

Winthrop University Archives  
Preliminary Descriptive Inventory

Unit: Student Life, Division of  
Sub-Group: Recreation Services, Office of  
Series: Correspondence and Memoranda

Record Group no: W451  
Sub-group no: 11K  
Series no: 1

Description of series and its contents:

**This series is comprised of the correspondence and memoranda produced by and for the Office of Recreational Services in the Division of Student Life. Correspondence and Memoranda is organized by calendar year.**

<u>Box(es)</u>	<u>Folder(s)</u>	<u>Contents</u>	<u>Year(s)</u>
1	1	Correspondence	2011
1	2	Correspondence	2012
1	3	Correspondence	2013
1	4	Correspondence	2014
1	5	Correspondence	2015
		<ul style="list-style-type: none"><li>• Topics:<ul style="list-style-type: none"><li>-WU's On Top – Inter Departmental Health Challenge</li><li>-Children's Swim Lesson Registration</li></ul></li></ul>	
1	6	Correspondence	2016
		<ul style="list-style-type: none"><li>• Topics:<ul style="list-style-type: none"><li>-“Take It Off” Program</li><li>-Group Swim Lessons</li><li>-Walktober event</li></ul></li></ul>	
1	7	Correspondence	2017
		<ul style="list-style-type: none"><li>• Topics:<ul style="list-style-type: none"><li>-Walk 2018 Program</li><li>-Walktober</li><li>-Holiday Survival guide</li></ul></li></ul>	
1	8	Correspondence	2018
		<ul style="list-style-type: none"><li>• Topics:<ul style="list-style-type: none"><li>-Take It Off program</li><li>-Walktober</li></ul></li></ul>	
1	9	Correspondence	2019
		<ul style="list-style-type: none"><li>• Topics:<ul style="list-style-type: none"><li>-July Group Fitness Schedule</li><li>-West Center Closing for July 4<sup>th</sup></li><li>-Fall Group Fitness Schedule</li><li>-App to pre-register for Group Fitness classes</li><li>-Walktober</li></ul></li></ul>	