

Winthrop University Archives
Preliminary Descriptive Inventory

Unit: Student Organizations
Sub-Group: Honor Societies
Series: Phi Upsilon Omicron Records

Record Group no: W425
Sub-group no: 3C
Series no: 3

Description of series and its contents:

This group of records for the Phi Upsilon Omicron, an honor society for the school of Consumer Sciences and Allied Profession, consist of: Minutes, Newsletters, Annual Chapter Reports, Financial Records, Handbooks, Scrapbooks, Inspection Reports and Exempt Income Tax Forms, all relating to business of the organization including, Annual Council Meetings, Biannual Conclaves, National Council Meetings, Regular Meeting and Scholarships. There is also Incoming Correspondence and Outgoing Correspondence relating to various activities. The records are arranged in alphabetical order and thereafter chronologically.

<u>Box(es)</u>	<u>Folder(s)</u>	<u>Contents</u>	<u>Year(s)</u>
1	1	Annual Chapter Reports	1936-1969
1	2	Auditor's Report	1942-1966
1	3	The Candle (subscription pledges)	1938-1943
2	4	Correspondence: Incoming	1936-1971, nd
3	5	Correspondence: Outgoing	1944-1975, nd
3	6	Financial Records	1939-1954, nd
3	7	Financial Report and Budget	1960-1967
3	8	Georgia, University of	1958-1966, nd
3	9	Handbooks	1950-1979
3	10	Inspection Reports	1937-1957, nd
3	11	Minutes of Annual Council Meeting	1936-1967
4	12	Minutes of Biannual Conclaves	1936-1972
4	13	Minutes of National Council Meetings	1944-1972
4	14	Newsletters	1940-1959
4	15	Officer's Reports	1942-1966, nd
5	16	Organization Exempt from Income Tax Return	1947-1965, nd
5	17	Phi Upsilon Omicron Conclave	1961-1962, nd
5	18	President's Handbook	1958-1960
5	19	Professional Work Report	1957-1967
5	20	Report of Orientation Program for New Initiates	1965-1966, nd
5	21	Scholarship Information	1970-1974
5	22	Special Projects	1958-1968, nd
6	23	Roll and Regular Meetings Book	1934-1960
1Bd. Vol.		Scrapbook	nd
7-9	--	Phi Upsilon Omicron Membership and Dues Cards	nd

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10	--	Meeting Minutes, Rolls, and Notes	1947-1954, 1960-1979
10	24	Correspondence (includes Visitor Report from National Chapter)	1971-1972
11	25	Handbooks	
12	26	National Directory	1909-1963
12	27	Correspondence	1963-1976
12	28	Alumnae Addresses	1934-1960
12	29	Treasurer Correspondence	1956-1976
12	30	Receipts	1973-1979
12	31	President's Handbook	1965-1966
12	32	Budget	1974-1976
12	33	Newsletters	1961-1973
12	34	Photographs	nd
12	35	Brochures	nd
13	36	<i>The Candle</i>	1974-1982
13	37	Correspondence, Schedules, Programs, initiate Lists, Member Resumes, Data Sheets, and Notes	1957, 1963, 1965-1980, nd
14	38	Deposits and Receipts	1956-1976
15	39	Member Account Cards and Account Ledger	1934-1946
15	40	Member Account Cards and Account Ledger	1944-1970
16	41	Receipts	1972-1979
16	42	Vice President's Handbook	1975-1979
16	43	Handbooks	1969-1979
16	44	National Meeting Minutes	1975-1978
17	45-46	Auditor's Reports	1962-1976
17	47	<i>The Candle</i>	1957-1979
17	48	Membership Cards	1979-1982
18	--	Membership and Candle Cards	1935-1982
19	49-51	Financial Records, Miscellaneous, <i>The Candle</i> , and Initiates Records	1976-1986
20	--	Checks	1981-1986, nd
21	52	National Fall Packet for Individual Chapters (includes Directories, Scholarship Forms, Correspondence, and Information Sheets)	1986
21	--	Account Ledger	1973-1987
22	53	Deposit Books	1961-1965
22	54	Application for Chapter	Dec. 18, 1933
22	55	Letters of Recommendation for Winthrop Chapter	ca1933
22	56	Constitution and By-Laws	1934
22	57	Scrapbook	1935-1936

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22	58	Chapter Handbooks	1951/1952, 1955/1956-1956/1957, 1965/1966-1968/1969
22	59	List of Initiates	1934-1975
22	60	History of National Organization, 1909-1944	1944
22	61	<i>The Candle</i> - Magazine of Phi Upsilon Omicron	1929
22	62	News Release and <i>Winthrop Alumnae News</i> Article on Home Economics model on a Cold War era Home Shelter	1958