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Board of Trustees Agenda, Minutes and Resolutions April 15, 2011

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Meeting of the Winthrop University Board of Trustees

April 15, 2011

1:00 pm

Gold Room, DiGiorgio Campus Center

Winthrop University

Rock Hill, South Carolina

1. Call to Order
2. Public Comment*
3. Approval of Minutes from February 18-20, 2011.
4. Report of the Executive Committee and Chair of the Board
 - a. Naming of the Nomination Committee
 - b. Resolution to endorse the Winthrop Capital Campaign
 - c. Resolution to approve International Exchange Agreements
5. Report of the Committee on Academic Affairs *
6. Report of the Committee on Finance
 - a. Resolution regarding room and board fees for fiscal year 2011-12
 - b. Resolution to Approve Master Lease for \$2,000,000 for Scientific Equipment
7. Report of the Committee on Advancement and Development*
8. Report of the Committee on Student Life*
9. Report from the Chair of Faculty Conference and Faculty Representative to the Board*
10. Report from the Chair of the Council of Student Leaders and Student Representative to the Board*
11. Report from the President*
12. Executive Session*
13. Old Business*

14. New Business*

15. Adjournment

*Indicates no supporting materials

Committee on Academic Affairs

Friday, April 15, 2011

Polly Ford Conference Room, West Center

9:00 – 10:45am

AGENDA

1. Approval of Minutes of Academic Affairs Committee Meeting of February 18, 2011
2. Report on SACS Site Visit
3. Report from Vice President
 - a. Program Development
 - b. New Department
4. Academic Unit Updates
 - a. Visual and Performing Arts (with presentation)
 - b. Arts and Sciences
 - c. Business Administration
 - d. Education
 - e. Library
 - f. University College
 - g. The Graduate School and Summer Session

Committee on Finance

Winthrop University Board of Trustees

Thompson Conference Room, 110 Tillman Hall

Friday, April 15, 2011

9:00 – 10:45am

AGENDA

1. Approval of Minutes from February 18, 2011 meeting of the Finance Committee
2. Resolution to Approve Master Lease for \$2,000,000 for Scientific Equipment
3. Resolution on Auxiliary Student Fees
4. Review of 2010-2011 Allocation Status Report
5. Report on the Status of State Funding*
6. Report on Capital Project Initiatives for 2010-2011*
7. Report on Proposal to Increase Macfeat Lab School Tuition for 2012*
8. Report on Human Resources Banner Implementation and Changes*

* Indicates no supporting materials are included

Committee on Institutional Advancement and Development

Friday, April 15, 2011

Dunlap-Roddey Room, Johnson Hall

9:00-10:45 a.m.

AGENDA

1. Call to Order
2. Approval of Minutes of Committee Meeting of February 18, 2011

Division of University Advancement and Enrollment Management

3. Update on Recruitment and Enrollment
4. "Twitter Me This: Using Social Media for Publicity and Recruitment" Presentation

Division of University Development and Alumni Relations

5. Alumni Relations Update

6. Development Update

7. Foundation Update

8. Old Business

9. New Business

Adjournment

Committee on Student Life

Friday, April 15, 2011

222 DiGiorgio Campus Center

9:00 – 10:45 a.m.

AGENDA

1. Call to Order *

2. Approval of Minutes from the Committee on Student Life Meeting of February 18, 2011

Intercollegiate Athletics

3. Women's lacrosse update

4. Fall 2010 GPA reports

5. NCAA Academic Progress Rate (APR) Report

6. Big South Conference scheduling policy changes

Division of Student Life

7. Update on the active return of ROTC to campus*

8. Discussion of the Council of Student Leaders amended Constitution and the new campus wide voting process
 9. Implementation progress of the Violence Against Women Act federal grant program*
 10. Introduction of Kim Keel as the new Director of the SC Campus Compact
 11. Old business
 12. New business
 13. Adjournment
- * Indicates no supporting documentation



Meeting of the Winthrop University Board of Trustees

April 15, 2011
Gold Room, DiGiorgio Campus Center
Winthrop University, Rock Hill, SC

Members present: Kathy Bigham (Chair), Frances Davenport, Janet Smalley, Jane LaRoche, Susan Smith-Rex, Dalton Floyd, Don Long, Glenn McCall, Bob Thompson, Tim Hopkins, Karl Folkens, Donna Tinsley-Holley, Anthony J. DiGiorgio (ex officio).

