



1979

## York County Board of Realtors, Inc. Records - Accession 274

York County Board of Realtors, Inc.

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**WINTHROP UNIVERSITY  
LOUISE PETTUS ARCHIVES & SPECIAL COLLECTIONS**

**MANUSCRIPT COLLECTION**

**ACCESSION 274**

**YORK COUNTY BOARD OF REALTORS, INC. RECORDS**

1955-1978

10 Boxes, 42 Folders

WINTHROP UNIVERSITY  
LOUISE PETTUS ARCHIVES & SPECIAL COLLECTIONS

MANUSCRIPT COLLECTION

ACC. NO.: 272  
ADDITIONS: \_\_\_\_, \_\_\_\_, \_\_\_\_

PROCESSED BY: Laurence Hull  
DATE: November 17, 1979  
NO. OF SECTIONS: 2

YORK COUNTY BOARD OF REALTORS, INC. RECORDS

I

The records of the York County Board of Realtors, Inc. were deposited via J.C. Marshall and Coleman G. Poag on 12 September 1979.

Linear feet of shelf space occupied: 2.5  
Approximated number of pieces: 5,000

Restrictions: Open to researchers under the rules and regulations of the Louise Pettus Archives & Special Collections at Winthrop University.

Literary Rights: For information concerning literary rights please contact the Louise Pettus Archives & Special Collections at Winthrop University.

Notices were released to the following journals and catalogs: NUCMC on 20 November 1979. (See collection control file for any additional notices).

Scope and Content Note: **The Rock Hill Board of Realtors was founded in 1955 to promote and maintain high standards of conduct in the real estate business and to unite those engaged in the recognized branches of the real estate business in York County for the purpose of exerting a beneficial influence upon the real estate business and related interests. In 1976 the Rock Hill Board of Realtors became the York County Board of Realtors and, in 1977, the organization was incorporated. The York County Board of Realtors, Inc. Records consist of correspondence, constitutions, bylaws, minutes, financial records, reports, program notes, reference manuals, membership records, newsletters, newspaper clippings, bulletins, and pamphlets. The records are a good source of information not only for those doing research on the York County Board of Realtors, but for those researching the South Carolina Association of Realtors. About one-third of the collection consists of correspondence.**

Transfer of Items: Some notebooks and duplicate material were returned to the organization.

II

DESCRIPTION OF SERIES

<u>Box(es)</u>	<u>Folder(s)</u>	<u>Series</u>	<u>Year(s)</u>
<b>A) RECORDS RELATING TO THE YORK COUNTY BOARD OF REALTORS, INC.</b>			
1	1-4	<b>CORRESPONDENCE AND RELATED RECORDS</b> Consists of letters concerning the National Association of Realtors, the South Carolina Association of Realtors, the incorporation of the York County Board of Realtors, membership, dues, and subjects of a general nature. In chronological order.	1964-1978
1	5	<b>CONSTITUTION AND BYLAWS</b> Includes official interpretations with explanation and memoranda relating thereto. Also included are amendment proposals and suggested model bylaws from the National Association of Realtors. In chronological order.	1966, 1967, 1974-1977, nd
2	6	<b>MINUTES OF THE ROCK HILL BOARD OF REALTORS BOARD OF DIRECTORS MEETING</b> Consists of monthly reports of business meetings. Some reports for the inclusive period are missing. In chronological order.	1966-1977
2	7-8	<b>MINUTES OF THE ROCK HILL BOARD OF REALTORS REGULAR MEETING</b> Consists of monthly reports of business meetings. Some reports for the inclusive period are missing. In chronological order.	1962-1977
2	9	<b>FINANCIAL RECORDS</b> Consists of financial statements, meal accounts, tax returns, invoices, deposit slips, and statements of cash receipts, disbursements, revenues, and expenditures. In chronological order.	1965-1977
3	10	<b>COMMITTEE REPORTS</b> Principally consists of assignments and reports of these committees: Finance, Education, Membership, Publicity and Public Relations, Realtor's Political Action, Make America Better, Annual Banquet, Professional Standards and Arbitration, and Multiple Listing Service. In general chronological order.	1967, 1970, 1975-1978

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DESCRIPTION OF SERIES (cont.)

