MINUTES AND RELATED RECORDS

This series consists of the minutes and various records related to the faculty meetings of the School of Education.

W423.3-1A-3

SCHOOL OF EDUCATION- OFFICE OF THE DEAN- SUBJECT FILE

This series consists of the various records produced by the Office of the Dean of the School of Education organized as a subject file.

W423.3-1A-4

SCHOOL OF EDUCATION- DEPARTMENT OF LIBRARY SCIENCE- CORRESPONDENCE AND RELATED RECORDS

This series consists of the correspondence and related records produced by the Department of Library Science which includes memoranda, newspaper clippings, and questionnaires.

W423.3-2B-1

SCHOOL OF EDUCATION- DEPARTMENT OF LIBRARY SCIENCE- SOUTH CAROLINA HIGH SCHOOL LIBRARY ASSOCIATION RECORDS

This series consists of the records pertaining to the South Carolina High School Library Association's annual meeting held at Winthrop and includes correspondence, participant Lists, program notes, constitution, brochures, association handbooks, and newspaper clippings.

W423.3-2B-2

SCHOOL OF EDUCATION- DEPARTMENT OF LIBRARY SCIENCE- VARIOUS RECORDS

This series consists of the various records produced by the Department of Library Science that are not of sufficient quantity to constitute a separate series. These records include correspondence, list, memoranda, questionnaires, tests, bibliographies reading lists, syllabi, class schedules, bulletins, reports and newspaper clippings, generally relating to the development of the library science curriculum and non- Winthrop activities of the department.

W423.3-2B-3

SCHOOL OF EDUCATION- DEPARTMENT OF PHYSICAL EDUCATION- VARIOUS RECORDS

This series consists of the various records produced by the Department of Physical Education that are not of sufficient quantity to constitute a separate series.

W423.3-3C-1

SCHOOL OF EDUCATION- DEPARTMENT OF PHYSICAL EDUCATION- CHAIRMAN'S RECORDS: JULIA POST
ADMINISTRATION

This series consists of the records produced by and for the office of the Chairman of the Physical Education Department during Julia Post's tenure.

W423.3-3C-2

SCHOOL OF EDUCATION- DEPARTMENT OF PHYSICAL EDUCATION- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for the Department of Physical Education in the School of Education.

W423.3-3C-3

SCHOOL OF EDUCATION- DEPARTMENT OF READING AND LIBRARY SCIENCE- MINUTES AND RELATED RECORDS

This series consists of the minutes and related records produced by the Department of Reading and Library Science including the minutes of the Reading Staff, Library Science Staff, Reading Faculty Committee and Graduate Reading Faculty Committee.

W423.3-4D-1

SCHOOL OF EDUCATION- FOUNDATIONS AND SECONDARY EDUCATION- MINUTES AND RELATED RECORDS

This series consists of the minutes and related records produced by the Department of Foundations and Secondary Education Committee including minutes, agendas, notes, class schedules, assignments, and departmental recommendations for curriculum actions.

W423.3-5E-1

SCHOOL OF EDUCATION- STUDENT TEACHER RECORDS- STUDENT TEACHER EVALUATIONS

This series consists of evaluations conducted of student teachers in the School of Education.

W423.3-6F-1

SCHOOL OF EDUCATION- STUDENT TEACHER RECORDS- GENERAL ADMINISTRATIVE RECORDS

The series consists of the general administrative records concerning student teaching as part of the School of Education.

W423.3-6F-2

SCHOOL OF EDUCATION- STUDENT TEACHER RECORDS- EARLY FIELD EXPERIENCES

This series consists of records related to the early field experience of the student teaching program in the School of Education.

W423.3-6F-3

SCHOOL OF EDUCATION- CHESTER, YORK, LANCASTER UNION CONSORTIUM WITH WINTHROP (CYLUC-W)- WRITING NETWORK PUBLICATIONS

This series consists of brochures and other writing network publications produced by the Chester, York, Lancaster, Union Consortium with Winthrop (CYLUC-W) of the School of Education. CYLUC-W was founded in 1976 and later became the Olde English Consortium (OEC). The goal of this non-profit organization is to bring all stakeholders together to improve education, economic development, and the quality of life in the region and throughout the state.

W423.3-7G-1

SCHOOL OF EDUCATION- TEACHER EVALUATION REPORTS- REPORTS

This series consists of Teacher Evaluation Reports done by the National Council for Teacher Accreditation and contains Committee Reports using the NASDTEC Standards and some Committee Evaluation of the Teacher Education Program.

W423.3-8H-1

SCHOOL OF EDUCATION- EARLY CHILDHOOD EDUCATION- SUBJECT FILE

This series consists of the subject file relating to the early childhood education program in the School of Education.

W423.3-9I-1

SCHOOL OF EDUCATION- MATERIALS CENTER- VARIOUS RECORDS

This series consists of the various records relating to the Materials Center in the School of Education that are not of sufficient quantity to constitute a separate series. The Materials Center later became known as the Instructional Technology Center (ITC).

W423.3-10J-1

SCHOOL OF EDUCATION- MATERIALS CENTER- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for the Materials Center in the School of Education. The Materials Center later became known as the Instructional Technology Center (ITC).

W423.3-10J-2

SCHOOL OF EDUCATION- GUIDANCE INSTRUCTION- SUBJECT FILE

This series consists of the subject file relating to guidance instruction in the School of Education.

W423.3-11K-1

SCHOOL OF EDUCATION- GRADUATE FACULTY RECORDS- MINUTES AND RELATED RECORDS

This series consists of the minutes and related records of the graduate faculty for the School of Education.

W423.3-12L-1

SCHOOL OF EDUCATION- FACULTY RECORDS- MINUTES AND RELATED RECORDS

This series consists of the minutes and related records of the faculty for the school of education.

W423.3-13M-1

SCHOOL OF EDUCATION- FACULTY RECORDS- TEACHER CORPS RECORDS

This series consists of faculty records as they pertain to the Teacher Corps in the School of Education.

W423.3-13M-2

SCHOOL OF EDUCATION- FACULTY RECORDS- MANUALS

This series consists of the School of Education Faculty Manuals produced for the School of Education.

W423.3-13M-3

SCHOOL OF EDUCATION- CURRICULUM AND INSTRUCTION- VARIOUS RECORDS

This series consists of the various records related to curriculum and instruction for the School of Education.

W423.3-14N-1

SCHOOL OF EDUCATION- UNDERGRADUATE EXECUTIVE COMMITTEE RECORDS- MINUTES AND RELATED RECORDS

This series consists of the minutes and related records pertaining to the Undergraduate Executive Committee of the School of Education.

W423.3-15O-1

SCHOOL OF EDUCATION- SOUTH CAROLINA CENTER FOR TEACHER RECRUITMENT- VARIOUS RECORDS

This series consists of the various records pertaining to the South Carolina Center for Teacher Recruitment. The department was formerly called the South Carolina Center for the Advancement of Teaching and School Leadership.

W423.3-16P-1

SCHOOL OF EDUCATION- DEPARTMENT OF ELEMENTARY EDUCATION- MINUTES AND RELATED RECORDS

This series consists of the minutes and related records pertaining to the Department of Elementary Education within the School of Education.

W423.3-17Q-1

SCHOOL OF EDUCATION- DEPARTMENT OF SPECIAL EDUCATION- VARIOUS RECORDS

This series consists of the various records pertaining to the Department of Special Education within the School of Education.

W423.3-18R-1

SCHOOL OF EDUCATION- DEPARTMENT OF EDUCATION- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for the Department of Education in the School of Education.

W423.3-19S-1

SCHOOL OF EDUCATION- LEARNING TECHNOLOGIES AND GRADUATE STUDIES- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for the Department of Education Department in the School of Education.

W423.3-20T-1

SCHOOL OF HOME ECONOMICS- DEPARTMENT OF HOME DEMONSTRATION- HISTORICAL AND RELATED RECORDS

This series consists of brief historical sketches and related records including reports and correspondence that outlines the origins and early development of the home demonstration program. The Program was aimed at improving rural farm life standards.

W423.4-1A-1

SCHOOL OF HOME ECONOMICS- DEPARTMENT OF HOME DEMONSTRATION- GIRLS' CANNING CLUB WORK REPORTS

This series consists of weekly field reports and annual reports of the Girls' Canning Club Work, a cooperative program between Winthrop and the U.S. Department of Agriculture directed at extending the instruction of these two institutions to rural girls. The weekly reports submitted by county demonstration agents to the state agent provided a narrative and statistical summary of county club activities. The annual reports compiled by the state agent and submitted to the President of Winthrop College (D.B. Johnson) comprised a survey of county programs, suggestions, and request or future needs of the work, and a financial statement including source of funds, expenditures, and salaries for local agents.

W423.4-1A-2

SCHOOL OF HOME ECONOMICS- DEPARTMENT OF HOME DEMONSTRATION- ANNUAL REPORTS

This series consists of the annual reports made by the State Home Demonstration Agent and submitted to the president of Winthrop College which include lists of home demonstration personnel, organization of the year's work, methods of instruction, accomplishments in the home demonstration program, evaluation, outlook for the next year's work, and a financial statement.

W423.4-1A-3

SCHOOL OF HOME ECONOMICS- DEPARTMENT OF HOME DEMONSTRATION- SHORT COURSES RECORDS

This series consists of the records pertaining to the Department of Home demonstration's Short course program. The short course program, offering instruction in various aspects of home economics, was adopted as a permanent facet of the Home Demonstration Department in 1914.

W423.4-1A-4

SCHOOL OF HOME ECONOMICS- DEPARTMENT OF HOME DEMONSTRATION- GENERAL CORRESPONDENCE AND RELATED RECORDS

This series consists of correspondence and related records produced by and for the Department of Home Demonstration. The correspondence relates to the origins of the home demonstration program, its physical and financial operation and ensuing difficulties, especially concerning the working arrangement between Winthrop and Clemson, the selection of home demonstration personnel and their salaries, appropriations, the Winthrop- Clemson controversy (1955-1959), concerning the location of the home demonstration department, and the establishment (1963) of the Clemson-Winthrop Home Economics Research Council. The related records include: legislative acts establishing the home demonstration program, memoranda of understanding between Clemson and Winthrop, financial statements, project outlines, personnel lists program notes, memoranda of understanding between Clemson and the U.S. Department of Agriculture (1914), and correspondence between Clemson officials and other people involved with the Winthrop- Clemson controversy.

W423.4-1A-5

SCHOOL OF HOME ECONOMICS- DEPARTMENT OF HOME DEMONSTRATION- NEWSPAPER CLIPPING FILE

This series consists of newspaper articles containing information regarding the establishment and early work of the home demonstration department, personnel within the home demonstration program, and the Winthrop- Clemson controversy.

W423.4-1A-6

SCHOOL OF HOME ECONOMICS- DEPARTMENT OF HOME DEMONSTRATION- VARIOUS RECORDS

This series consists of the various records produced by and for the Department of Home Demonstration that are not of sufficient quantity to constitute a separate series. These records include home demonstration department circulars, handbooks of the S.C. Council of Farm Women; programs for the S.C. Home Demonstration Council, and notes by President Sims used at the hearing on the Home Demonstration Controversy.

W423.4-1A-7

SCHOOL OF HOME ECONOMICS- OFFICE OF THE DEAN- HOME MANAGEMENT HOUSE ANNUAL REPORTS

This series consists of annual reports of the home management house (originally named the practice house), which was designed as a program to provide Winthrop students with practical experience in home economics. These reports submitted by the supervisor of the home management house (practice house) to the president of Winthrop include a summary of the past year's work, suggestions and needs for the program's improvement, and an inventory of supplies and equipment.

W423.4-2B-1

SCHOOL OF HOME ECONOMICS- OFFICE OF THE DEAN- VARIOUS RECORDS

This series consists of the various records produced by and for the Office of the Dean in the School of Home Economics.
W423.4-2B-2

SCHOOL OF HOME ECONOMICS- OFFICE OF THE DEAN- MINUTES AND RELATED RECORDS

This series consists of the minutes and related records produced by the School of Home Economics.
W423.4-2B-3

SCHOOL OF HOME ECONOMICS- OFFICE OF THE FAMILY AND CHILD DEVELOPMENT- "WOMANPOWER:" EMPLOYMENT POTENTIAL PROJECT RECORDS

This series consists of the "Womanpower:" Employment Potential Project records produced by the Office of the Family and Child Development. These records include correspondence, project proposals, applications, program reports, lists of conference expenses, summaries, publications, brochures, programs, guest books, and a scrapbook. The "Womanpower" Project was partially funded under IMPACT of the Higher Education Act of 1965, Title I: Community Service and Continuing Education, U.S. Office of Education. The project was concerned with helping women improve their earning capacities, employability and general welfare.

W423.4-3C-1

SCHOOL OF HOME ECONOMICS- OFFICE OF THE FAMILY AND CHILD DEVELOPMENT- PRESCHOOL EDUCATION PROJECT RECORDS

This series consists of records produced by the Preschool Education Project conducted by the Office of the Family and Child Development which includes project proposals, progress, reports, working papers and scripts for television and radio productions, correspondence, publications, brochures, newspaper clippings, mailing lists, and various reference materials. The project, "Action Program to Promote Quality Preschool Education for Communities in South Carolina," was Winthrop's first project proposal funded under Title I of the Higher Education Act of 1965.

W423.4-3C-2

SCHOOL OF HOME ECONOMICS- OFFICE OF THE FAMILY AND CHILD DEVELOPMENT- COOPERATIVE STATE RESEARCH (CSRS) PROJECT RECORDS

This series consists of records produced by the Cooperative Research Project conducted by the Office of the Family and Child Development which includes correspondence, project proposals, progress and annual reports, instructional manuals, and questionnaires relating to CSRS Visiting Team Reviews and projects S-48 and S-63. The projects were South Carolina's contributions to the Regional Research Projects. They were concerned with "Educational and Vocational Goals of Rural Youth in the South" (S-48) and "Influences of the Occupational Goals of Youth People from three Sub-Cultures in the South" (S-63).

W423.4-3C-3

SCHOOL OF HOME ECONOMICS- OFFICE OF THE FAMILY AND CHILD DEVELOPMENT- FAMILY LIFE INSTITUTE RECORDS

This series consists of records produced by the Family Life Institute conducted by the Office of the Family and Child Development which includes correspondence, program notes, lists of committee members and participants, newspaper clippings, and working papers. These institutes were concerned with problems of various groups concerned with family life education.

W423.4-3C-4

SCHOOL OF HOME ECONOMICS- OFFICE OF THE FAMILY AND CHILD DEVELOPMENT- VARIOUS PROJECTS AND PROGRAMS

This series consists of records produced for various projects and programs conducted by the Office of the Family and Child Development that are not of sufficient quantity to constitute a separate series. The records in this series include correspondence, reports, a manual for Head Start Trainees, questionnaires, and newspaper clippings.

W423.4-3C-5

SCHOOL OF HOME ECONOMICS- DISTRIBUTIVE AND HOME ECONOMICS EDUCATION-REPORTS AND PROJECT PROPOSALS

The series consists of reports and project proposals produced by and for the Distributive and Home Economics Education program including Federal Data Forms which were completed and sent to various offices of the U.S. Government.

W423.4-4D-1

SCHOOL OF HOME ECONOMICS- DISTRIBUTIVE AND HOME ECONOMICS EDUCATION- VARIOUS RECORDS

This series consists of the various records produced by the Distributive and Home Economics program that are not of sufficient quantity to constitute a separate series.

W423.4-4D-2

SCHOOL OF HOME ECONOMICS- DEPARTMENT OF FOOD AND NUTRITION- VARIOUS RECORDS

This series consists of the various records produced by the Department of Food and Nutrition that are not of sufficient quantity to constitute a separate series.

