



2014

Kiwanis Club Of Rock Hill Records - Accession 239

Kiwanis Club, Rock Hill

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A faded, sepia-toned photograph of a large, multi-story brick building with a prominent clock tower. In the foreground, there is a large, circular fountain with a tall, thin water column. Several vintage cars are parked in front of the building. The overall scene is a campus setting.

**WINTHROP UNIVERSITY
LOUISE PETTUS ARCHIVES & SPECIAL COLLECTIONS**

MANUSCRIPT COLLECTION

ACCESSION 239

KIWANIS CLUB OF ROCK HILL RECORDS

1920, 1938-1948, 1959-1995

10 Boxes, 53 Folders

**WINTHROP UNIVERSITY
LOUISE PETTUS ARCHIVES & SPECIAL COLLECTIONS**

MANUSCRIPT COLLECTION

ACC. NO.: **239**
ADDITIONS: ____, ____, ____

PROCESSED BY: Ron Layne, Gary Baker, Rebecca Nave
DATE: July 31, 1979, September 5, 1996, February 24, 2014
NO. OF SECTIONS: 2

KIWANIS CLUB OF ROCK HILL RECORDS

I

The papers of the Kiwanis Club of Rock Hill were deposited in the Winthrop College Archives via O.F. Watts on April 24, 1979 and by James Y. Scruggs from 1980-1996

Linear feet of shelf space occupies: 2.50
Approximate number of pieces: 5,000

Restrictions: Open to researchers under the rules and regulations of the Louise Pettus Archives & Special Collections at Winthrop University.

Literary Rights: For information concerning literary rights please contact the Louise Pettus Archives & Special Collections at Winthrop University.

Notice was released to NUCMC on July 31, 1979. (See collection control file for additional notices.)

Scope and content Note: **The Kiwanis Club of Rock Hill was chartered in 1920 as a service club with a direct mission of service to the youth of the Rock Hill and York County, SC community. The collection consists of meeting minutes, publications, monthly reports, membership records, club charter, and some correspondence relating to the work and development of the Kiwanis Club of Rock Hill. The collection provides a concise overview of the activities and meetings of the organization.**

Transfer of Items: See separation sheet for transfer of 1920 club charter to oversize map case for manuscripts.

II

DESCRIPTION OF SERIES

<u>Box(es)</u>	<u>Folder(s)</u>	<u>Series</u>	<u>Year(s)</u>
1	1	MONTHLY REPORTS Reports are entered onto the international organizations standard form and contain information on attendance, speakers, and membership totals. In general chronological order.	1966-1977, 1979-1982
1	2	MINUTES Includes monthly minutes for Kiwanis Club meetings. In chronological order.	1959-1977
1	3	CORRESPONDENCE & RELATED RECORDS Includes memos and the charter for the local organization (see separation sheet) dated 1920. However, the club was organized in 1920 and chartered in 1921 according to the international Kiwanis headquarters.	1920, 1965-1966
1	3-4	MEMBERSHIP RECORDS Includes a listing of club presidents from 1921-1979, record of perfect attendance members from 1959-1978, and enrollment records covering the period 1966-1979. In general chronological order.	1955, 1978-1979
1	5	VARIOUS RECORDS Consists of newspaper clippings, banquet programs and handbills for Kiwanis sponsored basketball games at the Winthrop Coliseum. Photograph-no order.	1947-1953, nd
3 bd. vols.		MEMBERSHIP LEDGERS Records of payment of membership dues.	1930-1969
1 bd. vol.		MEMBERSHIP LEDGER Records of payment of membership dues.	1972-1984
2	6	BOARD MEETINGS Consists of the minutes and the activities scheduled at each meeting.	Sept. 1986-Sept. 1988
2	7	ATTENDANCE RECORDS“LEGION OF HONOR” Records of members who had perfect attendance.	1978-1987
2	8-9	GENERAL ATTENDANCE REPORTS Consists of the records kept for attendance at each meeting.	1984-1988

II

DESCRIPTION OF SERIES (cont.)