<u>Box(es)</u>	<u>Folder(s)</u>	<u>Series</u>	<u>Year(s)</u>
3	11-12	<b>PROGRAMS</b> Consists of suggested topics for local board seminars and meetings, an implementation manual, and monthly reports of the SCAR Honor Board Program. The manual includes model bylaws for implementing the Realtor- Associate Program. In chronological order.	1969-1977
3-4	13-14	<b>REFERENCE MANUALS</b> Includes a record book and operating manual, as well as a guide for local board officers. The manuals are designed to aid local boards and board of directors meetings. They are especially designed to assist board secretaries keep accurate minutes and records and also to provide a permanent board record that may be turned over by each secretary to hi or her successor in office. In chronological order.	1953-1955, 1970-1977
4	15-16	<b>RECORDS RELATING TO THE ROCK HILL BOARD OF REALTORS' ANNUAL BARBECUE</b> Mainly consists of correspondence pertaining to the barbecue, but also includes tickets, cost list, rosters, and information on the Realtor of the Year award. In chronological order.	1967-1968, nd
5	17-20	<b>RECORDS RELATING TO THE SOUTH CAROLINA ASSOCIATION OF REALTORS, (SCAR)</b> Consists of correspondence pertaining to legislation, dues, membership, elections, Realtor Week, the Broker Institute, and subjects of a general nature. Also included are financial records, convention materials, activity, and membership reports and material relating to the SCAR Honor Board Program. In general chronological order.	1958, 1965-1977, nd
5-6	21-25	<b>MEMBERSHIP RECORDS</b> Consists of membership, attendance, and dues lists, correspondence, applications for membership, and a membership roster that includes the constitution of the South Carolina Association of Realtors. In general chronological order.	1956, 1963-1978, nd

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**DESCRIPTION OF SERIES (cont.)**

<b><u>Box(es)</u></b>	<b><u>Folder(s)</u></b>	<b><u>Series</u></b>	<b><u>Year(s)</u></b>
7	26	RECORDS RELATING TO THE MULTIPLE LISTING SERVICE Includes correspondence, handbooks, reports, bylaws, forms, rules and regulations, and financial statements. The records also consist of information on the Multiple Listing Service of Greenville and Spartanburg, S.C. In chronological order.	1957-1960, 1968-1970, nd
7	27	NEWSLETTERS Includes copies of "Principle and Interest," the newsletter of the Rock Hill Board of Realtors, and news releases from the National Institute of Real Estate Brokers. In chronological order.	1971-1978, nd
7	28	NEWSPAPER CLIPPINGS Consists of newspaper photos of board members, advertisements, and an article on the use of the marshlands of the South Carolina coast. In chronological order.	1966-1967, 1971, 1978, nd
1 reel		BICENTENNIAL FILM The film, entitled "Uncle Sam: The Man and the legend," is a bicentennial 16mm color presentation, lasting approximately 20 minutes, featuring E.G. Marshall as narrator. The film documents the life of Samuel Wilson, born 1766, and tells the story of his association with the U.S. Army and with the development of the character of Uncle Sam.	1976
<b>B) RECORDS RELATING TO THE NATIONAL ASSOCIATION OF REALTORS</b>			
7-8	29-32	CORRESPONDENCE AND RELATED RECORDS Consists of letters concerning the state boards, dues, membership, legislation, national committee assignments, and the women's Council of Realtors. Also included are convention records, a code of ethics, and correspondence of a general nature. In chronological order.	1965-1978, nd
8	33	MINUTES Consists of reports in brief of the meetings of the Board of Directors, the National Association of Realtors. Some minutes for the inclusive period are missing. In chronological order.	1968-1974

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DESCRIPTION OF SERIES (cont.)

<u>Box(es)</u>	<u>Folder(s)</u>	<u>Series</u>	<u>Year(s)</u>
8	34	<b>FINANCIAL RECORDS</b> Mainly consists of quarterly and annual dues statements. A manual, designed to assist in dealing with the various forms, accompanies the 1978 Annual Dues Statement. In chronological order.	1965-1972, 1978
8-9	35-37	<b>REPORTS</b> Consists of annual reports of the National Association of Realtors, a statement of policy, and reports on Real Estate License Law, Careers in Real Estate, Professionalism, and the Mortgage Market. Also included are reports delivered at the 65 <sup>th</sup> annual convention and a report of the Associate Membership Study Committee, which includes bylaws and constitutional amendments.	1969-1976
9	38	<b>BULLETINS</b> Consists of National Legislative Bulletins from the Realtors' Washington Committee prepared primarily for the use of local real estate boards. Also, included are several issues of the "Educational Letter", reporting on real estate educational activities of member boards, state associations, and other institutes. Arranged as listed above, and thereunder, chronologically.	1968-1972
9-10	39-41	<b>PROGRAMS AND PAMPHLETS</b> Consists of pamphlets on the real estate profession, the department of Housing and Urban Development, parliamentary procedures, public relations and advertising, equal opportunity in housing, insurance, and audio-visual aids. In general chronological order.	1964-1967, 1971-1977, nd
10	42	<b>MEMBERSHIP RECORDS</b> Consists of two directories of local board and state association officers.	1975