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1980

## Carolina Low Country Girl Scout Council Records - Accession 325

Girl Scouts, Carolina Low Country

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A faded, sepia-toned photograph of a large, multi-story brick building with a prominent clock tower. In the foreground, there is a large, circular fountain with a tall, thin water column. Several vintage cars are parked in front of the building. The overall scene is a campus courtyard.

**WINTHROP UNIVERSITY  
LOUISE PETTUS ARCHIVES & SPECIAL COLLECTIONS**

**MANUSCRIPT COLLECTION**

**ACCESSION 325**

**CAROLINA LOW COUNTRY GIRL SCOUT COUNCIL RECORDS**

1911-1981

33 Boxes, 164 Folders, &  
86 Bound Volumes

WINTHROP UNIVERSITY  
LOUISE PETTUS ARCHIVES AND SPECIAL COLLECTIONS

MANUSCRIPT COLLECTION

ACC. NO.: 325  
ADDITIONS: \_\_, \_\_,

PROCESSED BY: Pam Carns  
DATE: April 8, 1985  
NO. OF SECTIONS: 2

CAROLINA LOW COUNTRY GIRL SCOUT COUNCIL RECORDS

I

The records of the Carolina Low Country Girl Scout Council were deposited with the Archives on June 3, 1980, by Mrs. Thelma Holt, Chief Executive Director, at 2400 Air Park Road, Charleston Heights, S.C. 29405.

Linear feet of shelf space occupied: 8.25 & 86 bound volumes  
Approximate number of pieces: 16,500

Restrictions: Open to researchers under the rules and regulations of the Louise Pettus Archives & Special Collections at Winthrop University.

Literary Rights: For information concerning literary rights please contact the Louise Pettus Archives & Special Collections at Winthrop University.

Notices were released to the NUCMC on April 4, 1985 (see collection control file for any additional notices).

Scope and Content Note: **This collection is a valuable source of girl scouting records in South Carolina during the twentieth century. While the Carolina Low Country Girl Scouts (CLCGS) was chartered in 1924, the records begin earlier with the organization of the CLCGS and continue until the late 1970s.**

**The collection consists of organizational records, financial records, troop registrations and membership lists, news releases, Juliette Low Region VI records, newsletters, and records relating to camps and annual conventions. Other records include program activities, scrapbooks, newspaper clippings, photographs, slides, and memorabilia.**

**These records give a good overview of the CLCGS' history. They also provide a good representation of girl scouting and the events and activities which accompany an organization of this kind.**

Transfer of Items: Duplicate materials, including photographs and slides were returned to Mrs. Thelma Holt on April 22, 1985. National Girl Scout publications were transferred to Ms. Martha Benn, Director, Edith Macy Conference Center-Chappaqua Road, Briarcliff Manor, N.Y. 10510 on April 22, 1985.

III

DESCRIPTION OF SERIES

<u>Box(es)</u>	<u>Folder(s)</u>	<u>Series</u>	<u>Year(s)</u>
<b>A) ORGANIZATIONAL RECORDS</b>			
1	1	<b>HISTORIES</b> Consists of histories of both the Carolina Low Country Girl Scouts (CLCGS) and the beginnings of the national Girl Scout Organization in Savannah, Georgia. Also included is a 1930 lease and a 1928 girl scout diary, written by Charleston girl scout counselor, Clarissa Kennedy. Included in the national history of girl scouting is an "Early History of Girl Scouts" by Edith D. Johnston, the first National Secretary, explaining the beginnings of girl scouting. No arrangement.	1923-1939, 1942, 1956, nd
1	1-5	<b>CONSTITUTIONS AND RELATED ORGANIZING RECORDS</b> Consists of the Constitution of the Charleston Council of Girl Scouts and suggested amendments, Applications for Charter for Local Councils, Council Charters, Troop and Troop Committee Registrations, Girl Scout Captain and Girl Scout Lieutenant Applications for Commission, also an employment contract between the local director and the Council of Girl Scouts and an employment application. In chronological order.	1926-1941, 1943, 1945- 1949, 1951, 1961, nd
2-3	6-12	<b>MINUTES</b> Consists of annual and monthly council meeting minutes and their attendance records, executive board and committee meeting minutes, the Girl Scout Captain's Club minutes and relating material. In chronological order.	1921, 1923- 1927, 1929- 1933, 1937- 1949, nd
3-5	13-22	<b>REPORTS</b> Consists of Local Council Annual Reports, Commissioner's Annual Reports, Troop Service Unit Reports, and Local Director's Reports. Also included are Treasurer's Reports with related correspondence and various committee reports. In chronological order.	1926-1947, 1977, nd
5	23	<b>CORRESPONDENCE</b> Consists of mainly correspondence between staff members. Also included is correspondence from Phyllis Wyatt, an Ashley Hall Girl Scout, who retired to England. In chronological order.	1925-1927, 1929, 1933, 1935, 1936, 1941, 1952, 1953, 1955, 1974, 1979, nd
<b>B) FINANCIAL RECORDS</b>			
5	24	<b>FINANCIAL LEDGERS</b> Consists of financial ledgers that list the CLCGS' assets, liabilities, income, and expense. In chronological order.	1929-1966, 1971
5-6	25-29	<b>PAYROLL REGISTERS</b> Consists of employee salary worksheets and related papers. Included are the salaries of active and inactive professional employees, clerical employees, and Agnes Ann employees. In chronological order.	1964-1968, 1970, 1971

III

DESCRIPTION OF SERIES (cont.)

