

Winthrop University Archives  
Preliminary Descriptive Inventory

Unit: Library  
Sub-Group: \_\_\_\_\_  
Series: Various Records

Record Group no: W409  
Sub-group no: \_\_\_\_  
Series no: 10

Description of series and its contents:

**Mainly correspondence and memoranda, but also included are financial records, reports, and booklets, relating to a wide variety of subjects concerning the library. The records are arranged non-alphabetically by subject with some arrangement by chronology.**

| <u>Box (es)</u> | <u>Folder(s)</u> | <u>Contents</u>  | <u>Year(s)</u>              |
|-----------------|------------------|--|-----------------------------|
| 1               | 1                | Summer Camp for the Academically Talented (SCAT)   | 1964-1972, nd               |
| 1               | 2                | Industrial Directories   | 1971-1972, nd               |
| 1               | 3                | LARC( Library Automation Research Consulting) Service  | 1968-1973, nd               |
| 1               | 3                | Rental Book Collection   | 1970, nd                    |
| 1               | 3                | Choice Book Reviews  | 1969, 1977                  |
| 1               | 4-5              | S.C. State Library Board   | 1960-1969, nd               |
| 1               | 6                | Deans and Department Heads   | 1965-1973                   |
| 1               | 7-8              | Department Allocation  | 1960/1961-1974/1975         |
| 2               | 9-10             | Budget Requests  | 1960/1961-1974/1975         |
| 2               | 11-14            | Library Budget   | 1963/1964-1973/1974         |
| 3               | 15-17            | Studies on the use of the Library  | 1948, 1961, 1962, 1968-1970 |
| 3               | 18               | Forces for Resources Certificate of Recognition  | 1978                        |
| 3               | 19               | Executive Policy Statements  | 1974-1978                   |
| 3               | 20               | Proposal for Associate of Arts Degree in Library Technology  | 1974                        |
| 3               | 21               | "Bring Back Our Books" (16mm,15 min)   | 1976                        |
| 4               | 22               | Video Cassette-Shirley M. Tarlton Interview  | 1979                        |
| 4               | 23               | Library Faculty Minutes  | 1975-1977                   |
| 4               | 24               | "Bibliography of the Resources in Dacus Library Related to the Collective Bargaining and Labor Relation law" | 1979                        |
| 4               | 25               | Inter-Library Lending Service Brochure   | 1982                        |
| 4               | 26               | Dacus Library Floor Plan   | nd                          |
| 4               | 27               | Policies for Borrowers   | 1982                        |
| 4               | 28               | Library Schedule   | 1981-1982                   |
| 4               | 29               | "Islam in Southeast Asia: A Bibliography"  | 1982                        |
| 4               | 30               | Advertisements & Solicitations   | nd                          |
| 4               | 31               | Bibliographic Instruction  | 1989                        |
| 5               | 32               | Invitation to introduce D.O.C; Brochure on Winthrop's D.O.C System and a Newsletter on D.O.C                 | 1989                        |
| 5               | 33               | D.O.C. Spotlight   | 1990                        |
| 5               | 34               | Emergency Building Temperature Restrictions  | 1979                        |
| 5               | 35               | Library Entertainment Allowance  | 1974-1980                   |
| 5               | 36               | Dacus Library Memorabilia  | 1976-1980                   |
| 5               | 37               | Microfiche   | 1977, 1979-1980             |
| 5               | 38               | Murder in the Library: Writing & Research brochure   | 1992                        |
| 5               | 39               | Microfiche- Titles and Holdings  | 1989                        |
| 6               | 37               | Union List of Periodical Holdings in Mecklenburg County (Sponsored by the Mecklenburg Library Association)   | 1966                        |
| 6               | 38               | The LTA in the Library World Today   | 1973                        |
| 6               | 39               | Budget Requests  | 1967-1968                   |

