

Winthrop University Archives
Preliminary Descriptive Inventory

Unit: Office of the President
Sub-Group: Anthony J. DiGiorgio Administration
Series: Correspondence and Memoranda

Record Group no: W403
Sub-group no: 9I
Series no: 1

Description of series and contents:

This series consists of correspondence and memoranda produced by the Office of the President during the Dr. Anthony Joseph DiGiorgio Administration. The contents mainly consist of e-mails regarding: budget updates, budget cuts, ways the university plans to absorb the budget cuts, faculty awards, holiday events & parties, opening of new buildings, parking & safety, annual reports, and scholarships.

<u>Box(es)</u>	<u>Folder(s)</u>	<u>Contents</u>	<u>Year(s)</u>
1	1	Correspondence and Memoranda	1992, 2000-2007
1	2	Correspondence and Memoranda	2007-2008
1	3	Correspondence and Memoranda	2008-2009
1	4	Correspondence and Memoranda	2009-2010
1	5	Correspondence and Memoranda	2010-2011
1	6	Correspondence and Memoranda	2011
1	7	Correspondence and Memoranda	2012
1	8	Correspondence and Memoranda	2013
1	9	Interoffice Memorandum	1997
1	10	Correspondence and Memoranda	1990-1992
1	11	Letter from the White House – signed by Pres. Bill Clinton	Dec. 9, 1999