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## Board of Trustees Agenda, Minutes and Resolutions October 11, 2013

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# Meeting of the Winthrop University Board of Trustees

Friday, October 11, 2013  
Gold Room, DiGiorgio Campus Center  
Winthrop University  
Rock Hill, South Carolina  
1:00pm

## **AGENDA**

1. Call to Order
2. Approval of Minutes from June 7, 2013
3. Report of the Executive Committee and Board Chair
  - a. A Resolution to Endorse the 2013-14 Agency Head Objectives
4. Report of the Committee on Academic Affairs
5. Report of the Committee on Finance
6. Report of the Committee on Student Life
7. Report of the Committee on Institutional Advancement and Development
8. Report of the Chair of Faculty Conference and Faculty Representative to the Board
9. Report from the Chair of Council of Student Leaders and Student Representative to the Board
  
10. Report from the President
  
11. Executive Session
12. Executive Committee Report cont'd: vote on Resolution of Agency Head Objectives
  
13. Old Business
14. New Business
15. Adjournment

## **Committee on Academic Affairs**

Friday, October 11, 2013

Dinkins Auditorium

9:00am

### **AGENDA**

1. Call to Order
  
2. Approval of Minutes, Committee on Academic Affairs Meeting of June 7, 2013
  
3. Debrief Future Focus Workshop
4. Global Learning Initiative
5. Academic Affairs Unit Updates
  - a) University College
  - b) Business Administration
  - c) Visual and Performing Arts
  - d) Education
  - e) Arts and Sciences
  - f) Graduate School
  - g) Dacus Library
  - h) Accreditation, Accountability, and Academic Services
6. Report from the Faculty Representative to the Board of Trustees
7. Report from the Provost

## **Committee on Finance**

Friday, October 11, 2013

Macfeat House

9:00am

### **AGENDA**

1. Call to order
  
2. Approval of Minutes of the Finance Committee Meeting of June 7, 2013
  
3. Debrief Future Focus Workshop
  
4. Review of the Proposed 2013-14 Budget Template
5. Report on Construction Projects for 2013-2014

## Committee on Institutional Advancement and Development

Friday, October 11, 2013

Thompson Conference Room

9:00am

### AGENDA

1. Call to order
  
2. Approval of Minutes of Committee Meeting of June 7, 2013
  
3. Debrief Future Focus Workshop
  
4. Division of University Advancement & Enrollment Management
  - a) Report of Fall 2013 Enrollment Activities
  - b) Update on Fall 2014 Recruitment Plans
  
5. UDAR
  - a) Foundation update
    - i) Key decisions from WUF Board of Directors
  - b) Development update
    - i) Campaign update
  - c) Alumni Relations update
    - i) Onward, Upward Presidential Tour
  
6. Review of Restructuring Institutional Advancement Division
  - a) Revised Organizational Chart
  - b) Staff assignments

## **Committee on Student Life**

Friday, October 11, 2013

DiGiorgio Campus Center, Room 222

9:00am

### **AGENDA**

1. Call to order
2. Approval of the Minutes of the Committee on Student Life Meeting of June 7, 2013
3. Debrief Future Focus Workshop

### **Intercollegiate Athletics**

4. Facilities Update
5. Report on Athletic Graduation Rates
6. Report on NCAA Academic Progress Rate

### **Division of Student Life**

7. Continuing the Office of Victims Assistance and Federal Funding Issues
8. Training Campus Constituencies About Title IX Obligations
9. Review of Multicultural Student Life Programs and Services for the Year
10. The New Student Veterans Center and Tour
11. Old Business
12. New Business
13. Adjournment



## Meeting of the Winthrop University Board of Trustees

October 11, 2013

Gold Room, DiGiorgio Campus Center

Winthrop University, Rock Hill, SC

### **Meeting of the Winthrop University Board of Trustees**

Members present: Kathy Bigham (Chair), Karl Folkens, Jane LaRoche, Susan Smith-Rex, Bob Thompson, Donna Glenn Holley, Janet Smalley, Ashlye Wilkerson, Glenn McCall, Tim Hopkins, Don Long, Mitchell Zais, Tim Sease, Scott Talley, Jayne Marie Comstock (ex officio).

Members absent: James Williamson.

Representatives present: Christopher Aubrie, Student Representative; John Bird, Faculty Representative

Representatives absent: None.

Others present: Faculty and staff of Winthrop University, Anna Douglas of The Herald. David Thackham, The Johnsonian

The Board of Trustees met Thursday, October 10, 2013 on the campus of Winthrop University, Rock Hill, SC.

### **Call to Order**

Chair Bigham called the meeting to order at 1:30 p.

