



**WINTHROP UNIVERSITY
LOUISE PETTUS ARCHIVES & SPECIAL COLLECTIONS**

MANUSCRIPT COLLECTION

ACCESSION 302

**BUSINESS AND PROFESSIONAL WOMAN'S CLUB
OF SPARTANBURG**

1931-1979

4 Boxes, 19 Folders

**WINTHROP UNIVERSITY
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MANUSCRIPT COLLECTION

ACC. NO.: **302**
ADDITIONS: _____, _____, _____

PROCESSED BY: Laurence Hull
DATE: May 1, 1980
NO. OF SECTIONS: 2

BUSINESS AND PROFESSIONAL WOMAN'S CLUB OF SPARTANBURG RECORDS

I

The records of the Business and Professional Woman's Club of Spartanburg were deposited via Elsie T. Holland on 21 February 1980.

Linear feet of shelf space occupied: 1.0
Approximate number of pieces: 2000

Restrictions: Open to researchers under the rules and regulations of the Louise Pettus Archives & Special Collections at Winthrop University.

Literary Rights: For information concerning literary rights please contact the Louise Pettus Archives & Special Collections at Winthrop University.

Notices were released to the following journals and catalogs: NUCMC on 4 May 1980. (See collection control file for any additional notices.)

Scope and Content Note: **The Business and Professional Women's Club of Spartanburg was founded in 1919. The Spartanburg chapter of the Business and Professional Women's Club is now known as the Breakfast Business and Professional Women of Spartnaburg. Their mission is to achieve equity for all women in the workplace through advocacy, education and information. The collection consists of a history, bylaws, correspondence, annual reports, financial records, pamphlets, newsletters, other publications, and photographs, mainly relating to the Business and Professional Women's Club annual conventions in South Carolina and around the nation.**

Transfer of Items: None

II

DESCRIPTION OF SERIES

<u>Box(es)</u>	<u>Folder(s)</u>	<u>Series</u>	<u>Year(s)</u>
1	1-2	HISTORICAL FILE There is a 77 page history of the development of the South Carolina Federation of Business and Professional Women's Club's (1919-1957) and shorter histories of the National Federation, and the Spartanburg and Greenville chapters of the National Federation. Arranged as listed above.	1952-1964, 1973-1974
1	3	BYLAWS AND CLUB POLICY STATEMENTS Consists of information concerning club membership, dues, officers, committees, meetings, voting, and the duties of members. Principal objectives of the organization are to elevate the standards for women in business and in the professions and to bring about a spirit of cooperation among business and professional women of the United States. In chronological order.	1960-1961, nd
1	3	CORRESPONDENCE Only three letters are included but one is from U.S. District Judge Sarah T. Hughes of Dallas, Texas (1964) who comments about the time she swore in Lyndon B. Johnson as President. In chronological order.	1964, 1969
1	4-5	ANNUAL REPORTS Consists of reports from the executive committee, national chairmen, and special committees. A variety of subjects are covered, such as finance, membership, legislation, career advancement, public relations, health and safety, program coordination, and international relations. In addition to the national reports, there are also several annual reports of the Spartanburg chapter's history and necrology committee. In chronological order.	1949-1967, 1972-1973
1	6	FINANCIAL RECORDS Consists of audit reports, "financial facts", budgets, and income statements pertaining to the National Federation of Business and Professional Women's Clubs, Inc. In chronological order.	1960-1968

II

DESCRIPTION OF SERIES (cont.)

<u>Box(es)</u>	<u>Folder(s)</u>	<u>Series</u>	<u>Year(s)</u>
2-3	7-11	<p>PROGRAM NOTES</p> <p>Most of the programs relate to the annual conventions of the South Carolina Federation of BPW Clubs. There are also a number of national convention programs as well. The programs principally contain information pertaining to officers and to activities of the club. In chronological order.</p>	1935, 1946, 1949-1979
3-4	12-14	<p>CONVENTION RECORDS</p> <p>The convention proceedings include bylaws, speeches, minutes, programs, reports, resolutions, awards, and information concerning officers, membership, committees, meetings, and activities. In chronological order.</p>	1931-1933, 1961, 1965-1974
4	15	<p>PAMPHLETS</p> <p>Includes information on the purpose of the Business and Professional Women's Foundation, as well as other information on the National Federation of BPW and its members. In chronological order.</p>	1958, 1960, 1965, 1974, nd
4	15	<p>NEWSLETTERS</p> <p>Includes news releases and two issues of <i>The South Carolina Woman</i> (1935, 1936), the official organ of the S.C. Federation of BPW Clubs. These include information on officers, membership, conventions, and various city chapters of the state organization. In chronological order.</p>	1935-1936, 1965-1966, nd
4	16	<p>MAGAZINE</p> <p>Consists of a 1946 issue of <i>The South Carolina Business and Professional Woman</i>. This magazine includes articles, photographs, and special news relating to club activities and goals.</p>	1946
4	17-19	<p>PHOTOGRAPHS</p> <p>There are a variety of color and black and white pictures of members of the Business and Professional Women's Club of Spartanburg at various meetings and at conventions around the country. In no order.</p>	1947-1978, nd