

Winthrop University Archives
Preliminary Descriptive Inventory

Unit: Student Life, Division of Record Group no: W451
Sub-Group: New Students and Parent Programs, Office for Sub-group no: 13M
Series: Correspondence and Memoranda Series no: 1

Description of series and its contents:

This series consists of the correspondence and memoranda produced by and for the Office for New Students and Parent Programs. The correspondence and memoranda in this series is organized by calendar year.

<u>Box(es)</u>	<u>Folder(s)</u>	<u>Contents</u>	<u>Year(s)</u>
1	1	Correspondence	2012
1	2	Correspondence	2013
1	3	Correspondence	2014
1	4	Correspondence	2015
		<ul style="list-style-type: none">• Topics:<ul style="list-style-type: none">-Orientation Dates and Staff-Orientation Flash Drives-Recruitment for Orientation Leaders	
1	5	Correspondence	2016
		<ul style="list-style-type: none">• Topics:<ul style="list-style-type: none">-Flash Drives for Orientation-Orientation Dates-Orientation Leadership Nominations	
1	6	Winthrop Family Day Postcard	October 1, 2016
1	7	Correspondence	2017
		<ul style="list-style-type: none">• Topics:<ul style="list-style-type: none">-Freshmen and Family Orientation-New Student and Family Programs-Welcome Week events and schedule-Nominations for Orientation Leaders	
1	8	Correspondence	2018
		<ul style="list-style-type: none">• Topics:<ul style="list-style-type: none">-New Orientation Leaders-Welcome Week	