### **Executive Session**

Bob Thompson moved with a second from Sue Smith Rex that the Board meet in executive session for the purpose of discussing personnel, legal, and contractual issues. Members of the President's Advisory Council, Karen Jones, Danny Nicholson, and Faculty Representative John Bird were invited to remain for the Executive Session.

Karl Folkens moved the Board end executive session, Tim Hopkins seconded. The motion passed unanimously by voice vote. No actions were taken in executive session.

Chair Bigham recessed the meeting until 1:00 p.m. on Friday, October 11, 2013.

As there was no request for public comment, Chair Bigham resumed the meeting on Friday, October 11, 2013 at 1:04 p.m. in the Gold Room of the DiGiorgio Campus Center.

### **Approval of Minutes:**

Don Long moved, seconded by Ashlye Wilkerson to approve the minutes of June 7, 2013. The minutes were approved unanimously by voice vote.

### **Report of the Executive Committee and Board Chair**

Chair Bigham reported that the Executive Committee had met on campus on October 2, 2013. Several matters were reviewed and discussed. The materials from the meeting have been forwarded to each of members of the Board. The resolution regarding the Agency Head Goals will be tabled until later in the meeting.

### **Report of the Committee on Academic Affairs**

Chair Smalley thanked the Academic Affairs team for delivering a full, lively, and informational meeting. The focus was on Global Learning Initiative (GLI). Dr. Gloria Jones provided an overview of the initiative that seeks to increase global elements on campus and study abroad opportunities. Each of the deans focused on GLI initiatives in their areas. Dean Gloria Jones, University College, reviewed the first “Rock the Hill; Rock the Globe” event for all new freshmen and transfers. Students were bussed to the Coliseum to meet the athletes from the fall sports teams in order to build team spirit. Dean Jones also report on this year’s global Common Book is William Kamkwamba’s “The Boy Who Harnessed the Wind,” that addresses many global issues, including religion, education and the impact humans have on the earth.

The College of Business Administration continues to be the main conduit for study abroad at Winthrop with a current total of 148 international students. Dr. Laura Ullrich, Associate Professor of Economics, will serve as a Fulbright Scholar in policy economics at the University of Pristina in Kosovo.

Dr. David Wohl reported that College of Visual and Performing Arts students and faculty travelled and preformed nationally and internationally. Winthrop University Galleries held two exhibitions focused on global learning that were partially supported by grants from the GLI program.

The College of Education has signed a memorandum of understanding with Shanghai Far East School in China with two of our students doing internship teaching in China. For the third year, the College of Education will host the U.S. State Department’s Teaching Excellence and Achievement (TEA) Fellows.

The College of Arts and Science faculty routinely integrate global learning such as using Skype within their courses and are developing more short term study abroad opportunities.

Graduate School has 56 international graduate students with more than 30 graduate level courses classified as Global Perspective courses.

Dacus Library continues to be used at various hours with student reporting satisfaction with the new 24 hour format.

### **Report of the Committee on Finance**

Chair McCall thanked the Finance and Business department and President Comstock for their good work in developing the new budget template. This new format will assist in transparency efforts and will be more clear and precise than the previous Allocation Status Report (ASR). Although the numbers and categories are not so different than the ASR the new budget template presents the numbers by department, making the budget more understandable.

The committee also discussed the plans to disseminate the new format to the campus endorsing President Comstock's plan to share the template at the next faculty conference meeting.

### **Report of the Committee on Student Life**

Chair Talley began his report with an update of the work being completed on the Athletics facilities. The new training facilities for the Track and Field team funded by Piedmont Medical Center will be a welcome and much appreciated addition. The Big South Conference baseball tournament will be held at Winthrop this spring. Planned safety upgrades to the ballpark including additional padding behind home plate will be completed in time for the tournament.

The grade point average (GPA) of our student athletes continue to trend above the overall student body GPA. Completion tracking shows from the 2006-07 entering class, 86% have graduated (this does include students who transferred to other schools and received a degree.)

Student Life is currently completing Title IX training across campus. The federal funding for the Office of Victim's Assistance will end in June 2014. Student Life staff are working on alternative options to continue this service for our students.

The committee finished its work with a tour of the new Veterans' Center. Although the Center will not officially open until November, students have begun to use it and are



appreciative of the efforts of all involved. President Comstock took the lead on ensuring the space included a private, wheelchair accessible restroom. The Committee is appreciative of her good work in this area.