W423.4-5E-1

SCHOOL OF HOME ECONOMICS- MACFEAT NURSERY SCHOOL- SUBJECT FILE

This series consists of the various records produced by and for the Macfeat Nursery School that are not of sufficient quantity to constitute a separate series. The records included in this series consists of applications, attendance records, financial records, correspondence, lunch menus, floor plans, photographs and questionnaires relating to the Nursery School and its students. The Macfeat Nursery School has been a department of the School of Home Economics since its inception in 1934.

W423.4-6F-1

SCHOOL OF HOME ECONOMICS- MACFEAT NURSERY SCHOOL- NURSERY SCHOOL STUDENT RECORDS

This series consists of nursery school student records kept by the Macfeat Nursery School which includes applications, questionnaires on home life and health, observation notes, personality studies, charts, photographs, and evaluations for each child who attended Macfeat Nursery School.

W423.4-6F-2

SCHOOL OF HOME ECONOMICS- MACFEAT NURSERY SCHOOL- MACFEAT SCHOOL CLOSING CONTROVERSY RECORDS

This series consists of the records created during the closing of the Macfeat Nursery School. Most of the records in this group were created by and for a Special Committee created by the Board of Trustees to investigate the matter of closing the school. The records in this group consists of correspondence, hearing transcripts, newspaper articles, minutes, and position papers.

W423.4-6F-3

SCHOOL OF HOME ECONOMICS- MACFEAT NURSERY SCHOOL- CORRESPONDENCE AND MEMORANDA

This series consists of correspondence and memoranda produced by and for the Macfeat Nursery School and Kindergarten.

W423.4-6F-4

SCHOOL OF HOME ECONOMICS- DEPARTMENT OF HOME ECONOMICS EDUCATION- SUBJECT FILE

This series consists of the various records produced by and for the Department of Home Economics Education in the School of Home Economics as a subject file.

W423.4-7G-1

SCHOOL OF HOME ECONOMICS- DEPARTMENT OF HOME ECONOMICS EDUCATION- FACULTY CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda from the faculty of the Department of Home Economics Education in the School of Home Economics.

W423.4-7G-2

SCHOOL OF HOME ECONOMICS- DEPARTMENT OF HOME ECONOMICS EDUCATION- STUDENT TEACHING RECORDS

This series consists of the student teaching records from the Department of Home Economics Education in the School of Home Economics.

W423.4-7G-3

SCHOOL OF HOME ECONOMICS- DEPARTMENT OF HOME ECONOMICS EDUCATION- VARIOUS RECORDS

This series consists of the Department of Home Economics records, various letters of correspondence, information on the Clemson Extension project, the Rock Hill Occupational High School, and notes and programs from Home Economics-related meetings. The series also holds multiple quizzes, newspaper clippings, and pamphlets that give useful tools and tips to maintaining healthy relationships, social etiquette, and proper marriage times for individuals.

W423.4-7G-4

SCHOOL OF HOME ECONOMICS- TEXTILES, CLOTHING, AND INTERIOR DESIGN- REPORTS

This series consists of the reports produced by the Textile, Clothing and Interior Design program in the School of Home Economics.

W423.4-8H-1

SCHOOL OF MUSIC- OFFICE OF THE DEAN- VARIOUS RECORDS

This series consists of the various records produced by the Office of the Dean of the School of Music that are not of sufficient quantity to constitute a separate series.

W423.5-1A-1

SCHOOL OF MUSIC- OFFICE OF THE DEAN- SUBJECT FILE

This series consists of the various records produced by the Office of the Dean of the School of Music that are organized as a subject file. These records include correspondence, memoranda, reports, minutes, newsletters, schedules, calendars, program notes, applications, a history of the School of Music and a scrapbook.

W423.5-1A-2

SCHOOL OF MUSIC- OFFICE OF THE DEAN- MINUTES AND RELATED RECORDS

This series contains the minutes and related records produced by the Office of the Dean of the School of Music.

W423.5-1A-3

SCHOOL OF MUSIC- OFFICE OF THE DEAN- ANNUAL REPORTS

This series consists of the annual reports produced by the Office of the Dean in the School of Music.

W423.5-1A-4

SPECIAL ACADEMIC PROGRAMS- NURSING PROGRAM- CORRESPONDENCE AND RELATED RECORDS

This series consists of the correspondence and related records produced by the Nursing Program which includes memoranda, brochures, newspaper clippings, and statements. The program began as a response to a need for living quarters for the US Cadet Nurses Corps as part of the war effort in 1945. This series documents the relationship between the York County Hospital and Winthrop that existed through the development of the nursing program.

W423.6-1A-1

SPECIAL ACADEMIC PROGRAMS- CLUES- CORRESPONDENCE AND RELATED RECORDS

This series consists of the correspondence and related records pertaining to CLUES program. The Clustered Learning Units for Educational Success (CLUES) is a program that integrates subject matter and provides a rich, varied experience to academically motivated students. It provides an opportunity for students to get to know one another quickly and promotes a community of friends that will last a life-time. CLUES offers first-year students some of the best instructors Winthrop can offer in a series of small, intimate, challenging classes.

W423.6-2B-1

SPECIAL ACADEMIC PROGRAMS- HONOR'S PROGRAM- VARIOUS RECORDS

This series consist of the various records produced by and for the Honors Program at Winthrop University that are not of sufficient quantity to constitute a separate series.

W423.6-3C-1

SPECIAL ACADEMIC PROGRAMS- HONOR'S PROGRAM- THE SAGE PAGE

This series consists of *The Sage Page: The Newsletter of the Winthrop University Honors Program* which is produced by the Honors Program Office.

W423.6-3C-2

SPECIAL ACADEMIC PROGRAMS- HONOR'S PROGRAM- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for the Honors Program Office.

W423.6-3C-3

SPECIAL ACADEMIC PROGRAMS- PACE PROGRAMS- VARIOUS RECORDS

This series consists of the various records produced by and for the PACE (Program for Academic and Career Enhancement) academic program that are not of sufficient quantity to constitute a separate series.

W423.6-4D-1

SPECIAL ACADEMIC PROGRAMS- ROTC PROGRAM- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for the Reserve Officer Training Corps (ROTC) Program at Winthrop University. Winthrop University, in coordination with the Military Science and Aerospace Studies departments at the University of North Carolina in Charlotte, provides its students the opportunity to become commissioned officers in the United States Army or Air Force while simultaneously pursuing a Winthrop degree. ROTC courses taken at UNCC are transferred back to Winthrop and may be used as elective credit toward a degree program.

W423.6-5E-1

SUMMER SCHOOL PROGRAM- VARIOUS RECORDS

This series consists of the various records produced by and for the Summer School Program at Winthrop that are not of sufficient quantity to constitute a separate series. The records in this series include sample forms, correspondence, bulletins, catalogs, lists of rules and regulations, summer school reports, addresses, telegrams, financial statements, brochures, program notes of special summer school events, clippings and circulars of information. The types of records found for each year may vary. This series provides information on the general operation of the summer school, its direction and historical development. In addition there are records relating to club institutes for women, such as the South Carolina Federation of Women, short courses, especially in home demonstration and other conferences that were held.

W423.7-1

SUMMER SCHOOL- SUMMER SCHOOL BULLETINS

This series consists of the *Summer School bulletin* produced for the Summer School Program at Winthrop.

W423.7-2

GRADUATE SCHOOL- OFFICE OF THE DEAN- VARIOUS RECORDS

This series consists of the various records produced by the Office of the Dean of the Graduate School that are not of sufficient quantity to constitute a separate series.

W423.8-1A-1

GRADUATE SCHOOL- OFFICE OF THE DEAN- GENERAL ADMINISTRATIVE RECORDS

This series consists of the general and administrative records produced by the Office of the Dean of the Graduate School which include announcements for graduate school studies, applications for assistantships, degree requirements, and student's records.

W423.8-1A-2

GRADUATE SCHOOL- OFFICE OF THE DEAN- THE GRADUATE SCHOOL NEWSLETTER

This series consists of *The Graduate School Newsletter* produced by the Graduate School.

W423.8-1A-3

GRADUATE SCHOOL- GENERAL RECORDS- CORRESPONDENCE AND MEMORANDA

This series consists of correspondence and memoranda produced by and for the Graduate School.

W423.8-2B-1

FACULTY- FACULTY CONFERENCE MINUTES AND RELATED RECORDS

This series consists of the official minutes and related records of the Faculty Conference, in which Winthrop's president and faculty discuss college and faculty affairs. These records include lists of faculty committees and members, reports and recommendations of the council of committees, agenda of faculty meetings, stenographic notes of faculty meetings, lists of students approved by the faculty to receive scholarships or who were graduated with distinction, summaries of faculty minutes, lists of Winthrop graduates.

W424-1

FACULTY- FACULTY MEETINGS SUBSIDIARY RECORDS

This series consists of the supplemental records relevant to the faculty meetings including agenda outlines of faculty meetings, summaries of the minutes of the faculty meeting, council, committee records and reports, and lists of faculty committees and their members.

W424-2

FACULTY- COMMITTEE RECORDS

This series consists of faculty committee records and includes memoranda, reports, correspondence, minutes, statements of committee functions, lists of committee members and lists of recommendations made by various faculty committees.

W424-3

FACULTY- VARIOUS RECORDS

This series consists of the various records produced for and by the Faculty as a whole that are not of sufficient quantity to constitute a separate series.

W424-4

FACULTY- GRADUATE FACULTY ASSEMBLY MINUTES AND RELATED RECORDS

This series consists of the minutes and related records produced by and for the Graduate Faculty Assembly which includes minutes, membership lists, recommendations, and ballots. The graduate faculty meets to approve the offering of 600 level classes and new graduate programs.

W424-5

FACULTY- FACULTY CONFERENCE COMMITTEE RECORDS

This series consists of the records produced by and for the Faculty Conference Committee.

W424-6

FACULTY- ACADEMIC FREEDOM AND TENURE COMMITTEE REPORT

This series consists of the reports produced by the Academic Freedom and Tenure Committee.

W424-7

FACULTY- WINTHROP CLUB RECORDS

This series consists of records produced by the Winthrop Club which was a club formed by a group of faculty members from 1973 until the club's demise in late 1981. These records include enrollment records, roll sheets, mailing lists, activity schedules, business meeting notes, yearbooks, and correspondence.

W424-8

FACULTY- FACULTY/ STAFF PARTY RECORDS

This series consists of records produced in conjunction with the annual Faculty and Staff Welcome Back Party and its precursor the Faculty Staff Dinner.

W424-9

FACULTY- FACULTY, STAFF, AND RETIREES AWARD CEREMONY

This series consists of records produced in conjunction with the annual Faculty, Staff and Retirees Award Ceremony.

W424-10

FACULTY PUBLICATIONS- FACULTY MANUALS

This series consists of the faculty and staff manuals *and handbooks* produced by Winthrop. These publications were intended to acquaint faculty and staff members, especially those new to campus, with the organization, operations, and methods of procedure at Winthrop.

W424.1-1

FACULTY PUBLICATIONS- WOMEN POWER

This series consists of the publication *Woman Power* produced by and for Winthrop Faculty.

W424.1-2

FACULTY PUBLICATIONS- FOR YOUR INFORMATION (FYI)

This series consists of the For Your Information (FYI) newsletter produced for Winthrop faculty/staff. The FYI was published by Winthrop to inform Winthrop personnel of information pertaining to current operations of the College, awards and honors, policy changes, committee and council activities, administrative and facility developments, and other pertinent operational matters.

W424.1-3

FACULTY PUBLICATIONS- AAUP NEWSLETTER

This series consists of the Winthrop College Chapter of the American Association of University Professors (AAUP) newsletter produced by or for Winthrop Faculty.

W424.1-4

FACULTY PUBLICATIONS- WINTHROP WELLNESS Newsletter

This series consists of the Faculty/Staff Wellness Committee's newsletter *Winthrop Wellness* produced to promote a healthy college community.

W424.1-5

FACULTY PUBLICATIONS- THE EFFECTIVE COLLEGE TEACHER

This series consists of *The Effective College Teacher* which is a newsletter produced by the Office for Effective Teaching to promote and share teaching strategies with the teaching faculty.

W424.1-6

STUDENT ORGANIZATIONS- GENERAL RECORDS- CONSTITUTIONS AND BYLAWS

This series consists of the constitutions and bylaws, and rules of regulations of the various student organizations. These records are placed in this series for student organizations that are not of sufficient quantity to constitute their own series.

W425-0-1

STUDENT ORGANIZATIONS- GENERAL RECORDS- CORRESPONDENCE, LISTS, AND RELATED RECORDS

The series consists of records related to the attempted establishment of student organizations. These records include club membership lists, membership rolls, department sponsors, faculty sponsors, and meeting minutes and records.

W425-0-2

STUDENT ORGANIZATIONS- STUDENT GOVERNMENT ASSOCIATION- VARIOUS RECORDS

This series consists of the various records produced by the Student Government Association that are not of sufficient quantity to constitute a separate series.

W425-1A-1

STUDENT ORGANIZATIONS- STUDENT GOVERNMENT ASSOCIATION- SENATE RECORDS

This series consists of the Senate Records produced by the Student Government Association.

W425-1A-2

STUDENT ORGANIZATIONS- STUDENT GOVERNMENT ASSOCIATION- COUNCIL OF STUDENT LEADERS

This series consists of the records produced by the Council of Student Leaders in the Student Government Association.

W425-1A-3

STUDENT ORGANIZATIONS- LITERARY SOCIETIES- GENERAL RECORDS

This series consists of the general records of the literary societies at Winthrop that are too general in scope to fit under the individual literary societies.

W425-2B-1

STUDENT ORGANIZATIONS- LITERARY SOCIETIES- WINTHROP LITERARY SOCIETY RECORDS

This series consists of the records pertaining to and produced by the Winthrop Literary Society. The Winthrop Literary Society was the first student organization organized in 1888.

W425-2B-2

STUDENT ORGANIZATIONS- LITERARY SOCIETIES- CURRY LITERARY SOCIETY RECORDS

This series consists of the records pertaining to and produced by the Curry Literary Society. The Curry Literary Society was organized shortly after Winthrop's move from Columbia, SC to Rock Hill, SC in 1895. At the urging of President Johnson, a new society honoring the general agent of the Peabody Fund, Dr. J. L. M. Curry was founded.

W425-2B-3

STUDENT ORGANIZATIONS- LITERARY SOCIETIES- WADE HAMPTON LITERARY SOCIETY RECORDS

This series consists of the records pertaining to and produced by the Wade Hampton Literary Society. The Wade Hampton Literary Society was organized in 1909 and named after Confederate Colonel Wade Hampton III who was a Confederate cavalry leader during the American Civil War and a politician from Charleston, South Carolina.

W425-2B-4

STUDENT ORGANIZATIONS- HONOR SOCIETIES- PHI ALPHA THETA RECORDS

This series consists of the records produced by and for the Winthrop Chapter of the Phi Alpha Theta Honor Society in History. The Winthrop Chapter of Phi Alpha Theta was founded in 1947 and was the first chapter in South Carolina.

W425-3C-1

STUDENT ORGANIZATIONS- HONOR SOCIETIES- KAPPA DELTA PI RECORDS

This series consists of the records produced by and for Winthrop's Chapter of the Kappa Delta Pi Honor Society. Kappa Delta Pi, International Honor Society in Education is dedicated to scholarship and excellence in education. Winthrop's chapter was founded in 1935.

W425-3C-2

STUDENT ORGANIZATIONS- HONOR SOCIETIES- PHI UPSILON OMICRON RECORDS

This consists of the records produced by and for Phi Upsilon Omicron Honor Society for the school of Consumer Sciences and Allied Profession. These records include minutes, correspondence, newsletters, annual chapter reports, financial records, handbooks, scrapbooks, inspection reports and exempt income tax forms, and records relating to the annual council meetings, biannual conclaves, national council meetings, regular meetings, and scholarships.

W425-3C-3

STUDENT ORGANIZATIONS- HONOR SOCIETIES- PHI DELTA KAPPA

This series consists of the records produced by and for the Phi Delta Kappa Honor Society for the school of education and includes minutes, financial records, and scrapbooks.

