

Winthrop University Archives
Preliminary Descriptive Inventory

Unit: Division of Student Life

Sub-Group: Office of the VP for Student Life: Frank Ardaiole

Series: Correspondence and Memoranda

Record Group no: W451

Sub-group no: 8H

Series no: 1

Description of series and its contents:

This series consists of correspondence and memoranda produced by and for the Office of the Vice President for Student Life during Frank Ardaiole's tenure as Vice President for Student Affairs from 1989-2018. This series is organized by calendar year.

<u>Box(es)</u>	<u>Folder(s)</u>	<u>Contents</u>	<u>Year(s)</u>
1	1	Correspondence and Memoranda	2010
1	2	Correspondence and Memoranda	2011
1	3	Correspondence and Memoranda	2012
1	4	Correspondence and Memoranda	2013
1	5	Correspondence and Memoranda	2014
1	6	Correspondence and Memoranda <ul style="list-style-type: none">• Topics:<ul style="list-style-type: none">-Student Life Awards-Student Handbook and Various Reports link-Inclement Weather Operations-Alumni Tour of Italy-Rebuilding SC-Emergency Information	2015
1	7	Correspondence and Memoranda <ul style="list-style-type: none">• Topics:<ul style="list-style-type: none">-Student Life Awards-Inclement Weather-Alumni Trip to Spain-DHEC Mumps Notification-SPAIN excursion	2016
1	8	Correspondence and Memoranda <ul style="list-style-type: none">• Topics:<ul style="list-style-type: none">-Student Life Awards Ceremony-Death of Tara Sims-Death of Caleb Whiteleather-Retirement of Chief Zebedis-New Interim Chief, Ken Scoggins-Critical Incident Monitors-Trip to Spain and Portugal-Chief of Campus Police Candidate-Appointment of Ken Scoggins, Chief of Campus Police	2017

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1	9	Correspondence and Memoranda <ul style="list-style-type: none">• Topics:<ul style="list-style-type: none">-Flu Prevention-Richardson flooding-Student Life Awards Ceremony-Faculty Book Adoptions-Voter Friendly Campus-Frank Ardaiole Retirement Invitation-Passing of Jasmine Elmore-Passing of Kaira Cruz	2018