<u>Box(es)</u>	<u>Folder(s)</u>	<u>Series</u>	<u>Year(s)</u>
6	30	TAX RECORDS Consists of Employer's Quarterly Federal Tax Returns which list employees and wages. In chronological order.	1968-1973
6	31	POSTAL SERVICE EXPENSE RECORDS Consists of postage receipts, forms for the circulation postage of the CLCGS newsletter "The Grapevine," and statements for mailing matter with permit imprints. In chronological order.	1965
6	32	DONATION CARDS Consists of donation cards subscribing money to the CLCGS from clubs, merchants, and various other people in the community of St. George, S.C. In chronological order.	1965-1966
6	33	FINANCIAL CAMP RECORDS Consists of a Hampton Park Day Camp account book and account registers of the Plantation Established Camp which list the camps' expenses. In chronological order.	1944-1948, 1963
7	34	GENERAL FINANCIAL FOLDER Consists of a Liberty Life investment security, a Homes Federal Savings and Loan audit verification, and audit notes. In chronological order.	1965, 1971, 1972

**C) TROOP REGISTRATIONS AND MEMBERSHIP LISTS**

7	35-36	MEMBERSHIP LISTS Consists of lists of officers, troop committee members, and also girl scouts and brownies in specific troops. In chronological order.	1926-1935
7	37	TROOP REGISTRATION CARDS Consists of cards listing specific troop affiliations, meeting places, and number of members. Other cards include members of troop committees and members of troops. Also included are individual cards on officers and girl scouts. No arrangement.	1927-1942
7	38	ADULT MEMBERSHIP CARDS Consists of adult membership cards from the Girl Scouts National Headquarters. Clarissa D. Kennedy, Florence Illing, Mrs. E.E. Towell, and Jennifer L. White are certified as members. In chronological order.	1929-1936, 1946-1951, 1956-1979, 1981

**D) NEWS RELEASES AND REPRODUCTIVE GRAPHICS**

7	39	NEWS RELEASES Consists of weekly news releases from the Girl Scout News Bureau in New York City. These releases contain feature stories and promotional material. In chronological order.	1931
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**III**

**DESCRIPTION OF SERIES (cont.)**

<u>Box(es)</u>	<u>Folder(s)</u>	<u>Series</u>	<u>Year(s)</u>
7	40	GIRL SCOUT PROMOTIONAL LITERATURE Consists of a brochure-“How You Can Help Girls in Your Community,” a pamphlet about CLCGS, and various other promotional material. No arrangement.	1956, 1962, nd
7	41	REPRODUCTIVE GRAPHICS Consists of different drawings made for reproduction. No arrangement.	nd
<b>E) RECORDS RELATING TO THE JULIETTE LOW REGION VI</b>			
8	42	JULIETTE LOW REGION VI CONFERENCE PROGRAMS & REGIONAL BULLETINS Consists of annual conference programs with listings of the scheduled activities. Also included are bulletins announcing the conferences. In chronological order.	1928, 1930-1936, 1956, 1961
8	43	VARIOUS RECORDS RELATING TO THE JULIETTE LOW REGION VI Consists of the following publications: <i>History of Juliette Low Region VI Girl Scouts of the United States of America 1912-1958</i> and <i>Juliette Low World Friendship Fund Report 1949</i> . Also included are articles on the Friendship Fund and a brochure on Camp Juliette Low. In chronological order.	1936, 1949, 1958, nd
<b>F) NEWSLETTERS</b>			
8	44-47	THE GRAPEVINE Consists of the monthly CLCGS publication “The Grapevine” which tells about their current events and activities. In chronological order.	1961-1968, 1970-1973, nd
9	48	THE GREEN AND GOLD Consists of the weekly Camp Agnes Ann publication “The Green and Gold” which focuses on camp life and the campers. In chronological order.	1931
<b>G) RECORDS RELATING TO CAMPS</b>			
9	49	DAY CAMP Consists of brochures describing the day camps and their programs and Reports of Girl Scout Day Camp. Day camps mentioned are Pinckney’s Farm, Hampton Park, St. Andrew’s Parish, and Indian Hill. In chronological order.	1936, 1937, 1946-1978, nd
9	50	CAMP FOREST Consists of Reports of the Girl Scout Established Camp at Camp Forest which is located in Cheraw, S.C. Also included are Camp Forest brochures, a description of a camp period by Senior Counselor Jean Mostrom, and a Camp Forest American Camping Association Certificate of Membership. In chronological order.	1946, 1947, 1949, 1955, nd

III

DESCRIPTION OF SERIES (cont.)