W425-3C-4

STUDENT ORGANIZATIONS- HONOR SOCIETIES- PHI KAPPA PHI RECORDS

This series consists of the records produced by and for the Winthrop Chapter of Phi Kappa Phi national Honor Society. The Winthrop Chapter of Phi Kappa Phi was founded in 1964.

W425-3C-5

STUDENT ORGANIZATIONS- HONOR SOCIETIES- DELTA PSI KAPPA RECORDS

This series consists of the records produced by the Delta Kappa Honor Society for Physical Education. The Winthrop chapter was founded in 1987.

W425-3C-6

STUDENT ORGANIZATIONS- HONOR SOCIETIES- ALPHA PSI OMEGA RECORDS

This series consists of the records produced by and for the Winthrop's Theatre honor Society, Alpha Psi Omega. The purpose of the organization is to "provide acknowledgement to those demonstrating a high standard of accomplishment in theatre and wider fellowship for those interested in theatre."

W425-3C-7

STUDENT ORGANIZATIONS- HONOR SOCIETIES- OMICRON DELTA KAPPA RECORDS

This series consists of records produced by and for Winthrop's chapter of Omicron Delta Kappa. Omicron Delta Kappa is a Leadership Honor Society for college students which recognizes and encourages superior scholarship, leadership and exemplary character. The Winthrop Chapter of Omicron Delta Kappa was founded on April 12, 1981 and emerged from the Senior Order.

W425-3C-8

STUDENT ORGANIZATIONS- HONOR SOCIETIES- PHI BETA KAPPA RECORDS

This series consists of the records produced by and for the effort to bring a chapter of Phi Beta Kappa Honor Society to Winthrop which was unsuccessful.

W425-3C-10

STUDENT ORGANIZATIONS- HONOR SOCIETIES- KAPPA EPSILON PI RECORDS

This series consists of the records produced by and for Winthrop's Chapter of the Kappa Epsilon Pi Honor Society. Kappa Epsilon Pi was founded by Winthrop as a local Honor Society in 1962. Its purpose was to establish an Honor Society dedicated to the unity and democracy of Education and open to all honor students from all departments of Winthrop.

W425-3C-11

STUDENT ORGANIZATIONS- HONOR SOCIETIES- PI GAMMA MU RECORDS

This series consists of the records produced by and for Winthrop's chapter of the Pi Gamma Mu social Honor Society in Science. Winthrop's chapter of the Pi Gamma Mu Honor Society was founded in 1938.

W425-3C-12

STUDENT ORGANIZATIONS- HONOR SOCIETIES- PHI SIGMA TAU RECORDS

This series consists of the records produced by and for the Winthrop Chapter of the Phi Sigma Tau Honor Society in Philosophy. The Winthrop chapter was founded on January 21, 1972.

W425-3C-13

STUDENT ORGANIZATIONS- HONOR SOCIETIES- BETA ALPHA RECORDS

This series consists of the records produced by and for the Winthrop Chapter of the Beta Alpha Honor Society in Business.

W425-3C-14

STUDENT ORGANIZATIONS- HONOR SOCIETIES- ALPHA KAPPA DELTA RECORDS

This series consists of the records produced by and for the Winthrop Chapter of the Alpha Kappa Delta Honor Society in Sociology. The Winthrop Chapter of Alpha Kappa Delta was founded in 1944 and was the first chapter in South Carolina.

W425-3C-15

STUDENT ORGANIZATIONS- HONOR SOCIETIES- BOOK AND KEY CLUB RECORDS

This series consists of the records produced by and for the Winthrop Book and Key Club, a Liberal Arts Honor Society. The Book and Key was the highest scholastic honor bestowed upon Winthrop Seniors.

W425-3C-16

STUDENT ORGANIZATIONS- HONOR SOCIETIES- WHO'S WHO RECORDS

This series consists of the records produced by and for the Winthrop Who's Who. Seniors chosen to represent Winthrop in the annual publication of *Who's Who Among Students In American Colleges and Universities* are chosen based on leadership, scholarship, character, and potentialities for future service.

W425-3C-17

STUDENT ORGANIZATIONS- HONOR SOCIETIES- ALPHA LAMBDA DELTA RECORDS

This series consists of the records produced by and for the Winthrop Chapter of Alpha Lambda Delta Freshman Honor Society. The Winthrop Chapter of Alpha Lambda Delta was founded on July 11, 1966.

W425-3C-18

STUDENT ORGANIZATIONS- HONOR SOCIETIES- SENIOR ORDER RECORDS

This series consists of the records produced by and for the Winthrop Senior Order which was Winthrop's highest Honor Society for Leadership. The Senior Order was founded by Miss Mary Teresa Scudder, Dean of Women (1926-1932) in 1928 and students are chosen for their high standards of leadership and meritorious service to Winthrop. In the Spring of 1980, the Senior Order changed to the Omicron Delta Kappa society.

W425-3C-19

STUDENT ORGANIZATIONS- RELIGIOUS SOCIETIES- YWCA AND WCA RECORDS

This series consists of the records produced by and for the Young Women's Christian Association (YWCA) and the Winthrop Christian Association (WCA). The Winthrop chapter of the YWCA was organized in January of 1896 and was the central organization around which all campus life revolved. In the fall of 1947, the YWCA was replaced by the Winthrop Christian Association.

W425-4D-1

STUDENT ORGANIZATIONS- RELIGIOUS SOCIETIES- CAMPUS MINISTRIES RECORDS

This series consists of the records produced by the Campus Ministries. The records in this series include correspondence, memoranda, minutes, publications, financial statements, reports, program notes, broadsides and newspaper clippings.

W425-4D-2

STUDENT ORGANIZATIONS- RELIGIOUS SOCIETIES- WESTMINSTER FELLOWSHIP RECORDS

This series consists of the records produced by and for the Westminster Fellowship. The records in this series include correspondence, minutes, executive office reports, brochures, scrapbooks, and financial records.

W425-4D-3

STUDENT ORGANIZATIONS- RELIGIOUS SOCIETIES- WESLEY FOUNDATION RECORDS

The series consists of the records produced by and for the Wesley Foundation (United Methodist).

W425-4D-4

STUDENT ORGANIZATIONS- RELIGIOUS SOCIETIES- THE BURNING BUSH

This series consist of *The Burning Bush* Ecumenical Newsletter (monthly) of the Wesley Foundation.

W425-4D-5

STUDENT ORGANIZATIONS- DEPARTMENTAL CLUBS- VARIOUS RECORDS

This series consists of the various records produced by departmental clubs that are not of sufficient quantity to constitute a separate series.

W425-5E-1

STUDENT ORGANIZATIONS- DEPARTMENTAL CLUBS- WINHECON CLUB RECORDS

This series consists of the records produced by and for the Winhecon Club of Winthrop. The Winhecon Club is a student club sponsored by the School of Home Economics and includes correspondence, minutes, lists of members, financial reports, handbooks, and scrapbooks.

W425-5E-2

STUDENT ORGANIZATIONS- DEPARTMENTAL CLUBS- FAMILY AND CONSUMER SCIENCE CLUB RECORDS

This series consists of the records produced by and for the Family and Consumer Science Club at Winthrop.

W425-5E-3

STUDENT ORGANIZATIONS- DEPARTMENTAL CLUBS- STRAWBERRY LEAF CLUB RECORDS

This series consists of the records produced by and for the Strawberry Leaf club. The Strawberry Leaf Club was one of Winthrop's debate clubs.

W425-5E-4

STUDENT ORGANIZATIONS- DEPARTMENTAL CLUBS- DEBATERS' LEAGUE CLUB RECORDS

This series consists of the records produced by the Winthrop's Debaters' League club.

W425-5E-5

STUDENT ORGANIZATIONS- DEPARTMENTAL CLUBS- INTERNATIONAL RELATIONS CLUB RECORDS

This series consists of the records produced by the Winthrop's International Relations club. The International Relations Club was one of Winthrop's debate club.

W425-5E-6

STUDENT ORGANIZATIONS- DEPARTMENTAL CLUBS- SIGMA GAMMA NU RECORDS

This series consists of the records produced by and for Winthrop's Chapter of the Sigma Gamma Nu Physical Education Departmental Club.

W425-5E-7

STUDENT ORGANIZATIONS- DEPARTMENTAL CLUBS- PHYSICAL EDUCATION MEMBERS CLUB

This series consists of the records produced by and for the Physical Education Members Club (PEM). The purpose of the PEM club is to provide professional development and networking opportunities to students enrolled in the PETE program. The focus is on developing professional friendships and relationships that will last a lifetime.

W425-5E-8

STUDENT ORGANIZATIONS- SOCIAL CLUBS- WINTHROP RECREATION ASSOCIATION RECORDS

This series consists of the records produced by and for the Winthrop Recreation Association. The records in this series include constitutions, by-laws, yearly reports, WRA Council and Officers, Advisers correspondence, and student surveys. The Winthrop Recreation Association was formerly known as the Winthrop Athletic Association.

W425-6F-1

STUDENT ORGANIZATIONS- SOCIAL CLUBS- WINTHROP RECREATION ASSOCIATION INTRAMURAL SPORTS RECORDS

This series consists of the records produced by the Winthrop Recreation Association Intramural Sports Program.

W425-6F-2

STUDENT ORGANIZATIONS- SOCIAL CLUBS- WINTHROP RECREATION ASSOCIATION CLUBS RECORDS

This series includes the Winthrop Recreation Association Club activities, when they met, the requirements, the sponsors, the members, and the chairmen. These clubs were affiliated with the parent organization, the Winthrop Recreation Association.

W425-6F-3

STUDENT ORGANIZATIONS- SOCIAL CLUBS- WINTHROP RECREATION ASSOCIATION SPECIAL EVENTS

This series consists of the records produced during special events sponsored by the Winthrop recreation Association.

W425-6F-4

STUDENT ORGANIZATIONS- SOCIAL CLUBS- ASSOCIATION OF EBONITES RECORDS

The series consists of records pertaining to and produced by Winthrop's Association of Ebonites. The Association of Ebonites was founded by minority students to promote black awareness by providing services to enhance the educational, cultural, and social development of Winthrop University and the Rock Hill community.

W425-6F-5

STUDENT ORGANIZATIONS- SOCIAL CLUBS- GRANDDAUGHTERS' CLUB RECORDS

This series consists of the records of the Granddaughters Club. The records in this series include correspondence, membership lists, questionnaires, newspaper clippings, and invitations mainly related to club meetings, activities,

parties and the Mother- Daughter weekend. The Granddaughter's Club was sponsored by the Alumni Association and later changed its name to Heritage Club and was disbanded on June 1, 1982.

W425-6F-6

STUDENT ORGANIZATIONS- SOCIAL CLUBS- COLLEGE REPUBLICANS RECORDS

This series consists of the records produced by and for the Winthrop Chapter of the College Republicans.

W425-6F-7

STUDENT ORGANIZATIONS- SOCIAL CLUBS- SOCIALIST STUDENT UNION RECORDS

This series consists of the records produced by and for the Socialist Student Union.

W425-6F-8

STUDENT ORGANIZATIONS- SOCIAL CLUBS- HISTORY IN THE MAKING CLUB RECORDS

This series consists of the records produced by and for the History in the Making Club. The History in the Making Club was founded in 2002 to enhancing the awareness of history and culture at Winthrop University.

W425-6F-9

STUDENT ORGANIZATIONS- SOCIAL CLUBS- GLOBAL RECORDS

This series consists of the records produced by GLoBal (Gay, Lesbian, Bisexual, and Transgender Ally League). GLoBAL is a progressive group on Winthrop's campus that works to break barriers and fight for equality. GLoBAL educates faculty, staff, and students on Gay, Lesbian, Bisexual, and Transgender (GLBT) issues through our Safe Zones program in order to create an environment that is accepting and understanding. The student group holds social events, is politically active, and works to collaborate its efforts with other organizations on campus. GLoBAL is open to Winthrop University students, faculty, staff, administrators and guests who support and promote our purpose.

W425-6F-10

STUDENT ORGANIZATIONS- HUMANITARIAN ORGANIZATIONS- VARIOUS RECORDS

This series consists of the various records produced by humanitarian student groups formed at Winthrop.

W425-7G-1

STUDENT ORGANIZATIONS- HUMANITARIAN ORGANIZATIONS- AFRICAN AWARENESS COALITION RECORDS

This series consists of the records produced by the humanitarian student organization the Africa Awareness Coalition.

W425-7G-2

STUDENT ORGANIZATIONS- CLASS ACTIVITIES- VARIOUS RECORDS

This series consists of the various records relating to the freshman, sophomore, junior and senior class activities such as Classes Night, Junior Follies, etc.

W425-8H-1

STUDENT ORGANIZATIONS- FRATERNITIES AND SORORITIES- GENERAL RECORDS

This series consists of the general records pertaining to the fraternities and sororities as a whole.

W425-9I-1

STUDENT ORGANIZATIONS- FRATERNITIES AND SORORITIES- DELTA SIGMA THETA RECORDS

This series consists of records produced by and for the Winthrop Chapter (Xi Beta) of the Delta Sigma Theta Sorority. Delta Sigma Theta was founded on January 13, 1913 at Howard University's campus in Washington, DC. The Xi Beta Chapter was founded on April 15, 1978 on the campus of Winthrop University.

W425-91-2

STUDENT ORGANIZATIONS- FRATERNITIES AND SORORITIES- SIGMA GAMMA RHO RECORDS

This collection contains material pertaining to the Lambda Kappa Chapter of the Sigma Gamma Rho Sorority, Incorporated. Sigma Gamma Rho Sorority, Inc. was founded on November 12, 1922 on the campus of Butler University in Indianapolis, Indiana. The Lambda Kappa chapter received its charter at Winthrop University on September 27, 1989. Sigma Gamma Rho Sorority's aim is to enhance the quality of life within the community. Public service, leadership development and education of youth are the hallmark of the organization's programs and activities. Sigma Gamma Rho addresses concerns that impact society educationally, civically, and economically.

W425-91-3

STUDENT ORGANIZATIONS- FRATERNITIES AND SORORITIES- ZETA PHI BETA RECORDS

This series consists of records pertaining to the Theta Theta Chapter of the Zeta Phi Beta Sorority, Incorporated. The Theta Theta chapter received its charter at Winthrop University on March 22, 1977 by 13 collegiate women, becoming the first NPHC organization at Winthrop University. Zeta Phi Beta is a community conscious action oriented organization founded on the principles of scholarship, service, sisterhood, and finer womanhood.

W425-9I-4

STUDENT ORGANIZATIONS- FRATERNITIES AND SORORITIES- PI SIGMA PHI RECORDS

This series consists of records pertaining to the Pi Sigma Phi sorority organized at Winthrop on October 10, 1911 which was not affiliated with a national organization.

W425-9I-5

STUDENT ORGANIZATIONS- FRATERNITIES AND SORORITIES- PI LAMBDA KAPPA RECORDS

This series consists of the records pertaining to the Pi Lambda Kappa Sorority including constitution, by-laws, correspondence, scrapbooks, and other related records. Pi Lambda Kappa began as "The Proud Ladies Klub" (P.L.K.) in 1923 and disbanded in 1940.

W425-9I-6

STUDENT ORGANIZATIONS- FRATERNITIES AND SORORITIES- ZETA TAU ALPHA RECORDS

This series consists of the records pertaining to the Zeta Tau Alpha Sorority chapter at Winthrop. Zeta Tau Alpha Fraternity was founded on October 15, 1898 at Virginia State Female Normal School (now Longwood University) in Farmville, Virginia. "The purpose of Zeta Tau Alpha is the intensifying of friendship, the fostering of a spirit of love, the creating of such sentiments, the performing of such deeds, and the molding of such opinions as will be conducive to the building up of a purer and nobler womanhood."

