Winthrop University Archives  
Preliminary Descriptive Inventory

Unit: Library  
Sub-Group:  
Series: Outreach Office: Correspondence

Record Group no: W409  
Sub-group no:  
Series no: 26

Description of series and its contents:

This series consists of the correspondence and memoranda produced by the Outreach Office in the Winthrop Library. The Outreach Librarian serves the University by identifying and promoting library services that support equitable access to the knowledge and information stored in our library. This series is organized by calendar year.

<table>
<thead>
<tr>
<th>Box (es)</th>
<th>Folder(s)</th>
<th>Contents</th>
<th>Year(s)</th>
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<tbody>
<tr>
<td>1</td>
<td>1</td>
<td>Correspondence and Memoranda</td>
<td>2014</td>
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<td>2</td>
<td>Correspondence and Memoranda</td>
<td>2015</td>
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|          |           | • Topics:  
|          |           | - Library Catalog Remote Login  
|          |           | - Update Regarding Access to E-resources  
|          |           | - WMS Live website  
|          |           | - Mobile Library Service  
| 1        | 3         | Correspondence and Memoranda | 2016    |
|          |           | • Topics:  
|          |           | - Online Access to the New York Times  
|          |           | - Egg-Stravaganza (Egg Hunt Event)  
|          |           | - Mobile Library Service  
|          |           | - Summer Reading Programs at York County Library  
|          |           | - Fantastic Treats and Where to Find Them – Halloween Event  
|          |           | - Library book returns in Thomson  
| 1        | 4         | Correspondence and Memoranda | 2017    |
|          |           | • Topics:  
|          |           | - New Online Resource: OpenBook Publishers  
|          |           | - Online catalog Tutorials  
|          |           | - NASA’s live streaming event  
|          |           | - Open Access Event  
| 1        | 5         | Correspondence and Memoranda | 2018    |
|          |           | • Topics:  
|          |           | - Dacus and Dragons Library Event  
|          |           | - Summer Book Club  
|          |           | - Book Club: Murder on the Orient Express  
|          |           | - Book Club: The Man in the High Castle  
|          |           | - Breakfast and Photoshop Seminar  
|          |           | - Book Club: True Grit  
|          |           | - Book Club: Curious Case of Benjamin Button  
|          |           | - Open Access Week at Dacus Library  
|          |           | - Paywall Film Screening  
|          |           | - Christmas Wreaths and Treats faculty/staff event  
|          |           | - Toys for Tots  
|          |           | - Public Library Card event  

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<td>• -York County Public Library cards event at Dacus</td>
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<td>Book-A-Librarian bookmark advertisement</td>
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