<u>Box(es)</u>	<u>Folder(s)</u>	<u>Series</u>	<u>Year(s)</u>
2-3	10-11	INCOME/EXPENSES STATEMENTS This folder pertains to the expenditures for different years.	1985-1988
3	12	KIWANIS CLUB BUDGET Budget for the fiscal year of 1985-1986.	1985-1986
3	13	ANNUAL LADIES NIGHT Invitations and a listing of 1985 the members who are to participate in the Ladies Night Banquet.	1935, 1969, 1985
3	14	MEMORABILIA FROM JAPAN Pictures from Japan taken at an International meeting.	1971
3	15	MISCELLANEOUS ITEMS Flags from other countries are included in these folders.	nd
4	16-17	GENERAL ATTENDANCE REPORTS Records kept for attendance to each meeting.	1939-1946, 1983-1984, 1987-1991
4	18-20	MONTHLY REPORTS In general chronological order	1938-1946, 1982-1983, 1988-1989
4	21-22	INCOME/ EXPENSES STATEMENT A continuation of expenditures.	1938-1946, 1982-1983, 1989-1991
5	23-24	PUBLICATIONS: <i>THE BULLETIN</i> A bi-weekly local publication that informs members of up and coming events and general information pertaining to the club.	1969-1984
6	25	PUBLICATIONS: <i>THE CAROLINA KIWANIAN</i> A monthly publication for the Kiwanians Clubs of the Carolinas. It reports on the noble works of specific clubs and gives evidence to the jobs and aims of the Kiwanis organization.	1940-1946
6-7	26-30	MINUTES In chronological order.	1988-1990, 1979-1984, 1944-1946, 1941-1943, 1938-1940

II

DESCRIPTION OF SERIES (cont.)

<u>Box(es)</u>	<u>Folder(s)</u>	<u>Series</u>	<u>Year(s)</u>
7	31-33	CORRESPONDENCE Relating to the work and development of the Kiwanis Club. In chronological order.	1940-1946, 1982-1991, 1995
8	34	SPECIAL PROJECT Kiwanis Club sponsorship information in support of Winthrop basketball double-header.	1982
8	35	FUTURE FARMERS PROJECT One page typed on goals for Kiwanis Club working with young farmers.	1947
8	36	MISCELLANEOUS	1982-1995
8	37	ANNUAL CLUB REPORTS AND ROSTER Annual reports on club activities and the names and addresses of all club members.	1987-1994
9	38-41	ATTENDANCE ROSTERS Records kept for attendance at each meeting. In chronological order	1991-1995
9	42	MONTHLY REPORTS Records pertaining to the membership record, attendance record, new member goals, administrative activities, youth organizations, and guests that made appearances at meetings.	1991-1992
10	43-46	MEETING MINUTES Includes monthly minutes for Kiwanis Club meetings. In chronological order.	1990-1994
10	47-49	FINANCIAL/ BUDGET REPORTS Contains budget information of the organization including their expenses and income. It provides this information in a concise way by giving a report each month. At the end of every term year there is a yearly summary. Each month lists the budgeted amount of money for each category of business, what was spent in that month in each category of business, and the to-date spending for the entire year in each category of business. The categories of business are: International dues and membership, district dues, meals/ Regular meetings, meals/director meetings, Christmas dinner, Spring picnic, Club bulletin/postage, Supplies, postage, delegate expenses, memorials and flower funds, citywide prayer breakfast, sponsored youth, Winthrop Scholarship fund, miscellaneous, Kiwanis International Foundation, Carolina Kiwanis Foundation, and the S.C Boys Home. These reports also contain fundraising income/expenses and scholarship income/expenses and an over-all account balance. In chronological order.	1991-1994

II

DESCRIPTION OF SERIES (cont.)

<u>Box(es)</u>	<u>Folder(s)</u>	<u>Series</u>	<u>Year(s)</u>
10	50	MISCELLANEOUS Contains a notification of a telephone poll in 1994 concerning a new member, a certificate from the South Carolina Department of Transportation for their service in Adopt A Highway, and an envelope addressed to Secretary James T. Scruggs. In chronological order.	1994-1996
10	51	REPORT OF BOARD MEETINGS CALLED These records include the reason for calling a special board meeting, what happened during the meeting, the resolution of the meeting, and who attended the meeting. These usually concern goals for the next term, requests for membership, requests for leave of absence, and budget concerns.	1990-1994
10	52	REPORT OF ANNUAL MEETINGS CALLED Report of Annual Meetings show the time and date of meetings and are a record of the elected officers for that term.	1987-1994
10	53	REPORT OF GENERAL MEETINGS CALLED These records show the time and date of general meetings held. They mainly concern membership qualifications and requests for membership into the organization. There is a record of request to change the bi-laws to eliminate gender as a requirement for membership. These records also concern fundraisers especially concerning the scholarship fund.	1987-1990