W425-9I-7

STUDENT ORGANIZATIONS- FRATERNITIES AND SORORITIES- OMEGA PSI PHI RECORDS

This series contains information on the Psi Kappa Chapter of Omega Psi Phi Fraternity, Inc at Winthrop University. Series pertains to information from the Psi Kappa Chapter and the Kappa Alpha Chapter. Omega Psi Phi Fraternity is a non profit organization base on community service, scholarship attainment, and religious principles. The Psi Kappa chapter of Omega Psi Phi was founded on May 3, 1978 by 10 young men, whom had a vision of having one of the strongest black group organizations on the campus of Winthrop University. Omega Psi Phi was the first black fraternity founded on the campus.

W425-9I-8

STUDENT ORGANIZATIONS- FRATERNITIES AND SORORITIES- KAPPA ALPHA PSI RECORDS

This series consists of the records pertaining to Kappa Alpha Psi chapter at Winthrop. Kappa Alpha Psi is a non-Profit social and community based brotherhood which was founded on Winthrop's campus on February 22, 1982.

W425-9I-9

STUDENT ORGANIZATIONS- FRATERNITIES AND SORORITIES- SIGMA ALPHA EPSILON RECORDS

This series consists of records pertaining to the South Carolina Sigma Chapter of the Sigma Alpha Epsilon fraternity at Winthrop. The South Carolina Sigma Chapter was founded at Winthrop on February 14, 1987 and Winthrop's Colony was re-founded on February 16, 2014.

W425-9I-10

STUDENT ORGANIZATIONS- FRATERNITIES AND SORORITIES- PI KAPPA ALPHA RECORDS

This series consists of records produced by and for the Theta Sigma Chapter of the Pi Kappa Alpha (PKA) fraternity at Winthrop. The Winthrop PKA Chapter was installed as the Theta Sigma Chapter at Winthrop on April 5, 1980.

W425-9I-11

STUDENT ORGANIZATIONS- STUDENT ACTIVITIES- DINKINS STUDENT UNION RECORDS

This series consists of the records produced by and for the Dinkins Student Union.

W425-10J-1

STUDENT ORGANIZATIONS- STUDENT ACTIVITIES- CULTURE CLUB RECORDS

This series contains material pertaining to the Culture Club. This student club was organized with the purpose: 1) To expose Winthrop students to various cultures. 2) To assist international students in adaptation to the Winthrop Community. 3) To provide a social network for students interested in other cultures.

W425-10J-2

STUDENT ORGANIZATIONS- REPRESENTATIVE ORGANIZATIONS- STUDENT VETERANS OF WINTHROP

This series consists of the records produced by and for the Student Veterans of Winthrop organization. The Student Veterans of Winthrop University strives to ensure that veterans are successful in their transition from combat to the classroom by developing programs and policies that help veterans with the transition, centralizing the critical resources that student veterans need to graduate, and advocating on behalf of the student veterans of Winthrop.

W425-11k-1

STUDENT PUBLICATIONS- STUDENT HANDBOOKS

This series consists of the Student Handbooks produced for Winthrop students. The Student Handbooks are published annually beginning around 1902. It was originally published by the YWCA until 1927 and later by the Student Government Association, YWCA, Winthrop Christian Association, and Student Affairs Office. The handbooks contain rules and regulations, information on student clubs and organizations, and other information to help students acclimate to college and university life at Winthrop.

W425.1-1

STUDENT PUBLICATIONS- TATLER

This series consists of the Winthrop yearbook, *The Tatler*, produced by Winthrop Students from 1898-1899, 1901, 1907-2000, 2002. In 1904 the yearbook was titled, Lang Syne.

W425.1-2

STUDENT PUBLICATIONS- WINTHROP JOURNAL

This series consists of the *Winthrop Journal* which was produced from 1902-1941 and contained the literary writings of Winthrop students.

W425.1-3

STUDENT PUBLICATIONS- ANTHOLOGY

This series consists of the *Anthology* produced from 1964 to the present. The Anthology is published once a year and accepts poetry, essays, fiction, photographs, and drawings.

W425.1-4

STUDENT PUBLICATIONS- CLIO HALL REPORTER

This series consists of the Clio Hall Reporter produced by or for Winthrop University. The Clio Hall Reporter was a publication produced by the Winthrop student body which reported on Debate League meetings and minutes, and also included articles and anecdotes. It also summarized the several rounds of debate held on campus between Winthrop

clubs (International Relations Club (IRC), Debater's League, the Freshman Debater's League, the Society of Clionides, the Strawberry Leaf, and) tournaments (Dixie Forensic Tournament and the Grand Eastern Tournament) against representatives from several other colleges.

W425.1-5

STUDENT PUBLICATIONS- TAPS MANUAL

This series consists of the Taps Manual produced by the Winthrop Christian Association as a manual for Taps Leaders. The manual provides suggestions for both Thursday night worship and Tuesday night socials.

W425.1-6

STUDENT PUBLICATIONS- TEACHING ECHOES

This series consists of the Teaching Echoes which was a Winthrop Home Economics Student Teacher newsletter.

W425.1-7

STUDENT PUBLICATIONS- THE CAROLINIAN

This series consists of the Carolinian newsletter which was produced by the high school delegates to the annual Carolinas Editors' Conference held at Winthrop College and covered the lectures, talks, and events of the conference. The conference was held for North and South Carolina High School student editors and Faculty and newspaper professionals from the Carolinas offered lectures and advice on reporting, writing, and editing.

W425.1-8

STUDENT PUBLICATIONS- THE RIPPLE

This series consists of the Ripple produced by or for Winthrop University. The Ripple was a liberal leaning social awareness publication produced by Winthrop students. It is arranged in chronological order and by year.

W425.1-9

STUDENT PUBLICATIONS- THE JOHNSONIAN

This series consists of the student newspaper, *The Johnsonian* produced from 1923 to the present.

W425.1-10

STUDENT PUBLICATIONS- RODDEY-MCMILLAN RECORD

This series consists of the multicultural student newsletter/newspaper, Roddey-McMillan Record. It was named for Cynthia Roddey who was the first African American student admitted to Winthrop and Shelia McMillan who was the first African American female on the Winthrop board of Trustees. "The purpose of The Roddey-McMillan Record is to better inform the minority population at Winthrop's campus of cultural and social events, as well as of contemporary issues that affect them. The [Roddey-McMillan Record] will be a base for minority cohesion, and a chance for minority students to have a forum for their concerns."

W425.1-11

STUDENT PUBLICATIONS- STUDENT CONDUCT CODE

This series consists of the "Student Conduct Code" which supplied a revised disciplinary process for students which was adopted by the Board of Trustees on June 19, 1990. This revised "Student Conduct Code" attempted to focus the disciplinary process on education instead of on punishment.

W425.1-12

STUDENT PUBLICATIONS- ACTIVE CAMPUS

This series consists of the Active Campus was a student run newspaper encouraging free thought and free speech at Winthrop University.

W425.1-13

STUDENT PUBLICATIONS- THE EAGLE I

This series consists of *The Eagle I* newspaper which began in April 2007.

W425.1-14

STUDENT PUBLICATIONS- THE UNIVERSITY SPEAKER

This series consists of The University Speaker which was a newsletter which was "designed to serve as a forum for discussing issues of all sorts that Winthrop Students felt had effect on them." It's purpose was "not to attempt to influence students' ideas or beliefs in any way, but we intend to expose students to the various opinions and attitudes that are present around them."

W425.1-15

SPORTS PUBLICATIONS- THE GARNET AND GOLD: A VOICE OF WINTHROP ATHLETICS

This series consists of the sports newspaper, *The Garnet & Gold: A Voice of Winthrop Athletics* produced by Winthrop College Eagle Club. *The Garnet and Gold* reported on the athletic team and the athletic department as a whole. In August 1983, *The Garnet and Gold* was replaced by *The Eagle: Sports News for the Community*.

W425.2-1

SPORTS PUBLICATIONS- THE EAGLE

This series consists of the sports newspaper produced by Winthrop College Eagle Club. *The Eagle: Sports News for the Community* reported on the athletic team and the athletic department as a whole. In August 1983, *The Eagle: Sports News for the Community* replaced *The Garnet & Gold: A Voice of Winthrop Athletics*. In 1990, *The Eagle* went from a newspaper format to a newsletter.

W425.2-2

SPORTS PUBLICATIONS- INTRAMURAL HANDBOOKS

This series consists of the *Intramural Handbook* produced for Winthrop's Intramural Sports Program. Winthrop's "Department of Intramural Sports, operated as a cooperative effort by the Department of Physical education and the Division of Student Affairs, as a means of offering personal challenges for students who wish to compete in sports and

recreational activities at a less than “varsity” intercollegiate level.” The handbook offers rules and regulations, program of events, results of events, schedules, etc.

W425.2-3

THESIS

This collection consists entirely of theses completed by Winthrop College students in partial fulfillment of the requirements for the Master’s Degree at Winthrop College. The first Master’s degree awarded at Winthrop was earned by Ms. Gertrude Strother on June 4, 1912. This group of records has an archival record group no. (W426), but each individual thesis has a L.C. classification no. and has been cataloged by the Technical Services division of the Dacus Library.

W426

ESSAYS, TERM PAPERS, AND LITERARY WORKS

This group of records consists of essays, term papers, and literary works produced by Winthrop students usually as part of a class assignment.

W426.1

MASTERS OF LIBERAL ARTS CAPSTONE ESSAYS

This group of records consists of essays produced by Winthrop students for the capstone course in the Masters of Liberal Arts program. This group of records has an archival record group no. (W426.2), but each individual essay has a L.C. classification no. and has been cataloged by the Technical Services division of the Dacus Library.

W426.2

ALUMNI OFFICE- CONSTITUTIONS AND BY-LAWS

This series consists of the constitutions and by-laws of various alumni associations around the state and the country.

W427-1

ALUMNI OFFICE- MINUTES AND RELATED RECORDS

This series consists of the minutes and related records produced by the Alumni Office. These records include mainly minutes of the executive board and of annual and special meetings of the alumni as well as adopted resolutions and reports of various alumni committees.

W427-2

ALUMNI OFFICE- ANNUAL REPORT OF THE EXECUTIVE SECRETARY

This series consists of the annual reports of the Executive Secretary on behalf the Alumni Association.

W427-3

ALUMNI OFFICE- FINANCIAL RECORDS

This series includes annual audit reports of the financial books and records of the Winthrop Alumni Association. The collection provides statements on cash receipts and disbursements as well as various fund balances. The series includes budget proposals, tax returns, ledgers, and bank statements for the Winthrop Alumni Association.

W427-4

ALUMNI OFFICE- SUBJECT FILE

This series consists of various records of the Alumni Association organized as a subject file. Most of these records consists of correspondence and memoranda, telegrams, reports, statements and other related records pertaining, in general, to the various activities of the alumni Association, its relationship with the college, and its position in local, state, national and world affairs.

W427-5

ALUMNI OFFICE- DISTRICT CHAPTER RECORDS

This series consists of the records produced by district chapters of the Alumni Association. These records include correspondence, reports, program notes, brochures, memorandums, notices and other records relating to the organization, development, and creation of the district chapters of the Alumni Association.

W427-6

ALUMNI OFFICE- LOCAL CHAPTER RECORDS

This series consists of the records produced by local chapters of the Alumni Association. These records include correspondence and memoranda, yearly reports, brochures, short histories, constitutions, yearbooks, newspaper clippings, and related records. This series primarily pertains to the creation, organization, and development of local chapters and provides information as to how the local chapters have aided Winthrop Alumni Association as a whole.

W427-7

ALUMNI OFFICE- CLASS RECORDS

This series consists of the records produced by individual classes. These records included correspondence, lists of graduates, notices, memoranda, newspaper clippings, brochures, reminiscences, program notes, and other records pertaining to class celebrations and reunions.

W427-8

ALUMNI OFFICE- ALUMNI ASSOCIATION CONTROVERSY RECORDS

This series consists of the records pertaining to the Alumni Association Controversy. These records include correspondence and memoranda, statements, transcripts of proceedings, telegrams, newspaper clippings and other records related to the dispute between President Henry Sims and the alumni leadership over the handling of college affairs. Winthrop was placed on the AAUP censored list in 1943 and, during Winthrop's attempt to reinstate, the Alumni office accused President Sims of mismanagement, while Sims accused the Alumni office of trying to run the college.

W427-9

ALUMNI OFFICE- VARIOUS RECORDS

This series consists of the various records produced by the Alumni Office that are not of sufficient quantity to constitute a separate series.

W427-10

ALUMNI OFFICE- MARY SUE McELVEEN RECORDS

The series consists of the records produced by the Director of the Alumni Office during Mary Sue McElveen's tenure. These records include correspondence, meeting minutes and agendas, and financial papers pertaining to the various activities of the Alumni Association and its relationship to the college.

W427-11

ALUMNI OFFICE- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for the Office of Alumni Relations.

W427-12

ALUMNI PUBLICATIONS- WINTHROP COLLEGE ALUMNAE NEWS

This series consists of the *Winthrop College Alumnae News* produced by the Winthrop Alumni Office. The *Alumnae News* was later called the *Winthrop College News*. This publication was designed for Winthrop Alumni keep them current on Winthrop College happenings and the goings on of fellow Alumni.

W427.1-1

ALUMNI PUBLICATIONS- WINTHROP ALUMNAE MAGAZINE

This series consists of the *Winthrop Alumnae Magazine* was produced by the Winthrop Alumni Office. The *Winthrop Alumnae Magazine* was later called the *Winthrop Magazine*. It was designed for Winthrop Alumni keep them current on Winthrop College happenings and the goings on of fellow Alumni.

W427.1-2

ALUMNI PUBLICATIONS- WINTHROP NEWSLETTER

This series consists of the *Winthrop Newsletter* which was published monthly by the Winthrop Alumnae Association was designed to keep alumnae up to date on what was going on at Winthrop College.

W427.1-3

ALUMNI PUBLICATIONS- WINTHROP COLLEGE NEWS/ WINTHROP NEWS

This series consists of the *Winthrop College News* produced by the Alumni Office for dues-paying members of the Alumnae Association. It was biannual publication aimed to keep alumnae up-to-date on the progress of their alma mater.

W427.1-4

ALUMNI PUBLICATIONS- ALUMNI DIRECTORY

This series consists of the *Alumni Directory* produced by the Winthrop Alumni Office. The *Directories* contain listings of Winthrop Alumni with known addresses. The earlier directories contain anecdotes and accomplishments of alumnae.

W427.1-5

PHOTOGRAPHS- POSITIVE PRINTS

This series consists of positive print photographs depicting every aspect of Winthrop's history including buildings, grounds, social events, faculty, staff, students, etc. While there are photographs spanning the period from the beginning of Winthrop in 1886 to the present, most of the photographs are from 1947 to the present.

W427.2-1

PHOTOGRAPHS- NEGATIVES

This series consists of negatives from which most of the positive print photographs were made.

W427.2-2

PHOTOGRAPHS- JOEL NICHOLS POSITIVE PRINTS

This series consists of the positive print photographs taken by official Winthrop photographer Joel Nichols from 1962-2008. These photographs depict every aspect of Winthrop's operation and history including buildings, grounds, social events, faculty, staff, students, etc.

W427.2-3

PHOTOGRAPHS- JOEL NICHOLS NEGATIVE PRINTS

This series consists of the negatives of photographs taken by official Winthrop photographer Joel Nichols from 1962-2008. These negatives depict every aspect of Winthrop's operation and history including buildings, grounds, social events, faculty, staff, students, etc.

W427.2-4

SLIDES- STANDARD SIZE

This series contains standard size 35mm color slides (2" x 2" with cardboard or plastic mount). The slides are individually mounted transparent images used for projecting onto a screen using a slide projector. The slides are arranged in alphabetical subject files ranging in dates from the early 1950s to the mid-1990s.

W427.3-1

SLIDES- NONSTANDARD SIZE

This series contains nonstandard size 35mm color slides (2 3/4" x 2 3/4," 4" x 5," etc.) some with cardboard or plastic mounts). The slides are individual transparent images used for projecting onto a screen using a slide projector. The slides are arranged in alphabetical subject files mainly from the 1960s to the 1970s.