<u>Box(es)</u>	<u>Folder(s)</u>	<u>Series</u>	<u>Year(s)</u>
10-11	51-56	<b>CAMP AGNES ANN</b> Consists of the local director's camp reports at Camp Agnes Ann, located at Yongue's Island, S.C., also, Reports of Local Girl Scout Camp Committee and Reports of Girl Scout Established Camp relating to Camp Agnes Ann scrapbooks by counselor Clarissa Kennedy containing photographs, newspaper clippings, and correspondence. In chronological order.	1924-1936, nd
<b>H) RECORDS RELATING TO ANNUAL CONVENTIONS</b>			
11	57	<b>REGIONAL CONVENTIONS</b> Consists of convention program notes, correspondence, and delegate lists. Conventions are held in Jacksonville, Florida; Savannah, Georgia; and Charleston, South Carolina. In chronological order.	1926, 1927, 1929, 1971
<b>I) PROGRAM ACTIVITIES</b>			
11	58	<b>RADIO PROGRAMS &amp; INTERVIEWS</b> Consists of scripts and special programs for radio broadcasts. Editorials and interviews are used. Included is an interview with Mrs. Harry M. Rubin, a member of one of the first troops organized by Juliette Low. In chronological order.	1931, 1933, 1934, 1938, 1945-1947, nd
11	59-60	<b>MUSIC</b> Consists of musical programs, song books and papers with words and/or music-some handwritten and some printed. Also included are national girl scout songs. No arrangement.	1911, 1939, 1941, 1946, nd
11-12	61-62	<b>DRAMATICS</b> Consists of scripts to plays, programs, and ceremonies; also, poems, stories, and programs from plays held in Charleston. No arrangement.	1952, 1956, 1972, nd
12	63-64	<b>CAMPING</b> Consists of books on camping and hiking and notes on camp program activities. No arrangement.	1931, 1932, 1935, nd
12	65	<b>PARTIES</b> Consists of material on different kinds of parties including the CLCGS activities and programs used. No arrangement.	1935, 1959, nd
12	66-67	<b>GAMES</b> Consists of books and other material on games and puzzles. Included are booklets on games from the Works Progress Administration. No arrangement.	1926, 1930, 1950, nd
13	68	<b>PROGRAM PLANNING AND TRAINING</b> Consists of outlines on troop meetings and basic training, material on planning programs, and a Charleston girl scouts' handbook for leaders of intermediate girl scout troops. No arrangement.	1951, nd

III

DESCRIPTION OF SERIES (cont.)

<u>Box(es)</u>	<u>Folder(s)</u>	<u>Series</u>	<u>Year(s)</u>
13-14	69-72	<b>VARIOUS ACTIVITIES</b> Consists of activity and arts and crafts books. Also included are notes on specific programs and activities. No arrangement.	1926, 1929, 1935, 1941, 1944, 1946, 1950, 1952, 1954, nd
	35 bd. vols.	<b>SCRAPBOOKS</b> Consists of scrapbooks containing newspaper clippings, material such as brochures and pamphlets from various places, memorabilia, and some photographs. In chronological order. Also refer to Records Relating to Camps- Camp Agnes Ann.	1924-1943, 1950-1959, 1963-1977
14-17	73-89	<b>NEWSPAPER CLIPPINGS</b> Consists of newspaper clippings relating to the CLCGS activities and events. In chronological order. Also refer to Records Relating to Camps- Agnes Ann.	1924-1927, 1929-1937, 1942-1947, 1949-1964, 1966-1975
17-29	90-159	<b>PHOTOGRAPHS</b> 4 bd. vols. Consists of photographs of the CLCGS showing them participating in different activities such as camping and fund-raising. Many of these photographs were used in newspapers and the CLCGS newsletter "The Grapevine." Also included are the negatives to many photographs. In chronological order. Also refer to Records Relating to Camps- Agnes Ann and Scrapbooks.	1915, 1923- 1930, 1932- 1939, 1941- 1951, 1953, 1955, 1956, 1958-1962, 1964, 1966- 1979, nd
29-30	160-161	<b>SLIDES</b> Consists of slides of the CLCGS showing their activities. Also included are slides used for program material. In chronological order.	1977-1979, nd
30	162-164	<b>VARIOUS RECORDS</b> Consists of banquet programs, fuel rationing coupons, and a St. Michael's Episcopal Church booklet. Also included are pages from reports of the Laurel Bay Neighborhood Low Country Council, a 1981 CLCGS calendar, maps of the Girl Scout Plantation and of the Charleston area, and other various material. In chronological order.	1932, 1935, 1936, 1943, 1944, 1946, 1951, 1968, 1974, 1977, 1981, n.d.
31-33	--	<b>MEMORABILIA</b> Consists of girl scout badges and pins and several items of arts and crafts, and a guest register from the Girl Scout Plantation Open House "1971." Also included is a CLCGS uniform and girl scout insignia displays which include more badges and pins. No arrangement.	1924, 1971, nd