Members absent: Tim Sease, Scott Talley

Representatives present: Sydney Evans, Student Representative; Marsha Bollinger, Faculty Representative

Representatives absent: None.

Others present: Faculty and staff of Winthrop University, Kambrell Garvin, Kaitlyn Sapp, Jonathan McFadden of The Johnsonian and Diane Gallagher of CN2.

The Board of Trustees met on Friday, April 15, 2011 on the campus of Winthrop University, Rock Hill, SC.

Call to Order

Chair Bigham called the meeting to order at 1:01 p.m. and welcomed the Board and guests to the meeting.

Approval of Board Minutes of February 18-20, 2011

Bob Thompson made a motion to approve the minutes from the Board retreat and meeting of February 18 through the 20th. The motion seconded by Glenn McCall. The minutes were approved unanimously as presented.

Report of the Executive Committee and Chair of the Board

Chair Bigham reported that the Executive Committee had met on campus on March 30, 2011. Several matters were reviewed and discussed. The materials from the meeting have been forwarded to each of members of the Board.

As per Article III, Section B, the Chairperson of the Board of Trustees shall appoint from among the voting members of the Board the members of a Committee on Nominations, subject to the consent of the Board of Trustees. Chair Bigham appointed Ms. Janet Smalley as chair of the committee, with Mr. Tim Sease and Mr. Karl Folken as the remaining two members. The Board had no objections to the selection of these three members. As noted in the bylaws, the committee will notify the full Board of their slate of nominees for chair and vice-chair within 30 days of the next meeting.

Chair Bigham then asked that the Board consider a number of resolutions:

- a. Resolution to endorse the Winthrop Capital Campaign. Glenn McCall moved, with a second from Jane LaRoche, to endorse the upcoming public phase of a capital fundraising campaign to begin Fall 2011 in conjunction with the 125th anniversary of the founding of Winthrop. The resolution to endorse the \$50 million campaign, Distinction: The Campaign for Winthrop, was unanimously passed.
- b. Resolution to approve International Exchange Agreements. Don Long moved, with a second from Bob Thompson, to endorse the international exchange agreements with the State of Rhineland-Palatinate/Rhineland Pfalz in Germany, the State of Thuringen in Germany, the State of Brandenburg in Germany, the State of Queensland in Australia, and the Province of Taiwan in Republic of China to encourage educational opportunities as well as support Winthrop's Global Learning Initiative. The resolution passed unanimously.

Report of the Committee on Academic Affairs

Chair Smalley reported on the meeting held earlier in the day. The committee was briefed on the status of the Readiness Winthrop academic initiatives including the planned launch of a new department of interdisciplinary studies to be led by Marsha Bollinger; the development of Sustainability Studies and a sustainability minor along with a concentration in Sustainable Business to be offered by the College of Business Administration; the five-year master's programs, such as Master of Social Work and Master of Business Administration; music theater as a new concentration for theater majors; and continued work on the development of undergraduate degrees to be completed in three years.

Other updates from the committee meeting included review of the Students in Free Enterprise (SIFE) regional wins leading to attendance at the national competition; the restructuring of the Masters of Education in literacy; the planned relocation of 8 million items to be moved from the Dacus Archives to the former Bookworm building; the growth of the summer session enrollments; a review of the West Forum schedule; and plans for the Global Learning Initiative.

Report of the Committee on Finance

Chair Folkens brought forth a Resolution to Approve Master Lease for \$2,000,000 for Scientific Equipment, no second needed. The lease resulting from this resolution is to be paid in full over the next seven years with existing revenue streams therefore it will not lead to an increase in tuition or fees. The scientific equipment is for the chemistry and biology departments to help in fulfilling the INBRE II grants for biochemistry research. The resolution passed unanimously. The second resolution brought forth was the Resolution on Auxiliary Student Fees, again, no second needed. Based on increased food costs, the committee recommended an increase in meal plans at 8.6 percent during the next school year from \$1,225 to \$1,330. To help offset that, residential room rates will be held to an increase of 1.9 percent for traditional and suite-style residence hall rooms. The resolution passed unanimously.