W427.3-2

SLIDES- GLASS SLIDES

This series consists of glass lantern slides made for a slideshow used at Winthrop and was created around 1939. The slides are arranged in the order they were shown during a slideshow.

W427.3-3

SLIDES- JOEL NICHOLS SLIDES

This series consists of the slides of photographs taken by official Winthrop photographer Joel Nichols from 1962-2008. These slides depict every aspect of Winthrop's operation and history including buildings, grounds, social events, faculty, staff, students, etc.

W427.3-4

POSTCARDS- VARIOUS POSTCARDS

This series consists of postcards depicting scenes of South Carolina and Winthrop.

W427.6-1

SECURITY MICROFILM- CONTROLLER'S OFFICE- GENERAL ACCOUNTING DEPARTMENT

This series consists of duplicate microfilm of the General Accounting Department deposited in the Archives for security by the Controller's Office.

W427.8-1A-1

SECURITY MICROFILM- CONTROLLER'S OFFICE- ACCOUNTS PAYABLE RECORDS

This series consists of duplicate microfilm of the Accounts Payable Records deposited in the Archives for security by the Controller's Office.

W427.8-1A-2

SECURITY MICROFILM- CONTROLLER'S OFFICE- PAYROLL DEPARTMENT RECORDS

This series consists of duplicate microfilm of the Payroll Department Records deposited in the Archives for security by the Controller's Office.

W427.8-1A-3

SECURITY MICROFILM- CONTROLLER'S OFFICE- CASHIERS OFFICE RECORDS

This series consists of duplicate microfilm of the Cashiers Office Records deposited in the Archives for security by the Controller's Office.

W427.8-1A-4

SECURITY MICROFILM- ALUMNI ASSOCIATION- GENERAL FILES

This series consists of duplicate microfilm of the general files deposited in the Archives for security by the Alumni Association.

W427.8-2B-1

SECURITY MICROFILM- OFFICE OF RECORDS AND REGISTRATION- STUDENT ACADEMIC RECORDS

This series consists of duplicate microfilm of the student academic records deposited in the Archives for security by the Office of Records and Registration.

W427.8-3C-1

SECURITY MICROFILM- OFFICE OF FINANCIAL AID- NATIONAL DEFENSE STUDENT LOAN (NDSL)

This series consists of duplicate microfilm of the National Defense Student Loan (NDSL) Records deposited in the Archives for security by the Office of Financial Aid.

W427.8-4D-1

SECURITY MICROFILM- VICE PRESIDENT FOR STUDENT AFFAIRS- CAREER DEVELOPMENT OFFICE RECORDS

This series consists of duplicate microfilm of the Career Development Office Records deposited in the Archives for security by the Vice President for Student Affairs.

W427.8-5E-1

PRINTING PLATES- VARIOUS PRINTING PLATES

This series consist of printing plates produced by and for Winthrop. Most of the printing plates were used for the early *Tatlers* and depict Winthrop Presidents, Winthrop Advertisements, and the Winthrop Logo.

W427.12-1

PHYSICAL PLANT RECORDS

This series consists of the records produced by and for the physical plant (now the Office of Facilities Management) which include records pertaining to the construction and repair of buildings and the college farm and of the general upkeep of the campus.

W428

PHYSICAL PLANT- ASSOCIATE VICE PRESIDENT OF FACILITIES MANAGEMENT- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by the Associate Vice President of Facilities Management at Winthrop.

W428-1A-1

PHYSICAL PLANT- OFFICE OF FACILITIES MANAGEMENT- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by the Office of Facilities Management in general.

W428-2B-1

UNIVERSITY-WIDE REPORTS, STUDIES, SURVEYS, AND FACTBOOKS

This series consists of the records produced detailing the development of Winthrop. These records include self-studies, surveys, fact books, and other reports related to internal and external studies of Winthrop as an institution of higher learning.

W429

ACCREDITATION AND ASSOCIATION MEMBERSHIP RECORDS- AMERICAN COUNCIL ON EDUCATION- CORRESPONDENCE AND MEMORANDA

The series consists of the correspondence and memoranda related to Winthrop's efforts to become or remain accredited by the American Council on Education. These records also include program notes, reports, memoranda, financial statements, and proposals. Winthrop became a member of the American Council on Education in 1919.

W429.1-1A-1

ACCREDITATION AND ASSOCIATION MEMBERSHIP RECORDS- NATIONAL EDUCATION ASSOCIATION- CORRESPONDENCE AND MEMORANDA

The series consists of the correspondence and memoranda related to Winthrop's efforts to become or remain accredited by the National Education Association. Winthrop became a member of the National Education Association in 1921.

W429.1-2B-1

ACCREDITATION AND ASSOCIATION MEMBERSHIP RECORDS- SOUTHERN ASSOCIATION OF COLLEGES AND SECONDARY SCHOOLS- REPORTS TO THE SOUTHERN ASSOCIATION

This series consists of Winthrop's reports to the Southern Association. These statistical and narrative reports provided information on faculty organization, research, curriculum, instruction, organization, administration, student personnel service, finances, libraries, and facilities.

W429.1-3C-1

ACCREDITATION AND ASSOCIATION MEMBERSHIP RECORDS- SOUTHERN ASSOCIATION OF COLLEGES AND SECONDARY SCHOOLS- CORRESPONDENCE AND MEMORANDA

This series consists of correspondence and memoranda related to Winthrop's effort to become or remain accredited by the Southern Association of Colleges and Secondary Schools. These records also include questionnaires, bulletins, telegrams, and program notes.

W429.1-3C-2

ACCREDITATION AND ASSOCIATION MEMBERSHIP RECORDS- ASSOCIATION OF AMERICAN COLLEGES- CORRESPONDENCE AND MEMORANDA

This series consists of correspondence and memoranda related to Winthrop's effort to become or remain accredited by the Association of American Colleges. These records also include reports, program notes, and bulletins.

W429.1-4D-1

ACCREDITATION AND ASSOCIATION MEMBERSHIP RECORDS- AMERICAN ASSOCIATION OF UNIVERSITY WOMEN- CORRESPONDENCE AND MEMORANDA

This series consists of correspondence and memoranda related to Winthrop's effort to become or remain accredited by the American Association of University Women. These records also include reports, statements, briefs, and newspaper clippings.

W429.1-5E-1

ACCREDITATION AND ASSOCIATION MEMBERSHIP RECORDS- SOUTH CAROLINA ASSOCIATION OF COLLEGES- SUBJECT FILE

This series consists of the various records related to Winthrop's effort to become or remain accredited by the South Carolina Association of Colleges. These records include minutes, constitution, newspaper clippings, memoranda, and program notes.

W429.1-6F-1

ACCREDITATION AND ASSOCIATION MEMBERSHIP RECORDS- SOUTHERN ASSOCIATION OF COLLEGES FOR WOMEN- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda related to Winthrop's effort to become or remain accredited by the Southern Association of Colleges for Women.

W429.1-7G-1

ACCREDITATION AND ASSOCIATION MEMBERSHIP RECORDS- ASSOCIATION OF AMERICAN UNIVERSITIES- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda related to Winthrop's effort to become or remain accredited by the Association of American Universities.

W429.1-8H-1

ACCREDITATION AND ASSOCIATION MEMBERSHIP RECORDS- AMERICAN ASSOCIATION OF TEACHER COLLEGES- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda related to Winthrop's effort to become or remain accredited by the American Association of Teacher Colleges and Winthrop.

W429.1-9I-1

ACCREDITATION AND ASSOCIATION MEMBERSHIP RECORDS- AMERICAN ASSOCIATION OF UNIVERSITY PROFESSORS- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda related to Winthrop's effort to become or remain accredited by the American Association of University Professors. These records also include reports, memoranda, newspaper clippings, telegrams, notes, statements and other records mainly related to Winthrop's censure by the AAUP and its attempt to be removed from the censured list. Winthrop was placed on the AAUP censured list in May of 1943 and was removed in April of 1957.

W429.1-10J-1

ACCREDITATION AND ASSOCIATION MEMBERSHIP RECORDS- NATIONAL COUNCIL FOR ACCREDITATION FOR TEACHER EDUCATION (NCATE)- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda related to Winthrop's effort to become or remain accredited by the National Council for Accreditation for Teacher Education (NCATE). These records also include self-study reports.

W429.1-11K-1

ACCREDITATION AND ASSOCIATION MEMBERSHIP RECORDS- NATIONAL ACCREDITATION OF STATE DIRECTORS FOR TEACHER EDUCATION AND CERTIFICATE (NASDTEC)

This series consists of the correspondence and memoranda related to Winthrop's effort to become or remain accredited by the National Accreditation of State Directors for Teacher Education and Certificate (NASDTEC). These records also include self-study reports.

W429.1-12L-1

ACCREDITATION AND ASSOCIATION MEMBERSHIP RECORDS- DEPARTMENTAL ACCREDITATION REPORTS- VARIOUS RECORDS

This series consists of various departmental and program accreditation reports.

W429.1-13M-1

COEDUCATION- SUBJECT FILE

This series consists of various records pertaining to Winthrop's Coeducation Movement. These records include correspondence, newspaper clippings, and related records.

W429.2-1

COEDUCATION- NEWSPAPER CLIPPINGS

This series consists of newspaper clippings that chronicled Winthrop's Coeducation Movement.

W429.2-2

WINTHROP TRAINING SCHOOL- SUBJECT FILE

This series consists of records produced by and for the Winthrop Training School. Winthrop Training School building (now called Withers) was constructed in 1912 to house the practice school and was created by Winthrop for teacher training and operated as a K-10, K-11, or K-12 until 1965 and the elementary school part of the school closed in 1968. Previously a classroom in Tillman had been used for this purpose. This facility was outgrown by the 1960's and student teachers were assigned practicums at schools across the region.

W430-0-1

WINTHROP TRAINING SCHOOL- ADMINISTRATIVE RECORDS- STUDENT TRANSCRIPTS

This series consists of the student transcripts of the pupils that attended the Winthrop Training School which operated from 1913-1968. The Winthrop Training School was created by Winthrop for teacher training and operated as a K-10, K-11, or K-12 until 1965 and the elementary school part of the school closed in 1968.

W430-1A-1

WINTHROP TRAINING SCHOOL- MEMORABILIA- VARIOUS

This series consists of memorabilia pertaining to the Winthrop Training School. The Winthrop Training School was created by Winthrop for teacher training and operated as a K-10, K-11, or K-12 until 1965 and the elementary school part of the school closed in 1968.

W430-2B-1

WINTHROP TRAINING SCHOOL- REUNION RECORDS- 1986 REUNION RECORDS

This series consists of records, alumni listing, correspondence, letters, newspaper articles, and other records pertaining to the Winthrop Training School (WTS) Reunion held in 1986 that was open to all the students and faculty who attended the Winthrop Training School before it closed in 1968.

W430-3C-1

WINTHROP TRAINING SCHOOL- REUNION RECORDS- CLASS RECORDS

This series consists of records, alumni listing, correspondence, letters, and newspaper articles and other records pertaining to class specific Winthrop Training School reunions.

W430-3C-2

WINTHROP TRAINING SCHOOL PUBLICATIONS- GARNET AND GOLD/ WILDCAT/ WILDCAT JUNIOR

This series consists of the *Garnet and Gold/Wildcat/Wildcat Junior* yearbook produced for the Winthrop Training School student body.

W430.1-1

WINTHROP TRAINING SCHOOL PUBLICATIONS- WINTHROP TRAINING SCHOOL DIRECTORY

This series consists of the *Winthrop Training School (WTS) Directory* produced by the Winthrop Training School. The directories contain a listing of the members of each class, as well as WTS faculty and officers. Each entry lists the names of the pupils, their parents, the pupils' address, and their phone number. The faculty and officers are also listed with their positions, as well as their addresses and phone numbers.

W430.1-2

WINTHROP TRAINING SCHOOL PUBLICATIONS- WINTHROP TRAINING SCHOOL HANDBOOK

This series consists of the *Winthrop Training School (WTS) Handbook* produced for Winthrop Training School pupils, supervisors, and student teachers. The handbook includes policies and procedures, regulations, schedules, courses of study, and other information to help pupils, supervisors, and student teachers acclimate to each academic year at WTS.

W430.1-3

WINTHROP TRAINING SCHOOL PUBLICATIONS- WILDCAT NEWSLETTER

This series consists of the *Wildcat Newsletter* produced at Winthrop Training School by the Student Government Association. The newsletter was published every two weeks and was a means to keep pupils and faculty/staff updated on the news, events, and programs happening at the Winthrop training School.

W430.1-4

WINTHROP TRAINING SCHOOL PUBLICATIONS- HI-TOWERS

This series consists of the Winthrop Training School student newspaper, *Hi-Towers*. *Hi-Towers* was published monthly by the Student Government Association of the Winthrop Training School. The newspaper was produced to keep students, faculty, and staff apprised of news and events on the Winthrop Training School campus.

W430.1-5

WINTHROP TRAINING SCHOOL PUBLICATIONS- AMERICAN EDUCATION WEEK

This series consists of the *American Education Week* bulletin produced by the Winthrop Training School. The American Education Week bulletin was a special publication to inform participants of the program and to offer information about the Winthrop Training School. The American Education Week was an annual event aimed to direct parent's attention to the work of schools and their importance to society.

W430.1-6

WINTHROP TRAINING SCHOOL PUBLICATIONS- WINTHROP TRAINING SCHOOL REFLECTOR

This series consists of the *W.T.S. Reflector* newsletter produced for the Winthrop Training School student body. The *WTS Reflector* was the school newspaper issued twice a month for the WTS student body.

W430.1-7

WINTHROP TRAINING SCHOOL PUBLICATIONS- DIRECTORY OF FACULTY AND STUDENTS HANDBOOK OF INFORMATION

This series consists of the *Directory of Faculty and Students Handbook of Information* produced by the Winthrop Training School. This publication combined the *Winthrop Training School Directory* (W430.1-2) and the *Winthrop Training School Handbook* (W430.1-3) into one publication. The directories contain a listing of the members of each class, as well as WTS faculty and officers. Each entry lists the names of the pupils, their parents, the pupils' address, and their phone number. The faculty and officers are also listed with their positions, as well as their addresses and phone numbers. The Handbook includes policies and procedures, regulations, schedules, courses of study, and other information to help pupils, supervisors, and student teachers acclimate to each academic year at WTS.

W430.1-8

US ARMY AIR CORPS CADET TRAINING PROGRAM- ADMINISTRATIVE RECORDS

This series consists of the administrative records that pertain to the US Army Air Corps Cadet Training Program that was sponsored by Winthrop during World War II. Male cadets attended classes on campus, practiced marching and drilling on the present site of Dinkins Student Center, and lived in Bancroft Hall, renamed Fort Bancroft. The records consist of general correspondence, reports, applications, lists of instructors and cadets, cadets' grades, examinations and financial

records, questionnaires and scrapbooks on such subjects as uniforms, insurance, non-college flight program and operation of the program. Also included are the records of the Civilian Pilot Training Program.

W431-1

US ARMY AIR CORPS CADET TRAINING PROGRAM- CADET RECORDS

This series consists of the various records pertaining to individual or groups of cadets.

W431-2

OFFICE OF ADMISSIONS- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for the Office of Admissions.

W432-1

OFFICE OF ADMISSIONS- VARIOUS RECORDS

This series consists of the various records produced by and for the Office of Admissions that are not of sufficient quantity to constitute a separate series.

W432-2

OFFICE OF ADMISSIONS- DIRECTOR OF ADMISSIONS- SCHOLASTIC APTITUDE TEST (SAT) SCORES

This series consists of the Scholastic Aptitude (SAT) scores of Winthrop students.

W432-1A-1

OFFICE OF ADMISSIONS PUBLICATIONS- THE CONNECTION

This series consists of *The Connection* newsletter produced by the Office of Admissions.

W432.1-1

JOYNES CENTER FOR CONTINUING EDUCATION- VARIOUS RECORDS

This series consists of the various records produced by the Joynes Center for Continuing Education that are not of sufficient quantity to constitute a separate series. These records include memoranda, symposium records, workshops held at Joynes Hall, brochures, and pamphlets.

