

Winthrop University Archives
Preliminary Descriptive Inventory

Unit: Summer School
Sub-Group: _____
Series: General Records

Record Group no: W423.7
Sub-group no: ____
Series no: 1

Descriptions of series and its contents:

This series consists of the various records produced by and for the Summer School Program at Winthrop that are not of sufficient quantity to constitute a separate series. The records in this series include sample forms, correspondence, bulletins, catalogs, lists of rules and regulations, summer school reports, addresses, telegrams, financial statements, brochures, program notes of special summer school events, clippings and circulars of information. The types of records found for each year may vary. This series provides information on the general operation of the summer school, its direction and historical development. In addition there are records relating to club institutes for women, such as the South Carolina Federation of Women, short courses, especially in home demonstration and other conferences that were held. Additional information can be found on the Summer School by searching other basic records in the Archives collection, such as publications, faculty minutes and Finances (W413: Summer School Account Book for expenses).

<u>Box (es)</u>	<u>Folder(s)</u>	<u>Contents</u>	<u>Year(s)</u>
1	1-13	General Records	1899-1906, 1911-1915
2	14-22	General Records	1916-1920
3	23-32	General Records	1921-1925
4	33-44	General Records	1931-1933
5	45-55	General Records	1933-1936
6	56-65	General Records	1933-1936
7	66-81	General Records	1936-1939
8	82-96	General Records	1939-1966
9	97-98	Summer Session Enrollment	1974
9	99	Summer School Application & Advertisement Poster	1916, 1924
9	100	Poster: Summer School Advertisement (Oversize: Drawer 17, Folder 67, Item 332)	1915
9	101	Summer School Verification form	1943
9	102	Summer School Notepad	1962
9	103	Summer School Notepad	1960