



**WINTHROP UNIVERSITY
LOUISE PETTUS ARCHIVES & SPECIAL COLLECTIONS**

MANUSCRIPT COLLECTION

ACCESSION 82

SOUTH CAROLINA SCHOOL FOOD SERVICE ASSOCIATION

1920-(1940-1975)

35 Boxes, 140 Folders

**WINTHROP UNIVERSITY
LOUISE PETTUS ARCHIVES & SPECIAL COLLECTIONS**

MANUSCRIPT COLLECTION

ACC. NO.: 82
ADDITIONS: ____, ____, ____

PROCESSED BY: Risher R. Fairey
DATE: July 12, 1977
NO. OF SECTIONS: 2

SOUTH CAROLINA SCHOOL FOOD SERVICE ASSOCIATION RECORDS

I

The records of the South Carolina School Food Service Association were deposited with our Archives on March 8, 1977 by Ramon Aycock, president of the association.

Linear feet of shelf space occupied: 8.75
Approximate number of pieces: 17,500

Restrictions: Open to researchers under the rules and regulations of the Louise Pettus Archives & Special Collections at Winthrop University.

Literary Rights: For information concerning literary rights please contact the Louise Pettus Archives & Special Collections at Winthrop University.

Notices were released to the NUCMC on July 11, 1977 and to the University of Minnesota Women's History Survey on March 22, 1977.

Scope and Content Note: **The South Carolina Food Service Association Records consist of historical statements, constitutions and by-laws, annual, officer and committee reports, minutes of the executive board, correspondence, financial records, membership records, newsletters, handbooks, photographs, newspaper clippings and other records. There are records relating to the regional and national school food service associations and to the 1963 International Congress on Home Economics. The South Carolina School Food Service Association was founded in 1954 and was created to develop high standards for school food service programs in South Carolina, in promoting legislation designed to foster adequate school food service programs, and in promoting interest in the recruitment and training of school food service personnel.**

Transfer of Items: 1 copy of *Perrymen Revisited* to the stacks.

II

DESCRIPTION OF SERIES

<u>Box(es)</u>	<u>Folder(s)</u>	<u>Series</u>	<u>Year(s)</u>
A) RECORDS RELATING TO THE SCSFSA			
1	1	ORGANIZATIONAL RECORDS AND HISTORICAL STATEMENT Pertain to the founding of the Association in SC in 1954. Included are historical statements on the various school food Service programs in SC.	1920-1970
1	2	CONSTITUTION AND BY-LAWS Includes proposed and revised copies. In chronological order.	1954, 1966, 1972, nd
1	3	ANNUAL REPORTS OF THE PRESIDENT Reports of the presidents' activities. In chronological order.	1956-1958, 1961-1972
1	4	SPEECHES BY THE PRESIDENT Speeches of Mary Hood, President of the SCSFSA in 1968.	1968
1	5	LISTS OF OFFICER AND COMMITTEE APPOINTMENTS AND RESPONSIBILITIES	1957-1977, nd
1	6	OFFICERS WORKSHOP	1962
2	7-9	MINUTES OF THE EXECUTIVE BOARD The minutes are incomplete. In general chronological order.	1954-1973, nd
3-9	10-36	CORRESPONDENCE AND RELATED RECORDS Includes communication with various members of the South Carolina Delegation from 1955-1973 concerning the efforts of the Association to try to get favorable legislation passed in its behalf; with various officers of the South Carolina Department of Education; communication concerning the efforts of the Association to get sites for its convention; and communication between various members of the state and national organization. Related records include memoranda, statements, program notes, lists, and other records. In chronological order.	1955-1973

II

DESCRIPTION OF SERIES (cont.)

<u>Box(es)</u>	<u>Folder(s)</u>	<u>Series</u>	<u>Year(s)</u>
10	37	COMMITTEE REPORTS Arranged alphabetically by committee and thereunder, they are in chronological order.	1954-1973, nd
10	38	TREASURER'S REPORTS Includes information on dues, operating costs, convention expenditures and audits. The reports are incomplete. In chronological order.	1958-1963, 1967-1973
10	39	MINUTES AND RELATED RECORDS OF THE ANNUAL MEETING Includes agenda notes, program notes, menus and other records. In chronological order.	1956-1972
10	40	CONVENTION EVALUATION SHEETS Gives the delegate's reaction to the various aspects of the yearly convention. In chronological order.	1971-1973
11	41	PROGRAM NOTES OF THE ANNUAL MEETING In chronological order.	1956-1973
11	42	VARIOUS PROGRAM NOTES Includes those for organizations in South Carolina and other states. In chronological order.	1954-1973
12	43-45	MEMBERSHIP RECORDS Includes lists of members for the national and state organizations, counties and districts. There is some arrangement by counties.	1955-1973, nd
13	46	NEWSLETTERS In chronological order.	1955-1973
13	47	HANDBOOKS In chronological order.	1954-1955, 1957-1958

II

DESCRIPTION OF SERIES (cont.)