W433-1

JOYNES CENTER FOR CONTINUING EDUCATION- DEANS OFFICE- SUBJECT FILE

This series consists of the various records produced by the Office of the Dean of the Joynes Center for Continuing Education organized as a subject file. These records include correspondence, newsletters, surveys, reports, manuals, brochures, minutes, newspaper clippings, memoranda, handbooks, financial records, applications, news releases and other related records concerning the operations and work of the Center. The Dean of continuing Education was responsible for promoting and coordinating all activities on campus other than formal academic programs and student life events. Coordinating responsibility of this office includes short courses, conferences, seminars, sponsored meetings of the external organizations and public affairs events.

W433-1A-1

JOYNES CENTER FOR CONTINUING EDUCATION- WINTHROP SYMPOSIUMS- REINTERPRETATIONS OF WB YATES LECTURE

This series consists of the records pertaining to the symposium on the Reinterpretations of WB Yates. These records include correspondence, curriculum vitae, and bibliographies of participating speakers.

W433-2B-1

JOYNES CENTER FOR CONTINUING EDUCATION- SCOTCH-IRISH FESTIVAL- VARIOUS RECORDS

This series consists of the various records pertaining to the Scotch-Irish Festival held at Winthrop.

W433-2B-2

DINKINS STUDENT CENTER- DIRECTOR'S OFFICE- DINKINS PROGRAM NEWSLETTER

This series consists of the monthly Dinkins Program newsletter listing events sponsored by the Dinkins Student Center. The functions of the Dinkins Student Center were moved to the DiGiorgio Campus Center when it was built in 2010.

W434-1A-1

DINKINS STUDENT CENTER- DIRECTOR'S OFFICE- CALENDAR OF EVENTS

This series consists of the Calendar of Events which was irregularly issued and covers other campus events in addition to the Dinkins Student Center. The functions of the Dinkins Student Center were moved to the DiGiorgio Campus Center when it was built in 2010.

W434-1A-2

DINKINS STUDENT CENTER- DIRECTOR'S OFFICE- BROCHURES AND PAMPHLETS

This series consists of brochures and pamphlets announcing and publicizing student social activities. The functions of the Dinkins Student Center were moved to the DiGiorgio Campus Center when it was built in 2010.

W434-1A-3

DINKINS STUDENT CENTER- DIRECTOR'S OFFICE- VARIOUS RECORDS

This series consists of the various records produced by the Office of the Director of the Dinkins Student Center. The functions of the Dinkins Student Center were moved to the DiGiorgio Campus Center when it was built in 2010.

W434-1A-4

DINKINS STUDENT CENTER- DIRECTOR'S OFFICE- ADMINISTRATIVE RECORDS

This series consists of the administrative records produced by and for the Office of the Director of the Dinkins Student Center. These records include correspondence, contracts, brochures, financial-records, flyers, and newspaper articles and are concerned primarily with the daily operations of the student center. The functions of the Dinkins Student Center were moved to the DiGiorgio Campus Center when it was built in 2010.

W434-1A-5

DINKINS STUDENT CENTER- DIRECTOR'S OFFICE- WELCOME WEEK RECORDS

This series consists of the records pertaining to the Welcome Week festivities that are produced by the Office of the Director of the Dinkins Student Center. The functions of the Dinkins Student Center were moved to the DiGiorgio Campus Center when it was built in 2010.

W434-1A-6

DINKINS STUDENT CENTER- OFFICE FILES- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for the Dinkins/DiGiorgio Student Center Office. The functions of the Dinkins Student Center were moved to the DiGiorgio Campus Center when it was built in 2010.

W434-2B-1

OFFICE OF THE PROVOST- PROVOST- SUBJECT FILE

This series consists of the various records produced by the Office of the Provost organized as a subject file. These records include correspondence and memoranda, reports, studies, surveys, and proposals primarily concerning the development and expansion of courses at Winthrop. The Office of the Provost was created to exercise responsibility for institutional planning, for the public services and continuing education programs, for internal auditing, and for encouraging sponsored research efforts. The majority of these records deal with Grant application and awards for Winthrop Faculty and awards for Winthrop faculty and agencies.

W435-1A-1

OFFICE OF THE PROVOST- PROVOST: GLENN THOMAS ADMINISTRATION- VARIOUS RECORDS

This series consists of the various records produced during Dr. Glenn Thomas's term as provost.

W435-2B-1

OFFICE OF FINANCIAL AID- DIRECTOR'S OFFICE- VARIOUS RECORDS

This series consists of the various records produced by the Director's Office in the Office of Financial Aid that are not of sufficient quantity to constitute a separate series.

W436-1A-1

OFFICE OF FINANCIAL AID- DIRECTOR'S OFFICE- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for the Director of the Office of Financial Aid.

W436-1A-2

OFFICE OF FINANCIAL AID- OFFICE FILES- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for the Office of Financial Aid.

W436-2B-1

OFFICE OF THE VICE PROVOST- SUBJECT FILE

This series consists of the various records produced by the Office of the Vice Provost organized as a subject file. These records include reports, correspondence, annual reports, budget numbers, Commission on Higher Education (CHE) reports, miscellaneous records, and worksheet files.

W438-1

CAMPUS SECURITY- TRAFFIC COMMITTEE- VARIOUS RECORDS

This series consists of the various records produced by the Traffic Committee of the Department of Campus Security. These records consist of minutes and correspondence that cover appeals of traffic violations, refunds, rescinded driving privileges, and parking and traffic regulations.

W439-1A-1

CAMPUS SECURITY- GENERAL PUBLICATIONS- BROCHURES, PROGRAMS, AND FLYERS

This series consists of general publications such as brochures, programs, and flyers produced by the Department of Campus Security.

W439-2B-1

CAMPUS SECURITY- ADMINISTRATIVE FILES- REPORTS AND MINUTES

This series consists of the administrative files such as reports and minutes produced by the Department of Campus Security.

W439-3C-1

CAMPUS SECURITY- ADMINISTRATIVE FILES- CORRESPONDENCE AND MEMORANDA

This series consists of the administrative files such as correspondence and memoranda produced by and for the Department of Campus Security.

W439-3C-2

CAMPUS SECURITY PUBLICATIONS- THE INFORMER

This series consists of *The Informer* newsletter produced by the Department of Campus Security.

W439.1-1

ASSISTANT TO THE PRESIDENT- SUBJECT FILE

This series consists of the various records produced by the Assistant to the President in charge of facilities planning and the management of campus operations. This office was created in 1974 and the duties of this office were later performed by the Vice President of Facilities Management.

W440-1

OFFICE OF PLACEMENT AND CAREER PLANNING- SUBJECT FILE

This series consists of the various records produced by the Office of Placement and Career Planning. The Office of Placement and Career Planning has been renamed the Office of Career Services.

W441-1

OFFICE OF AFFIRMATIVE ACTION- SUBJECT FILE

This series consists of the various records produced by the Office of the Affirmative Action arranged by subject. These records include correspondence, reports, minutes, plans, lists, memoranda and other records of the office.

W442-1

OFFICE OF AFFIRMATIVE ACTION- AFFIRMATIVE ACTION OFFICER- DEPARTMENTAL APPLICANTS

This series consists of the records of departmental applicants under review by the Affirmative Action Officer which includes unsolicited letters of inquiry for faculty openings, recruitment data, and resume's.

W442-1A-1

NEW START PROGRAM- ADVERTISEMENT BROCHURES

This series consists of brochures pertaining to the New Start Program. New Start is a service program for students 25 years or older. New Start students range in age from mid 20s to 80s. They may be continuing undergraduate work begun some years ago, or they may be enrolling in college for the first time. The New Start program provides students with the information and assistance they need to explore the educational opportunities available at Winthrop and to succeed in meeting their educational goals.

W444-1

NEW START PROGRAM- PUBLICATIONS- NEW START NEWS

This series consists of newsletters and other publications produced by and for the New Start Program. New Start is a service program for students 25 years or older. New Start students range in age from mid 20s to 80s. They may be continuing undergraduate work begun some years ago, or they may be enrolling in college for the first time. The New Start program provides students with the information and assistance they need to explore the educational opportunities available at Winthrop and to succeed in meeting their educational goals.

W444-1A-1

BOARD OF VISITORS- VARIOUS RECORDS

This series consists of the various records produced by and for the Board of Visitors. The Board of Visitors were comprised of 12 citizens chosen at-large from around the State of South Carolina and were charged with reviewing and analyzing Winthrop's administration, faculty, student body, curriculum, physical facilities and external relations.

W445-1

WINTHROP GALLERIES- EXHIBITION ADVERTISEMENTS- VARIOUS

This series consists of advertisements produced by and for the Winthrop Galleries including postcards, flyers, posters, booklets, etc.

W446-1A-1

WINTHROP UNIVERSITY GALLERIES- GALLERY DIRECTOR'S OFFICE- VARIOUS RECORDS

This series consists of records, reports and various documents produced by and for the Gallery Director.

W446-2B-1

WINTHROP GALLERIES PUBLICATIONS- PATRONS OF WINTHROP UNIVERSITY GALLERIES

This series consists of the *Patrons of Winthrop University Galleries* newsletter produced by the Winthrop Galleries to advertise their exhibits and lectures.

W446.1-1

DIVISION OF INFORMATION TECHNOLOGY- ADMINISTRATIVE FILES- VARIOUS RECORDS

This series consists of the various records produced by the Division of Information Technology that are not of sufficient quantity to constitute a separate series. These records include reports, minutes, and other related records.

W447-1A-1

DIVISION OF INFORMATION TECHNOLOGY- ADMINISTRATIVE FILES- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for the Division of Information Technology.

W447-1A-2

DIVISION OF INFORMATION TECHNOLOGY- GENERAL PUBLICATIONS- BROCHURES, PROGRAMS, AND FLYERS,

This series consists of the various publications produced by the Division of Information Technology including brochures, programs, and flyers.

W447-2B-1

DIVISION OF INFORMATION TECHNOLOGY- DEPARTMENT OF TELECOMMUNICATIONS- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for the Department of Telecommunications in the Division of Information Technology.

W447-3C-1

DIVISION OF INFORMATION TECHNOLOGY PUBLICATIONS- TECHKnow

This series consists of the TECHKnow newsletter produced by the Division of Information Technology. The newsletter was produced to keep the Winthrop community apprised of technology innovations and initiatives on campus.

W447.1-1

DIVISION OF INFORMATION TECHNOLOGY PUBLICATIONS- WOEMUG/ Mac-In-Talk

This series consists of *The WOEMUG/Mac-In-Talk Newsletter* produced by the Division of Information Technology. It was originally called *The WOEMUG (Winthrop Old English Macintosh Users' Group) Newsletter*, but was later changed to

Mac-In-Talk: The newsletter of the Winthrop Old English Macintosh Users' Group. The newsletter was produced to keep the Winthrop community apprised of technology innovations and initiatives on campus.

W447.1-2

COLLEGE OF VISUAL AND PERFORMING ARTS- GENERAL PUBLICATIONS- ADVERTISEMENTS

This series consists of advertisements produced by the College of Visual and Performing Arts (CVPA) to promote the CVPA in general and includes such items as posters, brochures, invitations, etc. The CVPA was formerly a department under the College of Arts and Sciences and was changed to a separate college during the 1988-1989 academic year.

W448-1A-1

COLLEGE OF VISUAL AND PERFORMING ARTS- GENERAL PUBLICATIONS- MONTHLY ONLINE NEWSLETTER

This series consists of the monthly newsletters published by the College of Visual and Performing Arts (CVPA).

W448-1A-2

COLLEGE OF VISUAL AND PERFORMING ARTS- GENERAL PUBLICATIONS- CALENDAR OF EVENTS

This series consists of the Calendar of Events published by the College of Visual and Performing Arts.

W448-1A-3

COLLEGE OF VISUAL AND PERFORMING ARTS- DEPARTMENT OF THEATER AND DANCE- VARIOUS RECORDS

This series consists of the various records that are produced by and for the Department of Theater and Dance in the College of Visual and Performing Arts which are not of sufficient quantity to constitute a separate series.

W448-2B-1

COLLEGE OF VISUAL AND PERFORMING ARTS- DEPARTMENT OF THEATER AND DANCE- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for the Department of Theater and Dance in the College of Visual and Performing Arts.

W448-2B-2

COLLEGE OF VISUAL AND PERFORMING ARTS- DEPARTMENT OF MUSIC- VARIOUS RECORDS

This series consists of the various records produced by and for the Department of Music in the College of Visual and Performing Arts which are not of sufficient quantity to constitute a separate series.

W448-3C-1

COLLEGE OF VISUAL AND PERFORMING ARTS- DEPARTMENT OF MUSIC- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for the Department of Music in the College of Visual and Performing Arts.

W448-3C-2

COLLEGE OF VISUAL AND PERFORMING ARTS- DEPARTMENT OF ART AND DESIGN- VARIOUS RECORDS

This series consists of the various records produced by and for the Department of Art and Design in the College of Visual and Performing Arts which are not of sufficient quantity to constitute a separate series.

W448-4D-1

COLLEGE OF VISUAL AND PERFORMING ARTS- DEPARTMENT OF ART AND DESIGN- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for the Department of Art and Design in the College of Visual and Performing Arts.

W448-4D-2

COLLEGE OF VISUAL AND PERFORMING ARTS- THE NEW STAGE ENSEMBLE THEATRE COMPANY- VARIOUS RECORDS

This series consists of the various records produced by and for The New Stage Ensemble Theatre Company in the College of Visual and Performing Arts which are not of sufficient quantity to constitute a separate series.

W448-5E-1

COLLEGE OF VISUAL AND PERFORMING ARTS- ADMINISTRATIVE RECORDS- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for the Administrative Office in the College of Visual and Performing Arts.

W448-6F-1

COLLEGE OF VISUAL AND PERFORMING ARTS- ADMINISTRATIVE RECORDS- BYLAWS

This series consists of the Bylaws and other related records of the Faculty Assembly of the College of Visual and Performing Arts.

W448-6F-2

COLLEGE OF VISUAL AND PERFORMING ARTS- ADMINISTRATIVE RECORDS- FACULTY ASSEMBLY MINUTES

This series consists of the minutes and other related records to the Faculty Assembly of the College of Visual and Performing Arts.

W448-6F-3

COLLEGE OF VISUAL AND PERFORMING ARTS- ADMINISTRATIVE RECORDS- MANUALS

This series consists of the guides and manuals produced by the College of Visual and Performing Arts.

W448-6F-4

COLLEGE OF VISUAL AND PERFORMING ARTS- ADMINISTRATIVE RECORDS- VARIOUS RECORDS

This series consists of the various administrative records produced by the College of Visual and Performing Arts (CVPA) which are not of sufficient quantity to constitute a separate series.

W448-6F-5

COLLEGE OF VISUAL AND PERFORMING ARTS- MUSIC LIBRARY- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for the Music Library in the College of Visual and Performing Arts.

W448-7G-1

ATHLETIC DEPARTMENT- ADMINISTRATIVE RECORDS- VARIOUS RECORDS

This series consists of the various records produced by the administrative offices of the Athletic Department which are not of sufficient quantity to constitute a separate series.

W449-1A-1

ATHLETIC DEPARTMENT- ADMINISTRATIVE RECORDS- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for the Athletic Department.

W449-1A-2

ATHLETIC DEPARTMENT- GENERAL RECORDS- BROCHURES, PROGRAMS, AND FLYERS

This series consists of the brochures, programs, flyers, and other publications produced by the Athletic Department which cover more than one sport or pertain to Winthrop Athletics in general.

W449-2B-1

ATHLETIC DEPARTMENT- GENERAL RECORDS- SUBJECT FILE

This series consists of the general records produced by the Winthrop Athletic Department listed by Subject.

