

Winthrop University Archives
Preliminary Descriptive Inventory

Unit: Public Relations, Office of
Sub-Group: _____
Series: Various Records

Record Group no: W411
Sub-group no: ____
Series no: 7

Description of series and its contents:

This series consists of the various records produced by the Office of Public Relations that is not sufficient in quantity to constitute a separate series. The Office of Public Relations was formerly the Office of Public Affairs and currently the Division of University Relations.

| <u>Box (es)</u> | <u>Folder(s)</u> | <u>Contents</u> | <u>Year(s)</u> |
|-----------------|------------------|--|---------------------|
| 1 | 1 | Forty Years of Joel Nichols Photography Dedication Booklet | 2003 |
| 1 | 2 | "How to Prepare a Winthrop Publication" brochure | ca. mid 1990s |
| 1 | 3 | "Working with the media" brochure | ca. mid 1990s |
| 1 | 4 | "Producing a Winthrop Publication" brochure | ca. mid 1990s |
| 1 | 5 | Graphic Standards Manual | 1993 |
| 1 | 6 | "Winthrop At A Glance" Brochure | 2001 |
| 2 | -- | News Services Scrapbook -Consists of newspaper clippings and articles pertaining to Winthrop. | 1895-1910 |
| 2 | -- | News Services Scrapbook -Consists of newspaper clippings and articles pertaining to Winthrop. | 1910-1912 |
| 2 | -- | News Services Scrapbook -Consists of newspaper clippings and articles pertaining to Winthrop. | 1913-1925 |
| 3 | -- | News Services Scrapbook -Consists of newspaper clippings and articles pertaining to Winthrop. | 1931-1948 |
| 3 | -- | News Services Scrapbook -Consists of newspaper clippings and articles pertaining to Winthrop. | 1931-1948 |
| 4 | -- | News Services Scrapbook -Consists of newspaper clippings and articles pertaining to Winthrop. | Oct. 1946-June 1947 |
| 4 | -- | News Services Scrapbook -Consists of newspaper clippings and articles pertaining to Winthrop. | July 1947-May 1948 |
| 5 | -- | News Services Scrapbook -Consists of newspaper clippings and articles pertaining to Winthrop. | Sept. 1944-May 1945 |
| 5 | -- | News Services Scrapbook -Consists of newspaper clippings and articles pertaining to Winthrop. | May 1948-Apr. 1949 |
| 5 | -- | News Services Scrapbook -Consists of newspaper clippings and articles pertaining to Winthrop. | Apr. 1949-May 1950 |
| 5 | -- | News Services Scrapbook -Consists of newspaper clippings and articles pertaining to Winthrop. | 1950-1953 |
| 5 | -- | News Services Scrapbook -Consists of newspaper clippings and articles pertaining to Winthrop. | May 1950-May 1951 |
| 5 | -- | News Services Scrapbook -Consists of newspaper clippings and articles pertaining to Winthrop. | June 1951-Mar. 1953 |
| 6 | -- | News Services Scrapbook -Consists of newspaper clippings and articles pertaining to Winthrop. | Mar. 1953-Aug. 1953 |
| 6 | -- | News Services Scrapbook -Consists of newspaper clippings and articles pertaining to Winthrop. | Feb. 1956-June 1956 |
| 6 | -- | News Services Scrapbook -Consists of newspaper clippings and articles pertaining to Winthrop. | June 1956-Dec. 1956 |

Winthrop University Archives
Preliminary Descriptive Inventory

Unit: Public Relations, Office of
Sub-Group: _____
Series: Various Records

Record Group no: W411
Sub-group no: ____
Series no: 7

| <u>Box (es)</u> | <u>Folder(s)</u> | <u>Contents</u> | <u>Year(s)</u> |
|-----------------|------------------|--|-------------------------|
| 6 | -- | News Services Scrapbook -Consists of newspaper clippings and articles pertaining to Winthrop. | Nov. 1956-June 1957 |
| 6 | -- | News Services Scrapbook -Consists of newspaper clippings and articles pertaining to Winthrop. | June 1957-Jan. 1958 |
| 6 | -- | News Services Scrapbook -Consists of newspaper clippings and articles pertaining to Winthrop. | Jan. 1958-Sept. 1958 |
| 7 | -- | News Services Scrapbook -Consists of newspaper clippings and articles pertaining to Winthrop. | Sept. 1958-May 1959 |
| 7 | -- | News Services Scrapbook -Consists of newspaper clippings and articles pertaining to Winthrop. | May 1959-Nov. 1959 |
| 7 | -- | News Services Scrapbook -Consists of newspaper clippings and articles pertaining to Winthrop. | Nov. 1959-May 1960 |
| 7 | -- | News Services Scrapbook -Consists of newspaper clippings and articles pertaining to Winthrop. | May 1960-Dec. 1960 |
| 7 | -- | News Services Scrapbook -Consists of newspaper clippings and articles pertaining to Winthrop. | Dec. 1960-May/June 1961 |
| 8 | -- | News Services Scrapbook -Consists of newspaper clippings and articles pertaining to Winthrop. | May 1961-Jan. 1962 |
| 8 | -- | News Services Scrapbook -Consists of newspaper clippings and articles pertaining to Winthrop. | Dec. 1961-June 1962 |
| 8 | -- | News Services Scrapbook -Consists of newspaper clippings and articles pertaining to Winthrop. | June 1962-Jan. 1963 |
| 8 | -- | News Services Scrapbook -Consists of newspaper clippings and articles pertaining to Winthrop. | Jan. 1963-May 1963 |
| 8 | -- | News Services Scrapbook -Consists of newspaper clippings and articles pertaining to Winthrop. | May 1963-Aug. 1963 |