Chair Folkens reported the committee reviewed the 2010-2011 Allocation Status Report; capital project initiatives for this academic year, the Macfeat Lab School tuition for 2012; and the update on the Human Resources Banner implementation and changes including the plan to move to paperless payroll on July 1, 2011.

Report of the Committee on Student Life

Chair Floyd reported on presentations and reports made at their committee meeting. Tom Hickman presented a summary from the Division of Athletics including the status of the hiring process of the new women's lacrosse coach; the Fall 2010 GPA reports that matched an all time high with women's tennis as the highest women's team GPA at 3.70 and men's tennis as the highest men's team GPA at 3.47. The NCAA Academic Progress Rate (APR) report is satisfactory as no Winthrop teams are below the NCAA benchmark; Campbell University has been added to the Big South Conference which will necessitate adjusting of the schedule and number of conference matches.

Frank Ardaiolo briefed the committee on the active return of ROTC to campus. Previously, Winthrop students who were interested in ROTC classes had to travel to University of North Carolina at Charlotte (UNCC) to take those classes. Now, ROTC faculty travel from UNCC to Winthrop's campus to deliver the classes here. If interest in ROTC continues to grow, we may develop a full program on campus. Also reported on was the Council of Student Leaders amended Constitution and the new campus wide voting process that led to the election of Kambrell Garvin as president and Kaitlyn Sapp as vice president; the Violence Against Women Act federal grant recently received, and the introduction of Kim Keel as the new Director of the SC Campus Compact.

Report of the Committee on Institutional Advancement and Development

Chair Thompson detailed the report of Kathryn Holten pertaining to an update on recruitment and enrollment including the increased emphasis on recruiting Palmetto scholars, international students, and out of state students. The committee enjoyed a presentation from University Advancement and Admissions staff entitled "Twitter Me

This: Using Social Media for Publicity and Recruitment.”

Brien Lewis briefed the committee on the latest updates pertaining to Alumni Relations planned events, the latest in development gifts, and the plans for the public phase of the new capital campaign. Chair Thompson praised the development staff under the leadership of VP Brien Lewis for amassing \$27 million raised in the private phase of the campaign especially as the difficult economy has caused a downturn in philanthropy across the board.

Report of the Chair of Faculty Conference

Dr. Marsha Bollinger reported on the recent meeting of the Faculty Conference by summarizing the routine curricular actions taken to create new or modify existing programs. Although the new governance structure of Faculty Conference has created a few bumps along the way, on the whole, the system is working well. The report from the ad hoc Roles and Rewards committee has created three separate documents from their original report. It was necessary to do this because the recommendations could be construed as employment conditions and therefore needed to be presented separately from the faculty governed roles.

Dr. Bollinger praised the faculty for their continued collaboration and cooperation with the recent Southern Association of Colleges and Schools (SACS) visit and the development and implementation of the Global Learning Initiative.

Report of the Chair of the Council of Student Leaders

Ms. Sydney Evans began her report by thanking the Board for permitting her to work with them over the past two years. As Ms. Evans stated, this will be her final Board meeting as student representative. Mr. Kambrell Garvin, recently elected to the position of president of the Council of Student Leaders, with 71% of the vote, will take office in time for the June Board meeting.

Ms. Evans continued her report by updating the Board on the customer service survey completed by the Council of Student Leaders as well as the revised Dedication to Excellence. The dedication provides the foundation for individual student and group behavior and is a way to affirm the values underlying the Winthrop Experience.

Report of the President

President DiGiorgio began his report by updating the Board on the status of the Readiness Winthrop initiative. The work to date includes a cross-campus global learning emphasis, new approaches to academic programs, development of options for quicker completion of degrees and a more interdisciplinary approach across the academic departments. The president reviewed strategies for not only increasing enrollment but for retaining current students.