W449-2B-2

ATHLETIC DEPARTMENT- EAGLE CLUB- VARIOUS RECORDS

This series consists of the various records produced by the Winthrop Eagle Club which are not of sufficient quantity to constitute a separate series. The Eagle Club is the athletic booster club for Winthrop.

W449-3C-1

ATHLETIC DEPARTMENT- MEN'S BASKETBALL- VARIOUS RECORDS

This series consists of the various records produced by and for the Men's Basketball Program which are not of sufficient quantity to constitute a separate series.

W449-4D-1

ATHLETIC DEPARTMENT- WOMEN'S BASKETBALL- VARIOUS RECORDS

This series consists of the various records produced by and for the Women's Basketball Program which are not of sufficient quantity to constitute a separate series.

W449-5E-1

ATHLETIC DEPARTMENT- SOCCER- VARIOUS RECORDS

This series consists of the various records produced by and for the Soccer Program which are not of sufficient quantity to constitute a separate series.

W449-6F-1

ATHLETIC DEPARTMENT- BASEBALL- VARIOUS RECORDS

This series consists of the various records produced by and for the Baseball Program which are not of sufficient quantity to constitute a separate series.

W449-7G-1

ATHLETIC DEPARTMENT- SOFTBALL- VARIOUS RECORDS

This series consists of the various records produced by and for the Softball Program which are not of sufficient quantity to constitute a separate series.

W449-8H-1

ATHLETIC DEPARTMENT- TRACK AND FIELD- VARIOUS RECORDS

This series consists of the various records produced by and for the Track and Field Program which are not of sufficient quantity to constitute a separate series.

W449-9I-1

ATHLETIC DEPARTMENT- CROSS COUNTRY- VARIOUS RECORDS

This series consists of the various records produced by and for the Cross Country Program which are not of sufficient quantity to constitute a separate series.

W449-10J-1

ATHLETIC DEPARTMENT- VOLLEYBALL- VARIOUS RECORDS

This series consists of the various records produced by and for the Volleyball Program which are not of sufficient quantity to constitute a separate series.

W449-11K-1

ATHLETIC DEPARTMENT- TENNIS- VARIOUS RECORDS

This series consists of the various records produced by and for the Tennis Program which are not of sufficient quantity to constitute a separate series.

W449-12L-1

ATHLETIC DEPARTMENT- GOLF- VARIOUS RECORDS

This series consists of the various records produced by and for the Golf Program which are not of sufficient quantity to constitute a separate series.

W449-13M-1

ATHLETIC DEPARTMENT- FOOTBALL- VARIOUS RECORDS

This series consists of the various records produced concerning the possibility of a Football program at Winthrop.
W449-14N-1

CULTURAL EVENTS- GENERAL RECORDS- CALENDARS

This series consists of the event calendars produced to advertise cultural events. Winthrop undergraduates are required to attend a certain number of cultural events to complete their degree. "The academic programs at Winthrop University are designed to help students develop to their full potential as educated persons. The University strives to offer its students a setting in which they can mature culturally, as well as intellectually. In an effort to provide a well-rounded education, the Winthrop faculty has approved a cultural events policy. The purpose of the cultural events requirement is to establish and foster a life-enriching pattern of cultural involvement. A record of student attendance at cultural events is part of the student's permanent record and senior audit."

W450-1A-1

CULTURAL EVENTS- GENERAL RECORDS- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced that are related to the Cultural Events program at Winthrop. Winthrop undergraduates are required to attend a certain number of cultural events to complete their degree. "The academic programs at Winthrop University are designed to help students develop to their full potential as educated persons. The University strives to offer its students a setting in which they can mature culturally, as well as intellectually. In an effort to provide a well-rounded education, the Winthrop faculty has approved a cultural events policy. The purpose of the cultural events requirement is to establish and foster a life-enriching pattern of cultural involvement. A record of student attendance at cultural events is part of the student's permanent record and senior audit."

W450-1A-2

DIVISION OF STUDENT LIFE- DEPARTMENT OF STUDENT AFFAIRS- VARIOUS RECORDS

This series consists of the various records produced by the Department of Student Affairs which are not of sufficient quantity to constitute a separate series.

W451-1A-1

DIVISION OF STUDENT LIFE- OFFICE OF HEALTH AND COUNSELING SERVICES- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for the Office Health and Counseling Services in the Division of Student Life.

W451-2B-1

DIVISION OF STUDENT LIFE- OFFICE OF HEALTH AND COUNSELING SERVICES- OFFICE OF VICTIM SERVICES:
CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for the Office of Victim Services which is housed under the umbrella of the Office of Health and Counseling Services in the Division of Student Life. The Office for Victims Services is “committed to providing quality services and advocacy to victims and survivors of sexual assault, stalking, and domestic and dating violence through a concentrated community response. We support and provide programming and education directed at eradicating sexual violence both on campus and in the community.” The office was created with the aid of a Department of Justice grant which funded the program for a three-year period beginning in 2011.

W451-2B-2

DIVISION OF STUDENT LIFE- OFFICE OF HEALTH AND COUNSELING SERVICES- OFFICE OF VICTIM SERVICES: VARIOUS RECORDS

This series consists of the various records produced by the Office of Victim Services which are not of sufficient quantity to constitute a separate series. The Office for Victims Services is “committed to providing quality services and advocacy to victims and survivors of sexual assault, stalking, and domestic and dating violence through a concentrated community response. We support and provide programming and education directed at eradicating sexual violence both on campus and in the community.” The office was created with the aid of a Department of Justice grant which funded the program for a three-year period beginning in 2011.

W451-2B-3

DIVISION OF STUDENT LIFE- OFFICE OF HEALTH AND COUNSELING SERVICES- OFFICE OF ACCESSIBILITY: CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by the Office of Accessibility (Formerly Office of Disability Services.) The Office of Accessibility helps to create an accessible campus community where students with disabilities have equal opportunity to participate fully in their educational experience at Winthrop University. The correspondence and memoranda is organized by calendar year.

W451-2B-4

DIVISION OF STUDENT LIFE- OFFICE OF HEALTH AND COUNSELING SERVICES- OFFICE OF ACCESSIBILITY: VARIOUS RECORDS

This series consists of the various records produced by the Office of Accessibility (Formerly Office of Disability Services.) The Office of Accessibility helps to create an accessible campus community where students with disabilities have equal opportunity to participate fully in their educational experience at Winthrop University. The records are added as they are received.

W451-2B-5

DIVISION OF STUDENT LIFE- OFFICE OF HEALTH AND COUNSELING SERVICES- OFFICE OF ACCESSIBILITY: CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by the Testing Program which is organized under the Office of Accessibility in the Division of Student Life. The mission of the Testing Program and the Test Center is to

provide secure, confidential test administration for Winthrop University students and others in order to promote success, enhance learning, and help test takers meet both professional and personal educational goals. The Testing Program offers registration information and administers the following examinations: GRE, LSAT, MAT, MPRE, and SAT. In addition, the Testing Program offers non-Winthrop University test proctoring. The records are organized by calendar year.

W451-2B-6

DIVISION OF STUDENT LIFE- OFFICE OF DINING SERVICES- VARIOUS RECORDS

This series consists of the various records produced by the Office of Dining Services which are not of sufficient quantity to constitute a separate series.

W451-3C-1

DIVISION OF STUDENT LIFE- OFFICE OF DINING SERVICES- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by the Office of Dining Services.

W451-3C-2

DIVISION OF STUDENT LIFE- OFFICE OF DINING SERVICES- NEWSLETTER

This series consists of the Dining Services Newsletter produced by the Office of Dining Services.

W451-3C-1

DIVISION OF STUDENT LIFE- CENTER OF CAREER AND CIVIC ENGAGEMENT- VARIOUS RECORDS

This series consists of the various records produced by the Center for Career and Civic Engagement in the Division of Student Life which are not of sufficient quantity to constitute a separate series. The center "provides students with a comprehensive approach to career preparation, personal growth, and service to the community with experiential learning as a key component." In June 2008, the Center for Career Development and Service Learning was renamed the Center for Career and Civic Engagement.

W451-4D-1

DIVISION OF STUDENT LIFE- CENTER OF CAREER AND CIVIC ENGAGEMENT- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by the Center for Career and Civic Engagement in the Division of Student Life. The office was formerly known as the Center for Career Development and Service Learning. The center "provides students with a comprehensive approach to career preparation, personal growth, and service to the community with experiential learning as a key component." This series also contains information concerning the South Carolina Campus Compact (SCCC) program.

W451-4D-2

DIVISION OF STUDENT LIFE- DEPARTMENT OF RESIDENCE LIFE- VARIOUS RECORDS

This series consists of the various records produced by the Department of Residence Life in the Division of Student Life which are not of sufficient quantity to constitute a separate series.

W451-5E-1

DIVISION OF STUDENT LIFE- DEPARTMENT OF RESIDENCE LIFE- RESIDENCE LIFE UPDATE

This series consists of the *Residence Life Update* newsletter produced by the Department of Residence Life in the Division of Student Life.

W451-5E-2

DIVISION OF STUDENT LIFE- DEPARTMENT OF RESIDENCE LIFE- ROOMERS

This series consists of the *Roomers* newsletter produced by the Department of Residence Life in the Division of Student Life.

W451-5E-3

DIVISION OF STUDENT LIFE- DEPARTMENT OF RESIDENCE LIFE- CORRESPONDENCE AND MEMORANDA

This collection consists of the correspondence and memoranda produced by and for the Department of Residence Life in the Division of Student Life.

W451-5E-4

DIVISION OF STUDENT LIFE- BOOKSTORE- VARIOUS RECORDS

This series consists of the various records produced by the Winthrop Bookstore which are not of sufficient quantity to constitute a separate series.

W451-6F-1

DIVISION OF STUDENT LIFE- BOOKSTORE- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by the Winthrop Bookstore.

W451-6F-2

DIVISION OF STUDENT LIFE- OFFICE OF ORIENTATION- VARIOUS RECORDS

This series consists of the various records produced by the Office of Orientation which are not of sufficient quantity to constitute a separate series. These records include correspondence, professional standards and research, programs, brochures, and other records that pertain to student orientation.

W451-7G-1

DIVISION OF STUDENT LIFE- OFFICE OF THE VICE PRESIDENT FOR STUDENT LIFE- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for the Office of the Vice President for Student Life.

W451-8H-1

DIVISION OF STUDENT LIFE- OFFICE OF MULTICULTURAL STUDENT LIFE- VARIOUS RECORDS

This series consists of the various records from the Department of Student Affairs concerning the Office of Multicultural Student Life. The Office of Multicultural Student Life is now called the Office of Diversity and Student Engagement and provides students, faculty members, and staff with several avenues through which they can enhance their knowledge about other cultures and the diversity issues that individuals belonging to such cultures face in today's society.

W451-9I-1

DIVISION OF STUDENT LIFE- OFFICE OF STUDENT ACTIVITIES- VARIOUS RECORDS

This series consists of the various records produced by the Office of Student Activities which are not of sufficient quantity to constitute a separate series. The Office of Student Activities provides facilities, programs, and services that create meaningful out-of-class learning opportunities for the Winthrop community to naturally connect with one another and gain knowledge and skills to succeed and be socially responsible.

W451-10J-1

DIVISION OF STUDENT LIFE- OFFICE OF STUDENT ACTIVITIES- CORRESPONDENCE AND MEMORANDA

This series consists of the various records produced by the Office of Student Activities which are not of sufficient quantity to constitute a separate series. The Office of Student Activities provides facilities, programs, and services that create meaningful out-of-class learning opportunities for the Winthrop community to naturally connect with one another and gain knowledge and skills to succeed and be socially responsible.

W451-10J-2

DIVISION OF STUDENT LIFE- OFFICE OF RECREATION SERVICES- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for the Office of Recreational Services in the Division of Student Life.

W451-11K-1

DIVISION OF STUDENT LIFE- OFFICE OF INFORMATION SERVICES- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for the Office of Information Services.

W451-12L-1

DIVISION OF STUDENT LIFE- OFFICE FOR NEW STUDENTS AND PARENT PROGRAMS- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for the Office for New Students and Parent Programs.

W451-13M-1

DIVISION OF STUDENT LIFE- ARMY AND AIR FORCE ROTC PROGRAM- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for the Army and Air Force Reserve Officer Training Corps (ROTC) Program. Winthrop University, in coordination with the Military Science and Aerospace Studies departments at the University of North Carolina in Charlotte, provides its students the opportunity to become

commissioned officers in the United States Army or Air Force while simultaneously pursuing a Winthrop degree. The correspondence and memoranda in this series is organized by calendar year.

W451-14N-1

DIVISION OF STUDENT LIFE- OFFICE OF FRATERNITY AND SORORITY AFFAIRS- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for the Office of Fraternity and Sorority Affairs. The Office of Fraternity & Sorority Affairs (OFSA) is part of the Office of Student Activities which supports and advises the three councils that govern our Greek-letter organizations: the College Panhellenic Council, Interfraternity Council, and the National Pan-Hellenic Council, as well as individual chapters. We are proud to be working with a community that is quickly growing and making positive contributions on campus. We encourage you to explore our website in order to gain more information about our councils, chapters, and opportunities to become a member of our community.

W451-15O-1

UNIVERSITY COLLEGE- GENERAL OFFICE RECORDS- VARIOUS RECORDS

This series consists of the general office records produced by University College that are not of sufficient quantity to constitute a separate series. The University College was founded on July 1, 2003 to bring together existing and planned programs focused on increasing student achievement and engagement across the university.

W452-1A-1

UNIVERSITY COLLEGE- GENERAL OFFICE RECORDS- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for University College. The University College was founded on July 1, 2003 to bring together existing and planned programs focused on increasing student achievement and engagement across the university.

W452-1A-2

UNIVERSITY COLLEGE- GENERAL EDUCATION PROGRAM- COMMON BOOK PROJECT RECORDS

This series consists of the records produced by and for the Common Book Project. Winthrop University's Common Book Project provides a common intellectual experience for our vibrant learning community. Incoming freshmen receive the book at orientation and read it during the summer.

W452-2B-1

UNIVERSITY COLLEGE- GENERAL EDUCATION PROGRAM- ACAD 101 PROGRAM RECORDS

This series consists of the records relating to the ACAD 101 Program. ACAD 101 is a transitioning to college life program for newly admitted Winthrop Students.

W452-2B-2

UNIVERSITY COLLEGE- GENERAL EDUCATION PROGRAM- LEAP PROGRAM RECORDS

This series consists of the records produced by and for the LEAP Program. LEAP (Learning Excellent Academic Practices) is an academic support program designed to identify, support, and evaluate students before and during their first year.
W452-2B-3

UNIVERSITY COLLEGE- REACH PROGRAM- VARIOUS RECORDS

This series consists of the various records produced by and for the REACH Program. Winthrop's Taskforce on Retention and Achievement (REACH) has initiated a mentoring program to encourage student engagement and success. Faculty and staff volunteer mentors work with students who have experienced difficulties in achieving academic success at Winthrop University.

W452-3C-1

UNIVERSITY COLLEGE- TEACHING AND LEARNING CENTER- VARIOUS RECORDS

This series consists of the various records produced by and for the Teaching and Learning Center which are not of sufficient quantity to constitute a separate series. The Center began in 1991 as the Office for Effective Teaching. The office was charged with defining good teaching, considering teaching as a scholarly activity, and recommending means for assessing, supporting, and acknowledging good teaching. Their work resulted in a permanent Center and a variety of professional development services.

W452-4D-1

UNIVERSITY COLLEGE- TEACHING AND LEARNING CENTER- THE WEEKLY READER

This series consists of *The Weekly Reader* which is a faculty development newsletter produced by the Teaching and Learning Center in the University College.

W452-4D-2

UNIVERSITY COLLEGE- TEACHING AND LEARNING CENTER- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for the Teaching and Learning Center. The Teaching and Learning Center provides programs and services that encourage and facilitate the professional and personal development of Winthrop's personnel from the time they arrive on campus.