### **Report of the Committee on Institutional Advancement and Development**

Chair Bob Thompson reported on the latest enrollment numbers for fall 2013. As of this date, 1,096 new freshmen and 367 new transfer students have enrolled. The yield rate is 35.4%. As the team moves forward to begin to recruit for next year, they will be also implementing the new CRM recruitment software package.

The York Technical College Bridge program is off to a good start with 26 students enrolled in the program.

The Foundation continues to implement key recommendations from the Kathryn Miree report. With the addition of Dr. Danny Nicholson, the fundraising responsibilities have been separated from the Foundation activities. Staff reassignments will follow based on this new direction.

### **Report of the Chair of Faculty Conference and Faculty Representative to the Board**

Dr. John Bird reported on the actions of the Faculty Conference. Of greatest interest is the desire to reinstate the appeals process. Currently, actions of the Faculty Conference are recommendations to the President. If those recommendations are not accepted, there is no recourse. The Faculty Conference desires, and President Comstock supports, a process that would permit the Faculty Conference to appeal to the Board.

Faculty committees are working this semester to look at ways to streamline the General Education requirements for transfer students and those who want to change majors.

### **Report from the President of Council of Student Leaders and Student Representative to the Board**

President Christopher Aubrie introduced Ian Deas, the Vice President of Student Leaders. To date, \$3,861 has been allocated from the student activities fund to the various student clubs on campus. Progress continues on the planning of the 2nd annual Garnet and Gold gala with this year's theme to be "second chance prom". Representatives from the Council will complete the annual safety walk with Chief Zebedis to look at lighting and safety issues on campus. This is a way for students to have direct input to Campus Police in matters of importance to them. The

Council will send representatives to the University of South Carolina tobacco free summit to gather ideas on how Winthrop could become completely tobacco free.

### **Report from the President**

President Comstock expressed her appreciation to the Board for their willingness to give the extra time associated with this Board meeting. The time spent on Thursday's Future Focus Workshop reviewing the Key Performance Indicators (KPI) was valuable as a way to build a good base of information that will be used to guide and measure our success moving forward. The KPI are categorized into access, recruitment, and enrollment; student success; retention and graduation; academic quality; resource allocation; financial sustainability; and diversity of our student body as well as faculty and staff.

The President spoke of her gratitude to the entire Winthrop community both on campus and throughout the region for the warm welcome and support she and her husband, Larry Williamson, have received in the last few months.

Don Long presented President Comstock with a gift of a Winthrop football helmet as a visual reminder of interest in a possible football team and marching band at Winthrop. The President accepted the helmet by assuring Mr. Long she would undertake a thorough and unbiased feasibility study to be completed this year.

### **Executive Session**

Karl Folkens moved, Sue Smith Rex seconded that the Board go into Executive Session for discussion of personnel and contractual issues. JP McKee, Amanda Maghsoud, Debra Boyd, and Kimberly Faust were invited to join the meeting. Scott Talley moved with a second from Tim Sease the Board end the executive session. The motion passed unanimously. No actions were taken in executive session.

### **Executive Committee Request for Action**

Chair Bigham asked that the Board consider a resolution from the Executive Committee related to the annual Agency Head Objectives. Each year the Executive Committee sets forth a set of goals and objectives by which to evaluate the President's performance. While the format and focus areas of these goals are set by the South Carolina Agency Head Salary Commission, the specific parameters and criteria of those goals are at the discretion of the Trustees. In consultation with President Comstock, the goals for AY 2013-14 are to increase national prominence of the University; improve the institutional completion rate; provide workplace support for faculty and staff; increase enrollment; improve access and affordability for traditional and post-traditional students; and develop a long-term strategic plan with campus community input.

The resolution passed unanimously by voice vote.

**Old Business**

None

**New Business**

None

**Adjournment**

Hearing no objections, Chair Bigham adjourned the meeting at 4:17 p.m.

**APPROVED BY THE BOARD ON DECEMBER 13, 2013.**



## Meeting of the Winthrop University Board of Trustees

Resolution Regarding 2013-2014 Performance Objectives for Dr. Jayne Marie Comstock

WHEREAS, in accordance with Board Bylaws Article IV, Section B.1., the Executive Committee of the Winthrop Board of Trustees met on October 2, 2013 to discuss the annual performance objectives for the President of Winthrop University for 2013-2014 as mandated by the State Agency Head Salary Commission; and

WHEREAS, the Executive Committee believes the objectives as set forth in the attached document are appropriate and well-developed;

THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF WINTHROP UNIVERSITY that the formal evaluation of the performance of Jayne Marie Comstock as President of Winthrop University shall be made in accordance with these objectives as submitted to the State Agency Head Salary Commission.

APPROVED, this the 11th day of October, 2013.