<u>Box(es)</u>	<u>Folder(s)</u>	<u>Series</u>	<u>Year(s)</u>
13	48	RECORDS RELATING TO SCHOLARSHIP PROGRAMS Correspondence, proposals, applications, memoranda and other records. In chronological order.	1969-1973
14	49	NEWSPAPER CLIPPINGS In chronological order.	1958, 1969-1972
14	49	PHOTOGRAPHS Most are undated and unidentified.	nd
14	50-53	RECORDS RELATING TO THE EXHIBITS COMMITTEE Memoranda, correspondence, lists, reports and other records relating to the exhibits set up for each convention. In chronological order.	1967-1970
15	54	RECIPES FOR SCHOOL LUNCH PROGRAMS	nd
15-16	55-60	RECORDS RELATING TO THE STATE NUTRITION COMMITTEE Includes records relating to the 1968 State Nutrition Committee Institute. The purpose of the Committee since its inception in 1940 has been to better inform the public about nutrition as part of the national program for better food habits. In general chronological order.	1940-1971, nd
17	61	RECORDS RELATING TO GOVERNOR'S NUTRITION CONFERENCE Correspondence, program notes, memoranda, lists and other records of a conference which was sponsored by the South Carolina State Nutrition Committee and which was organized with the idea of "raising standards of living through improved food practices." In chronological order.	1970
17-20	62-78	SCSFSA BALLOTS Contains elections of officers. In chronological order.	1968, 1975-1977

II

DESCRIPTION OF SERIES (cont.)

<u>Box(es)</u>	<u>Folder(s)</u>	<u>Series</u>	<u>Year(s)</u>
20-21	79-81	<p>RECORDS RELATING TO REGIONAL CONFERENCES AND ACTIVITIES Memoranda, correspondence, summaries of activities and other records relating to various state Affiliate Leadership Training Conferences; resource material for use in working nutrition into the area of the school program; and the Southeast regional magazine titled, "The Southeast Party Line." Arranged by subject and, thereunder, the records are in chronological order.</p>	1966-1973, nd
21-22	82-84	<p>RECORDS RELATING TO THE S.C. HOME ECONOMICS ASSOCIATION Newsletters, lists of officers, committee chairman and section chairman, correspondence, newsletters, conference papers and bibliographies. In chronological order.</p>	1968-1972
22	85-87	<p>RECORDS RELATING TO THE S.C. EDUCATION ASSOCIATION Constitutions and by-laws, correspondence, memoranda, lists of officers, program notes and other records. The SCSFSA is affiliated with the South Carolina Education Association. In chronological order.</p> <p style="text-align: center;">B) RECORDS RELATING TO THE AMERICAN SCHOOL FOOD SERVICE ASSOCIATION</p>	1967-1971
23	88	<p>CONSTITUTIONS AND BY-LAWS In chronological order.</p>	1956-1970, nd
23	89	<p>PRESS KITS In chronological order.</p>	1967, 1970
23	90-92	<p>REPORTS OF OFFICERS, COMMITTEES AND CONFERENCES Include semi-annual and annual reports and the executive director, reports of section chairman, presidents and other officers. Incomplete. In chronological order.</p>	1954-1955, 1964-1969, nd

II

DESCRIPTION OF SERIES (cont.)

<u>Box(es)</u>	<u>Folder(s)</u>	<u>Series</u>	<u>Year(s)</u>
24	93	REGIONAL DIRECTOR'S COMPOSITE REPORT In chronological order.	1964-1973
24	94	RECORDS RELATING TO OFFICER TRAINING PROGRAMS Minutes, programs and memoranda. In chronological order.	1968
24	95	STATEMENTS OF OFFICER DUTIES Includes chart showing regional division of ASFSA.	nd
24-25	96-98	MINUTES OF THE EXECUTIVE BOARD In chronological order.	1955-1956, 1965-1972
25-29	99-114	CORRESPONDENCE AND RELATED RECORDS Much the same content as the correspondence for the SCSFSA (section A).	1964-1974
30	115-116	MINUTES AND RELATED RECORDS OF THE HOUSE OF DELEGATES Mainly concerned with the annual meeting of the House of Delegates of the ASFSA. Includes correspondence, lists of delegates, agenda notes, resolutions and other records. In chronological order.	1958-1973
30	117	PROGRAMS OF THE ANNUAL MEETING Incomplete. In chronological order.	1959-1962, 1969, 1973
31	118	"SCHOOL FOOD SERVICE ASSOCIATION NEWS" NEWSLETTER In chronological order.	1948-1955
31-32	119-123	VARIOUS STATE NEWSLETTERS There is no arrangement.	1961, 1969-1972
32-33	124-125	HANDBOOKS FOR STATE ASSOCIATIONS	1957, 1959, 1962-1963, 1966-1967

II

DESCRIPTION OF SERIES (cont.)

<u>Box(es)</u>	<u>Folder(s)</u>	<u>Series</u>	<u>Year(s)</u>
33	126	VARIOUS GUIDES, HANDBOOKS AND MANUALS Includes the administrative manual of the ASFSA, a handbook on legislation and a food storage guide for schools and institutions. In chronological order.	1957, 1965, 1975
33	127	SCHOLARSHIP PROGRAM RECORDS	nd
		C) TENTH INTERNATIONAL CONGRESS ON HOME ECONOMICS	1965
33	128	GENERAL TRAVEL AND ITINERARY INFORMATION	1965
33	129	INFORMATION ON NATIONS VISITED	1965
33	130	PUBLICATIONS AND NEWSCLIPPINGS	1965
34	131	PRELIMINARY REPORTS Pertains to the problems concerning the Congress, world housing, the structure of the family and needs confronting the world at that time.	1965
34	132	PROGRESS NOTES OF THE CONGRESS	1965
34	133	POSTCARDS OF EUROPE	1965
34-35	134-140	INFORMATION ON EUROPEAN CITIES VISITED Includes folders with information on London, Paris, Vienna, Leningrad, Moscow, Helsinki, Copenhagen and Stockholm.	1965