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|-----------------|------------------|---|----------------|
| 6               | 39               | Resources of South Carolina Libraries   | 1976           |
| 6               | 40               | Outreach Activities of Library Services   | 1983           |
| 6               | 41               | University of North Carolina- Charlotte Annual Report of the Librarian                      | 1966-1967      |
| 6               | 42               | Photo Reduction (Polaroid, etc.)  | 1966-1969      |
| 6               | 43               | Card production   | 1969-1973      |
| 6               | 44               | Xerox 1-2-3   | 1971-1974      |
| 7               | 45               | Library Rubber Stamp  | ca1960s, 1970s |
| 7               | 46               | Computer Copy of home page on World Wide Web and Close-up computer picture of Dacus Library | 1995           |
| 7               | 47               | Laminated page- cards from the old card catalog   | nd             |
| 8               |                  | Data Cartridge Tapes  | 1986-1994      |
| 7               | 48               | Circulation Signs   | nd             |
| 7               | 49               | Library Instruction Program   | 1996           |
| 7               | 50               | Interlibrary Lending Service Pamphlet   | 1990           |
| 7               | 51               | Summer Film Scenes at the Library   | 1995           |
| 9               | 52               | Libraries and the Cyberage  | 2000           |
| 9               | 52               | DOC & Solinet Certificate Introducing DOC & Electronic Access                               | 1979           |
| 9               | 53               | Library "Forces for Resources"  | 2002           |
| 9               | 54               | University poster "Murder in the Library"   | nd             |
| 10              | 55-57            | Various Records   | 1968-1979      |
| 11              | 58-60            | Various Records   | 1979-1981      |
| 12              | 61-63            | Various Records   | 1981-1983      |
| 13              | 64-65            | Various Records   | 1983-1984      |
| 13              | 66a              | Winthrop University Gopher  | 1994           |
| 14              | 66b              | Solinet, DCLC< Innovative, etc. Correspondence, Contracts, and Invoices                     | 1977-1991      |
| 13              | 67               | Dacus Library Tour  | 1998           |
| 13              | 68               | Dacus Library Hours   | 2005           |
| 13              | 69               | December Art Exhibit and Dacus Library  | 2005           |
| 13              | 69               | Library Staff Christmas Party   | 2005           |
| 14              | 70               | Building Plans and Organizational Charts  | 1960-1980      |
| 14              | 71               | Do You Know Brochures   | 2006           |
| 14              | 72               | Dacus Library Open house  | 2006           |
| 14              | 73               | Dacus Library Hours Fall 2006   | 2006           |
| 14              | 74               | Things You Should Know About Dacus Library  | 2004           |
| 14              | 75               | What We Did This Summer: Government Documents at Dacus Library                              | 2005           |
| 14              | 76               | Dacus Library Public Address System   | 2005           |
| 14              | 77               | Infosearch Pamphlet   | nd             |
| 14              | 78               | Forces for Resources Pamphlet   | nd             |
| 14              | 79               | "You've Got Mail...No,not Email" Brochure   | 2006           |
| 14              | 80               | Library Staff Christmas Party Postcard  | 2006           |
| 14              | 81               | "Introducing Xrefer Plus" postcard  | 2006           |
| 14              | 82               | "Winthrop Library: Grounded in Tradition, Wired for the Millennium"<br>Volume               | 1999           |
| 14              | 83               | "Introducing Academic Onefile" "Introducing Science + nature Full Text"<br>Postcards        | nd             |

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|-----------------|------------------|--|-----------------|
| 14              | 84               | "24/7" Movie Script (Early Draft)                            | July 6, 2007    |
| 14              | 85               | Dacus F/S Christmas party                                    | Dec. 14, 2007   |
| 14              | 86               | Dacus Library Hours Pamphlet                                 | Fall 2003       |
| 14              | 87               | Dacus Library Hours Pamphlet                                 | Spring 2003     |
| 14              | 88               | Dacus Library Hours Pamphlet                                 | Fall 2004       |
| 14              | 89               | Dacus Library Hours Pamphlet                                 | Fall 2007       |
| 14              | 90               | New Databases Postcard                                       | 2007            |
| 14              | 91               | Dacus Library Infopedia Report                               | Aug. 24, 2007   |
| 14              | 92               | Various Records and memorandum                               | 1991-1998       |
| 14              | 93               | Invitation to Staff Christmas party                          | Dec. 2008, 2009 |
| 14              | 94               | Advertisement for Donations to Library                       | ca1978          |
| 14              | 95               | Flyers advertising the Library's Spring Retreat              | 2009            |
| 14              | 96               | Library Play   | 1991            |
| 15              | 97               | Invitation to Staff Christmas Party                          | Dec. 13, 2013   |
| 15              | 98               | Invitation to Staff Christmas Party                          | Dec. 17, 2004   |
| 15              | 99               | Loan Rules and Check out procedures – Circulation Department | nd              |
| 15              | 100              | Space usage tables and floor plans for Dacus Library         | nd              |
| 15              | 101              | Program for Building New Library                             | May 1966        |
| 15              | 102              | Dacus Library Hours Handout                                  | Spring 1997     |
| 15              | 103              | Catalog Redesign Handout                                     | nd              |
| 15              | 104              | Library Responsibilities List                                | nd              |