

Winthrop University Archives
Preliminary Descriptive Inventory

Unit: Arts and Sciences, College of
Sub-Group: History Department
Series: Chairman's Records

Record Group no: W423.1
Sub-group no: 6F
Series no: 2

Description of series and its contents:

The History Department of Winthrop College has been a part of the college since its founding. Through the years the department has undergone numerous changes. In the late 1890s the department functioned under the title of the Department of History and political Economy. It kept this name until 1926 when it became simply the Department of History- offering both a major and minor in this field of study. No other changes took place until the name was again changed to the Department of History and Government in 1956. Ten years later the department was reorganized and adopted the name of the Department of History, Government, and Geography. The next year the College of Arts and Sciences was established and the History Dept. was classified under it. Presently the department is once again known as the Department of History and is still one of the branches of the College of Arts and Sciences.

This series consists mainly of correspondence, memoranda, and reports, but also included are proposals, studies, minutes, class schedules, and course evaluation for the Department of History.

<u>Box (es)</u>	<u>Folder(s)</u>	<u>Contents</u>	<u>Year(s)</u>
1	1	Admissions, Office of (Restricted)	1974-1976
1	2	Advanced Placement Program	1968-1972
1	3	Advising	1965-1975
1	4	Affirmative Action	1973-1974
1	5	Afro-Asian	1967-1972
1	6	American Association of Colleges for Teacher Education	1971
1	7	American Historical Association	1974-1977
1	8	American Revolution Bicentennial	1974-1976
1	9	Arts and Sciences, College of (Chairmen's Meetings)	1968-1977
1	10	Attendance Policy	1969-1972
2	11	Black Studies	1972-1973
2	12	Budget	1962-1978
2-3	13-16	Class Scheduling	1954-1977
3	17	Central Piedmont Community College CPCC (The Adams Chronicle)	1976
3	18	Chairman's Annual Report to Faculty	1968
3	19	Charlotte Area Education Consortium	1971-1972
3	20	Classical Studies	1971-1977
3	21	College Catalog Departmental Listings	1961-1977
3	22	College Store Advisory Committee	1969-1972
3	23	Committee for the Evaluation of History 101-102	1970-1972
3	24	Committee to Review the Winthrop College Tenure Statement	1967-1975
3	25	Curriculum Committee	1975-1978
3	26	Curriculum Proposals	1967-1976
3	27	Curriculum Revision Committee	1962-1967
3	28	Curriculum Revisions	1962-1974
3	29	Dacus Library	1970-1972
4	30	Departmental Announcement	1965-1978
4	31	Departmental Dinner	1968-1974
4	32	Departmental Meetings	1961-1979

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4	33	Distinguished Professor Award	1975
4	34	Enrollment	1972-1977
4	35	Equipment and Supplies	1967-1972
4	36	Faculty Analysis (Form AM-1)	1975
4	37	Faculty Committee on Flexible Teaching Schedules	1958-1960
4	38	Faculty Recruitment	1967-1976
5	39	Faculty Work Loads	1971-1974
5	40-41	General Correspondences	1968-1974
5	42	Geography Program	1967-1968
5	43	Grade Book (Mary Masey) (Restricted)	1970-1974
5	44	Graduate Assistant (Hired)	1968-1974
5	45	Graduate Assistant Staffing	1967-1975
6	46	Graduate Program	1968-1974
6	47	Graduate Record Examination	1967-1976
6	48	Grant Programs	1975-1976
6	49	Historic Preservation Grant Program	1975
6	50	History Club	1967
6	51	History Program Requirements	1968-1973
6	52	Honor's Program	1962-1975
6	53	Inquiry Educational Approach to History	1975
6	54	International Studies Program	1976-1977
6	55	Internship Program	nd
7	56	Japanese Exchange Program	1972-1975
7	57	Job Placement	1967-1972
7	58	Kinard Building (Repair and Improvement)	1970-1975
7	59	Micro Politics Studies	1976
7	60	National Council for the Accreditation of Teacher Education	1972-1975
7	61	Office Service	1968-1975
7	62	Plagiarism (Restricted)	1969-1975
7	63	Policies and Procedures	1970-1976
7	64	Political Science Degree Proposal	1969
7	65	Practice Teaching	1967-1976
7	66	Program Requirements	1971-1978
7	67	Publicity	1971-1978
7	68	School and Departmental Reviews	1968-1969
8	69	Security	1971-1976
8	70	Space Request	1961-1975
8	71	South Carolina Association of Non-Western Scholars	1964-1970
8	72-73	Student Assistants	1968-1973
8	74	Student Course Evaluation	1968-1975
8	75	Syllabus	1968-1975
8	76	Task Force on the "Unit of Control for Teacher Education" Education Program	1975
8	77	Travel	1967-1976
9	78	Visiting Professor of History- Dr. Beatrice Hyslop	1969-1973