Realizing the planned changes will require investment and some of that investment will come from continuing efficiency improvements as well as managing vacancy savings by holding selected positions vacant until personnel needs of new programs are fully determined.

The president next briefed the Board on the current status of the budget and projected state appropriations for academic year 2011-12. At the federal level we do expect the funding for the Academic Success Center to be cut for next year. Originally funded by a FIPSE grant (Fund for the Improvement of Postsecondary Education) Winthrop is reviewing the cost of assuming the funding as the Center has met with great success under the direction of Michelle Wolf and Gloria Jones. Pell grant funding seems to be safe at the moment and we will continue to monitor it closely as a large number of our students do receive Pell grants. At the state level, we expect to lose 6% of our appropriations and staff are working to create a budget with this reduction in mind.

In summary, the president thanked the faculty and staff for the extra efforts that they have undertaken this past year in regard the SACS reaffirmation. Karen Jones and Pat Graham were given special thanks for their leadership of the reaffirmation process.

Old Business

None.

New Business

None

Adjournment

Hearing no objections, Chair Bigham adjourned the meeting at 2:03 p.m.

Minutes submitted by Kimberly Faust, Secretary to the Board for 2010-11

APPROVED BY THE BOARD ON JUNE 10, 2011.



Meeting of the Winthrop University Board of Trustees

RESOLUTION AUTHORIZING AND APPROVING CERTAIN EQUIPMENT LEASE/PURCHASE TRANSACTIONS UNDER THE STATE MASTER LEASE PROGRAM WITH BANC OF AMERICA PUBLIC CAPITAL CORP, THROUGH THE SOUTH CAROLINA OFFICE OF STATE TREASURER IN THE AGGREGATE AMOUNT OF \$2,000,000.

FINDINGS OF FACT

As an incident to the adoption of this Authorizing Resolution (the “Resolution”) and the issuance of the debt provided for herein, the Board of Trustees (the Board of Trustees”) of Winthrop University (the “University”) hereby finds:

1. The Board of Trustees is the governing body of the University, constituted pursuant to Section 59-125-10 of the Code of Laws of South Carolina 1976, as amended.
2. The University has determined the need to purchase certain biology and chemistry scientific equipment (the “Scientific Equipment”).
3. Section 1-1-1020 of the Code of Laws of South Carolina 1976, as amended, provides that the Office of the State Treasurer (the “State Treasurer”) is authorized to provide financing arrangements under the State Treasurer’s Master Lease Program (the “Master Lease Program”) on behalf of the University.
4. The Vice President of Finance and Business for the University has submitted a financing request under the Master Lease Program, for the purchase of the Scientific Equipment in the amount of \$2,000,000 (the “Financing Request”). The Financing Request has been approved by the State Treasurer’s office.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY, AS FOLLOWS:

1. The Financing Request is hereby ratified, confirmed and approved and the Vice President of Finance and Business is hereby authorized to enter into one or more transactions under such terms and conditions as he deems appropriate to effectuate the financings in an amount not to exceed \$2,000,000 for the costs of the Scientific Equipment and to enter into such agreements and execute such documents on behalf of the University as necessary for such financings, including an Equipment/Lease Purchase Agreement, an Acquisition Fund and any other documents necessary to secure such funds on behalf of the University to finance the Scientific Equipment and any closing costs.
2. This Resolution shall constitute a declaration of “official intent” under United States Department of the Treasury Regulation Section 1.150-2 with respect to the components of the Project.
3. This Resolution shall take effect immediately.

APPROVED, this the 15th day of April 2011.