W452-4D-3

UNIVERSITY COLLEGE- PRE-MAJORS ADVISING CENTER- VARIOUS RECORDS

This series consists of the various records relating to the Pre-Major Advising Center which are not of sufficient quantity to constitute a separate series. The Center provides advising for all incoming freshmen who have undeclared majors.

W452-5E-1

UNIVERSITY COLLEGE- INTERNATIONAL CENTER- VARIOUS RECORDS

This series consists of the various records produced by the International Center which are not of sufficient quantity to constitute a separate series. The International Center is the home away from home for Winthrop's international students, scholars and guests. The Center also assists Winthrop students in finding meaningful programs of study and

service learning outside of the country through year-long, semester, and summer programs, as well as short-term faculty-led study abroad programs. Through internationally oriented programs the International Center broadens the horizons of both the campus community and the Rock Hill community.

W452-6F-1

UNIVERSITY COLLEGE- INTERNATIONAL CENTER- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for the International Center. The International Center is the home away from home for Winthrop's international students, scholars and guests. The Center also assists Winthrop students in finding meaningful programs of study and service learning outside of the country through year-long, semester, and summer programs, as well as short-term faculty-led study abroad programs. Through internationally oriented programs the International Center broadens the horizons of both the campus community and the Rock Hill community.

W452-6F-2

UNIVERSITY COLLEGE- INTERNATIONAL CENTER- STUDY ABROAD PROGRAM RECORDS

This series consists of the various records produced concerning the Study Abroad Program by the International Center which are not of sufficient quantity to constitute a separate series. Winthrop has study abroad programs in locations including Central America, the Southern Cone (including Argentina), Asia, Australia, Africa, and Europe. Students can participate in summer, semester, or full academic year programs abroad, and tailor their experience to their specific academic goals and personal interests. The Winthrop study abroad programs include: Winthrop Faculty-Led Programs; Winthrop Exchange Programs; Winthrop Partner Programs; National Student Exchange.

W452-6F-3

UNIVERSITY COLLEGE- INTERNATIONAL CENTER- THE GLOBE TROTTER

This series consists of *The Globe Trotter* newsletter which is produced by the International Center. The International Center is the home away from home for Winthrop's international students, scholars and guests. The Center also assists Winthrop students in finding meaningful programs of study and service learning outside of the country through year-long, semester, and summer programs, as well as short-term faculty-led study abroad programs. Through internationally oriented programs the International Center broadens the horizons of both the campus community and the Rock Hill community.

W452-6F-4

UNIVERSITY COLLEGE- INTERNATIONAL CENTER- BRINGING THE WORLD TO WINTHROP...AND WINTHROP TO THE WORLD

This series consists of *Bringing the World to Winthrop...and Winthrop to the World: The Newsletter of the International Center of Winthrop University* which is produced by the International Center. The International Center is the home away from home for Winthrop's international students, scholars and guests. The Center also assists Winthrop students in finding meaningful programs of study and service learning outside of the country through year-long, semester, and

summer programs, as well as short-term faculty-led study abroad programs. Through internationally oriented programs the International Center broadens the horizons of both the campus community and the Rock Hill community.

W452-6F-5

UNIVERSITY COLLEGE- LEADERSHIP PROGRAM- VARIOUS RECORDS

This series consists of the various records produced by the Leadership Program which are not of sufficient quantity to constitute a separate series. Winthrop University's Distinction in Leadership Program uses the college experience to develop and enhance leadership skills for highly talented and motivated students.

W452-7G-1

UNIVERSITY COLLEGE- TRiO PROGRAM- VARIOUS RECORDS

This series consists of the various records produced by and for the TRiO-SSS (Student Support Services) Program which are not of sufficient quantity to constitute a separate series. TRiO is an academic support program designed to increase the academic performance, retention rates, and graduation rates of program members.

W452-8H-1

UNIVERSITY COLLEGE- TRiO PROGRAM- SucceSS

This series consists of *SucceSS* newsletter produced by the TRiO Student Support Services Program. TRiO is an academic support program designed to increase the academic performance, retention rates, and graduation rates of program members.

W452-8H-2

UNIVERSITY COLLEGE- DEANS OFFICE- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for the Office of the Dean of University College. The University College was founded on July 1, 2003 to bring together existing and planned programs focused on increasing student achievement and engagement across the university.

W452-9I-1

UNIVERSITY COLLEGE- ACADEMIC SUCCESS CENTER- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for the Academic Success Center in the Office for University College. The Academic Success Center was founded in 2010 and provides students with tutoring opportunities and tools to excel in their classes and motivate them to be the driver of their education.

W452-10J-1

UNIVERSITY COLLEGE- OFFICE OF NATIONALLY COMPETITIVE AWARDS (ONCA)- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for the Office of Nationally Competitive Awards (ONCA). ONCA identifies and assists highly motivated and talented students to apply for nationally and internationally competitive awards, scholarships, fellowships, and unique opportunities both at home and abroad.

W452-11K-1

UNIVERSITY COLLEGE- OFFICE OF NATIONALLY COMPETITIVE AWARDS (ONCA)- VARIOUS RECORDS

This series consists of the various records produced by the Office of Nationally Competitive Awards (ONCA) which are not of sufficient quantity to constitute a separate series. ONCA identifies and assists highly motivated and talented students to apply for nationally and internationally competitive awards, scholarships, fellowships, and unique opportunities both at home and abroad.

W452-11K-2

UNIVERSITY COLLEGE- GLOBAL LEARNING INITIATIVE- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for the Global Learning Initiative (GLI) which is charged with the task of integrating international global learning across the Touchstone (general education) Program.

W452-12L-1

UNIVERSITY COLLEGE- GLOBAL LEARNING INITIATIVE- VARIOUS RECORDS

This series consists of the various records produced by and for the Global Learning Initiative (GLI) which are not of sufficient quantity to constitute a separate series. The GLI is charged with the task of integrating international global learning across the Touchstone (general education) Program.

W452-12L-2

UNIVERSITY COLLEGE- McNAIR SCHOLARSHIP PROGRAM- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for the McNair Scholarship Program. The Winthrop McNair Scholars Program prepares first generation, low-income, and underrepresented undergraduates to be successful in PhD programs by providing research and other opportunities as well as financial support throughout the graduate admissions process. Winthrop's program includes, but is not limited to, a paid summer research experience, faculty mentoring, workshops, GRE and graduate school application preparation, and travel to present research and explore graduate programs.

W452-13M-1

UNIVERSITY COLLEGE- OFFICE OF UNDERGRADUATE RESEARCH- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for the Office of Undergraduate Research. The Winthrop University Undergraduate Research Initiative (WUURI) supports a student-centered learning environment that fosters student research, scholarship, and creative activities. The initiative encourages students and faculty mentors to collaborate in the design and implementation of projects and the dissemination of results.

W452-14N-1

UNIVERSITY COLLEGE- OFFICE OF UNDERGRADUATE RESEARCH- BOOK OF ABSTRACTS

This series consists of the book of abstracts produced by and for the Office of Undergraduate Research. The Winthrop University Undergraduate Research Initiative (WUURI) supports a student-centered learning environment that fosters

student research, scholarship, and creative activities. The initiative encourages students and faculty mentors to collaborate in the design and implementation of projects and the dissemination of results.

W452-14N-2

UNIVERSITY COLLEGE- RESOURCE CENTER FOR ADULT STUDENTS- CORRESPONDENCE AND MEMORANDA

This series consists of correspondence and memoranda produced by and for the Resource Center for Adult Students. The Resource Center for Adult Students serves Winthrop's transfer, veteran, and post-traditional students throughout their Winthrop career. The staff is available to provide: Personalized one-on-one consultations related to academic planning and skills, personal concerns, and campus involvement; Referrals to on- and off-campus resources; Current undergraduate Adult Student Mentors who are available to answer questions; Seminars, workshops, and events tailored to the unique needs of post-traditional, veteran, and/or transfer student; Support of student organizations for post-traditional, veteran, and transfer students. The Resource Center for Adult Students changed their name to the Military, Adult, and Transfer Services (MATS) Office.

W452-15O-1

UNIVERSITY COLLEGE- RESOURCE CENTER FOR ADULT STUDENTS- NEWSLETTER

This series consists of the newsletter produced by the Resource Center for Adult Students. The Resource Center for Adult Students serves Winthrop's transfer, veteran, and post-traditional students throughout their Winthrop career. The staff is available to provide: Personalized one-on-one consultations related to academic planning and skills, personal concerns, and campus involvement; Referrals to on- and off-campus resources; Current undergraduate Adult Student Mentors who are available to answer questions; Seminars, workshops, and events tailored to the unique needs of post-traditional, veteran, and/or transfer student; Support of student organizations for post-traditional, veteran, and transfer students. The Resource Center for Adult Students changed their name to the Military, Adult, and Transfer Services (MATS) Office.

W452-15O-2

UNIVERSITY COLLEGE- RESOURCE CENTER FOR ADULT STUDENTS- STUDENT VETERANS ASSOCIATION RECORDS

This series consists of the Student Veterans Association Records produced by the Resource Center for Adult Students. The Student Veterans of Winthrop University organization strives to ensure that veterans are successful in their transition from combat to the classroom by developing programs and policies that help veterans with the transition, centralizing the critical resources that student veterans need to graduate, and advocating on behalf of the student veterans of Winthrop. The group meets throughout the semester. The Resource Center for Adult Students changed their name to the Military, Adult, and Transfer Services (MATS) Office.

W452-15O-3

UNIVERSITY COLLEGE- OFFICE OF THE FIRST YEAR EXPERIENCE- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by the Office of the First Year Experience. This office brings together programs and academic courses that cultivate engaged learning, enhance academic achievement

and build connections with faculty, peers, and the university community and aims to help incoming students transition from high school to college.

W452-16P-1

SOCIAL AND BEHAVIORAL RESEARCH LAB- GENERAL OFFICE RECORDS- VARIOUS RECORDS

This series consists of the general office records produced by the Social and Behavioral Research Lab which are not of sufficient quantity to constitute a separate series. The Social and Behavioral Research Lab (SBRL) is a full-service survey research and data analysis entity associated with Winthrop University, serving both public and private organizations. It offers survey consulting, research instrument construction, data collection, and data analysis.

W453-1A-1

INN AT WINTHROP- GENERAL OFFICE RECORDS- PUBLICATIONS

This series consists of brochures, pamphlets, flyers, and other publications produced by and for the Inn at Winthrop. The Inn at Winthrop offers lodging to off-campus visitors to Winthrop and to Rock Hill, SC. The Inn is located in Joynes Hall which was originally used as a residence hall for single faculty members, but currently operates as The Winthrop Inn and the home for the Office of Admissions and the Office of University Events and Scheduling.

W454-1A-1

HOMECOMING- GENERAL EVENT RECORDS- FLYERS AND ADVERTISEMENTS

This series consists of the various advertisements and flyers produced during the Homecoming activities. Homecoming is an annual event that welcomes alumni to campus and includes events for current students.

W455-1A-1

HOMECOMING- GENERAL EVENT RECORDS- BROCHURES AND PAMPHLETS

This series consists of the brochures and pamphlets that are produced during the homecoming activities. Homecoming is an annual event that welcomes alumni to campus and includes events for current students.

W455-1A-2

HOMECOMING- GENERAL EVENT RECORDS- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced for the Homecoming activities. Homecoming is an annual event that welcomes alumni to campus and includes events for current students.

W455-1A-3

DIVISION OF UNIVERSITY ADVANCEMENT- OFFICE OF VICE PRESIDENT FOR UNIVERSITY ADVANCEMENT- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for the Office of the Vice President for University Advancement in the Division of University Advancement. The mission of Institutional Advancement is to facilitate engagement with, and support of, Winthrop University.

W456-1A-1

OFFICE OF FACILITIES DESIGN AND DEVELOPMENT- GENERAL OFFICE RECORDS- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for the Office of Facilities Design and Development. The Facilities Design and Development Office provides project planning and design development as it pertains to the continual preservation, refurbishment, and construction of facilities on the Winthrop University campus. The department also develops the guidelines for campus-wide upgrades in a contemporary manner that will co-habit with the historic properties of the campus.

W457-1A-1

OFFICE OF DEVELOPMENT- OFFICE OF ANNUAL GIVING AND DEVELOPMENT OPERATIONS- VARIOUS RECORDS

This series consists of the various records produced by and for the Office of Annual Giving and Development Operations in the Office of Development which are not of sufficient quantity to constitute a separate series.

W458-1A-1

OFFICE OF DEVELOPMENT- OFFICE OF DONOR RELATIONS AND COMMUNICATIONS- VARIOUS RECORDS

This series consists of the various records produced by and for the Office of the Donor Relations and Communications in the Office of Development which are not of sufficient quantity to constitute a separate series.

W458-2B-1

OFFICE OF DEVELOPMENT- OFFICE OF PHILANTHROPY- VARIOUS RECORDS

This series consists of the various records produced by and for the Office of Philanthropy in the Office of Development which are not of sufficient quantity to constitute a separate series.

W458-3C-1

OFFICE OF DEVELOPMENT- GENERAL OFFICE RECORDS- BROCHURES AND PAMPHLETS

This series consists of the brochures and pamphlets created by and for the Office of Development.

W458-4D-1

OFFICE OF DEVELOPMENT- GENERAL OFFICE RECORDS- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for the Office of Development.

W458-4D-2

DEVELOPMENT PUBLICATIONS- FAMILY MATERS

This series consists of *Family Matters* newsletter produced by the Office of Development.

W458.1-1

OFFICE OF PROCUREMENT SERVICES- GENERAL OFFICE RECORDS- CORRESPONDENCE AND MEMORANDA

This series consists of the correspondence and memoranda produced by and for the Office of Procurement Services. Procurement Services is charged with the responsibility of conducting the purchasing function in a manner which results in obtaining the most efficient and effective use of University funds.

W459-1A-1

AUDIO/VISUAL COLLECTION- AUDIO-ONLY FORMAT

This series consists of the Audio/Visual Collection that is in a sound-only format, including, but not limited to: Open Reel, Cassette, and CD. These records pertain to various aspects of Winthrop History and many were associated with the Winthrop Radio Station.

W460-1A

AUDIO/VISUAL COLLECTION- MOVING IMAGE FORMAT

This series consists of the Audio/Visual Collection that is in a moving image format, including, but not limited to: Open Reel, U-Matic, VHS, and DVD. These records pertain to various aspects of Winthrop History and many were associated with the Winthrop Radio Station.

W460-2B

AUDIO/VISUAL COLLECTION- DIGITAL FORMAT

This series consists of the Audio/Visual Collection that are born-digital and digital files created (digitized) from analog collections. Born-digital content refers to materials and information that was created in electronic format.

W460-3C

FACULTY/STAFF- CLUBS AND ORGANIZATIONS- CORRESPONDENCE AND MEMORANDA

This series consists of correspondence and memoranda relating to joint faculty/staff clubs and organizations, including book clubs and other recreational and social groups. For faculty-only records (such as Faculty Conference and Faculty committee records) consult series W424 and for staff-only records (such as Staff Assembly records) consult series W462. W461-1A-1

STAFF- STAFF ASSEMBLY- CORRESPONDENCE AND MEMORANDA

This series contains the correspondence and memoranda of the Staff Assembly. The Staff Assembly was established at Winthrop in 2014 as an advisory group that provides staff with a forum for communication and community and provides a voice in matters of importance and concern to staff. The group offers opportunities for staff to support one another, participate as a group in community outreach and engagement, and make recommendations to the University's President and the Administration in support of staff needs and the University's mission.

W462-1A-1

STAFF- STAFF ASSEMBLY- STAFF STUFF NEWSLETTER

This series contains the newsletter, *Staff Stuff News*, of the Staff Assembly. The Staff Assembly was established at Winthrop in 2014 as an advisory group that provides staff with a forum for communication and community and provides

a voice in matters of importance and concern to staff. The group offers opportunities for staff to support one another, participate as a group in community outreach and engagement, and make recommendations to the University's President and the Administration in support of staff needs and the University's mission.

W462-1A-2