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9	81	Departmental Staffing Needs	1961-1974, nd
10	82	A-1 Work Orders	1978
10	83	Academic Council	1979-1980
10	84	Academic Procession	1979-1980
10	85	Acting Chairman	1979-1981
10	86	Applicants	1979-1980
10	87	Archives and History Commission	1977-1979
10	88	Assembly, College of Arts and Sciences	1979-1981
10	89	Board of Visitors	1979
10	90	Budget	1981-1982
11	91	CCTEP	1979
11	92-93	Chairman's Meetings	1979-1981
11	94-96	Circulations	1979-1980
12	97-99	Class Rolls	1979-1981
12	100-101	Class Schedules	1979-1981
12	102	College Store	1978-1981
12	103	Commencement Processions	1980-81
12	104	Contracted Services	1978-1980
12	105-106	Curriculum Committee	1979-1981
13	107	Degree Candidates	1979
13	108	Departmental Meetings	1978-1980
13	109	Educational Supplies	1979-1980
13	110	Enrollment Statistics	1979
13	111	Equipment	1978-1981
13	112	Evaluations	1978
13	113	Faculty Conferences	1979-1981
13	114-116	Grades (Restricted)	1978-1980
13	117	Graduate Affairs	1979-1980
13	118	Grants	1978-1979
13	119	International Studies	1980
14	120	Leave Forms	1977-1980
14	121	Memos to Department	1979-1980
14	122	Office Services	1978-1980
14	123	Personnel Action	1977
14	124	Policy Statement	1978
14	125	Prizes	1976-1979
14	126	Publicity	1978-1979
14	127	Purchase Orders	1979
14	128	Purchase Requisitions	1978-1980
14	129	Recruitment and Hiring	1977
14	130	Registration	1979
14	131	Student Assistants	1978
14	132	Student Payroll	1979-1980
15	133	Teacher Education	1979

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15	135	Textbooks	1979
15	136	Travel	1978-1980
15	137	Vouchers	1977-1979
15	138	Who's Who Nominations	1979
15	139	Winthrop Days	1979
15	140	Miscellaneous	1978-1979
16	141	Acting Chairman	1982-1983
16	142	Assembly, College of Arts & Sciences	1983-1984
16	143	Chairman's Meetings	1983-1984
16	144	Circulations	1983-1984
16	145	Class Rolls	1984
16	146	Class Schedules	1983-1984
16	147	College Store	1983-1984
16	148	Commencement	1983-1984
16	149	Contracted Services	1983
16	150	Curriculum Committee	1983-1984
16	151	Data Processing	1983-1984
17	152	Departmental Meetings	1982-1983
17	153	Equipment (Repairs)	1983-1984
17	154	Faculty Conferences	1983-1984
17	155-158	FYI	1980-1981, 1983-1984
18	158-161	Grades	1980-1981, 1983
18	162	Graduate Council	1980-1981, 1983
18	163	Interdepartmental Transfers	1981-1984
18	164	Internships	1983
18	165	Job Applications	1980-1981
18	166	Leave Forms and Reports	1980-1984
18	169	Newsletters, Arts & Sciences	1983-1984
18	170	Office Services	1980-1981, 1983-1984
18	171-173	Office Supplies	1983-1984
19	174	Promotion and Tenure (Restricted)	1979-1980
19	175-176	Purchase Requisitions	1980-1981
19	177-178	Student Payroll	1980-1981, 1983-1984
19	179	Student Teaching	1980
19	180-181	Telephone Calls- Long Distance	1980-1981, 1983-1984
20	182-183	Textbooks	1980-1981, 1983
20	186	Winthrop Days	1980