RESOLUTION TO AUTHORIZE THE PUBLIC PHASE OF DISTINCTION:

THE CAMPAIGN FOR WINTHROP

WHEREAS, Winthrop University is committed to its mandate, unique among South Carolina's public institutions of higher learning: to provide students with a "first-class" higher education, adding features and programs "as the progress of the times may require"; and

WHEREAS, Winthrop University is committed to meeting the needs of today's students and preparing the university and its transformational educational experience for the challenges and opportunities of the future; and

WHEREAS, Winthrop University seeks to ensure sustainable funding to build endowed, restricted and unrestricted gifts to provide profound, life-enhancing educational experiences for generations to come; and

WHEREAS, Winthrop University seeks to achieve three objectives that will increase awareness of, increase the number of people engaged with, and secure resources not only for Winthrop students, faculty and staff but also the alumni and friends who support the Winthrop Experience; and

WHEREAS, a comprehensive fundraising campaign will enable Winthrop University to make substantial and significant progress towards meeting those objectives; and

WHEREAS, a comprehensive capital fundraising campaign in conjunction with the 125th anniversary of the founding of Winthrop in 1886 will be an appropriate milestone for celebrating the history and the future of the University; and

WHEREAS, the purpose of the Board of Trustees of Winthrop University is to support and benefit Winthrop University;

THEREFORE LET IT BE RESOLVED BY THE BOARD OF TRUSTEES OF WINTHROP UNIVERSITY that the public phase of Distinction: The Campaign for Winthrop be undertaken for the benefit of Winthrop University; and

LET IT BE FURTHER RESOLVED BY THE BOARD OF TRUSTEES OF WINTHROP UNIVERSITY that all gifts, pledges, and commitments in support of the campaign be recognized and counted toward the overall goal amount; and

LET IT BE FURTHER RESOLVED BY THE BOARD OF TRUSTEES OF WINTHROP UNIVERSITY that the overall financial goal amount for the campaign will be at least \$50 million.

APPROVED, this the 15th day of April 2011.

RESOLUTION TO APPROVE INTERNATIONAL EXCHANGE AGREEMENTS

WHEREAS, the Board of Trustees of Winthrop University believes that it is appropriate and beneficial for the University, its students, and its faculty to participate in international exchanges; and

WHEREAS, Section 59-112-70 of the South Carolina Code of Laws authorizes the Boards of Trustees of the public universities to provide fee waivers for students participating in international Sister-State programs in the State of Rhineland-Palatinate/Rhineland Pfalz in Germany, the State of Thuringen in Germany, the State of Brandenburg in Germany, the State of Queensland in Australia, and the Province of Taiwan in Republic of China; and

WHEREAS, Winthrop University has existing agreements for student exchanges with Flensburg University in Germany, Jonkoping University in Sweden, Deakin University in Australia, Saimaa University of Applied Sciences in Finland, Kansai Gaidai University in Japan, University of Agder in Norway, Otago Polytechnic in New Zealand, and Ming Chuan University in Taiwan; and

WHEREAS, although there are separate contractual arrangements with each exchange partner, the general arrangement provides that Winthrop University students pay their required Winthrop tuition to Winthrop and their room and board at the host institution. Similarly, those students visiting Winthrop University pay the required tuition of their home institution to their home institution, but pay for room and board fees as required by Winthrop; and

WHEREAS, the members of the Board of Trustees find that these general terms and conditions are appropriate and acceptable means of furthering the educational opportunities fostered by international exchanges;

THEREFORE BE IT RESOLVED by the Board of Trustees of Winthrop University that the International Exchange agreements in place with the State of Rhineland-Palatinate/Rhineland Pfalz in Germany, the State of Thuringen in Germany, the State of Brandenburg in Germany, the State of Queensland in Australia, and the Province of Taiwan in Republic of China are hereby acknowledged and approved.

APPROVED, this the 15th day of April 2011.

RESOLUTION REGARDING ROOM AND BOARD FEES FOR FISCAL YEAR

2011-2012

WHEREAS, the respective Boards of Trustees at South Carolina public institutions of higher learning are empowered to determine schedules of student fees; and

WHEREAS, the members of the Board of Trustees at Winthrop University have examined the room and board fee structure at Winthrop University; and

WHEREAS, the members of the Board recognize their fiduciary responsibility to ensure that the University's budget strikes a balance between actual resources and commitments;

THEREFORE, BE IT RESOLVED that the proposed Room and Board fee schedules for 2011-2012 be adopted by the Board of Trustees.

APPROVED, this the 15th day of April 2011.