




1975

Episcopal Church Home For Children Records - Accession 31

Episcopal Church Home For Children

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**WINTHROP UNIVERSITY
LOUISE PETTUS ARCHIVES & SPECIAL COLLECTIONS
MANUSCRIPT COLLECTION**

ACCESSION 31

EPISCOPAL CHURCH HOME FOR CHILDREN RECORDS

1866-1967

5 Boxes, 28 Folders, &
43 Bound Volumes

**WINTHROP UNIVERSITY
LOUISE PETTUS ARCHIVES & SPECIAL COLLECTIONS**

MANUSCRIPT COLLECTION

ACC. NO.: 31
ADDITIONS: _____, _____, _____

PROCESSED BY: Kathy Roe
DATE: September 30, 1975
NO. OF SECTIONS: 3

EPISCOPAL CHURCH HOME FOR CHILDREN RECORDS

I

The records of the Episcopal Church Home for Children were received from H. Sanford Howie, Executive Director of the Church Home, by the Archives on August 6, 1975.

Linear feet of shelf space occupied: 9.00
Approximate number of pieces: 1,500 & 43 bound volumes

Restrictions: Open to researchers under the rules and regulations of the Louise Pettus Archives & Special Collections at Winthrop University.

Literary Rights: For information concerning literary rights please contact the Louise Pettus Archives & Special Collections at Winthrop University.

Notice was released to NUCMC on September 30, 1975.

Scope and Content Note: **This collection is a valuable source on the Church's historical effort to extend its services for the social improvement of South Carolina (in this case the Episcopal Diocese's program for destitute children.) While there is information on the Episcopal Home for Children from its beginning in 1850 to 1967, the actual records do not start until 1866. A centennial history of the Episcopal Home will serve as an aid and general guideline to the researcher. (See box 1, folder 1). The collection consists of minutes, reports of the annual meeting, general correspondence, superintendent's records, health records, attendance registers, financial records, newsletters (both bound and unbound), and photographs. See the Caroliniana File for the Church Home newsletters.**

Transfer of items: *The Collects of Epistles and Gospels* (from the) *Book of Common Prayer* (1893) and *Memorial Addresses on the Life and Character of David Edward Finley* (1917) were transferred to the technical services division of the library for review. See Disposition Record in the collection control file for a more detailed account of transferred material.

II

IMPORTANT DATES IN THE HISTORY OF THE EPISCOPAL CHURCH HOME FOR CHILDREN

Apr. 15, 1850	Establishment of the Church Home in Charleston, S.C. for orphan girls.
1852	The Church Home received its charter from the S.C. General Assembly.
1865	Charleston earthquake forced relocation of the Church Home from Laurens Street to Calhoun Street.
1874	Establishment of the House of Rest for women who were discharged from the City Hospital.
1877	Publication of first "Trinity Cot" letter (newsletter sent to children contributing to the House of Rest.)
1894-1895	Amalgamation of the Church Home and the House of Rest under the title of "The Church Home Orphanage."
1895	Amended by-laws contain the words "destitute children" for the first time. The actual date when boys were first admitted to the Home is unknown.
*1896	Establishment of the home department for children and officially designated as the Church Home Orphanage.
1909	Removal of the Orphanage Department to York, SC and maintenance of the Home for Ladies in Charleston.
1914	First publication of "The Reminder" (newsletter).
1925	Funds available from the Duke Endowment.
1948	Separation of the Church Home for Ladies and the Orphanage. The Orphanage Department to be known as The Episcopal Church for Children.
1950	Centennial celebration

*There is a discrepancy in dates concerning the foundation of the Church Home Orphanage. See the Centennial Edition and the Church Home Orphanage radio address (page 4) in the Historical File (box 1-folder 1).

III

DESCRIPTION OF SERIES

<u>Box(es)</u>	<u>Folder(s)</u>	<u>Series</u>	<u>Year(s)</u>
1	1	HISTORICAL FILE This series contains a 1934 radio address by Reverend Thomas P. Noe, Home Superintendent, and a 1950 centennial edition report. Both provide brief histories of the Church Home including its initial objectives and founders (1850), its physical and program expansion (1850-1950), and accounts of those persons essential to the institution's growth and development. In chronological order.	1934, 1950
1	2-6	ANNUAL REPORTS In addition to the reports outlined in the minutes series (see volume 1), the annual report also contains those of the superintendent, the Board of Trustees, the treasurer, the medical office, the farm, and special committees. Reports for certain years are missing. In chronological order.	1902-1941
2	7-14	GENERAL CORRESPONDENCE Subjects include: application, acceptance and registration procedures; the children's health status; the farm's operation; transportation facilities (curtailed during WWI); personnel and employment needs; campaigns for contributions; gifts to the children; plans for physical and program expansion; and financial concerns, especially during the Depression. In chronological order.	1917-1967, nd
2	15	FINANCIAL RECORDS Contains property deeds, real estate mortgage, assessment liens, and invoices. These loose financial papers are related to the extensive series of bound volumes of financial records. (See also volumes 6-43).	1890, 1919, 1926-1927, 1936, 1938, 1943, 1949, nd
3	16	NEWSLETTERS Includes editions of "The Reminder," "The Piedmont Churchman," and the "York - Hi News" which provides information on the Home's operation, including expenditures, building completions, news of children and club activities. In chronological order.	1921, 1943, 1953

III

DESCRIPTION OF SERIES (cont.)

<u>Box(es)</u>	<u>Folder(s)</u>	<u>Series</u>	<u>Year(s)</u>
3	17	PHOTOGRAPHS Photographs of personnel and the chapel. All are undated and unidentified. There is no arrangement.	nd
3	18	VARIOUS PAPERS Includes program notes, a sermon, an essay to the Future Farmers of America, a land survey, annual lists of applicants for admission and annual lists of children leaving the institution. In chronological order.	1905, 1926-1929, 1943, 1954-1956, nd
3	19	SUPERINTENDENT'S RECORD BOOK Contains lists of applicants, inmates, cottages, textbooks, and deaths. Also included are financial records of children's personal items, religious service outlines, programs for children, and school curriculum guides.	Apr. 1910-1911
3	20-22	NAMES OF CHILDREN AND HEALTH RECORDS Lists of children in cottages and lists of those sick along with the diagnosis, treatment, and date of recovery.	1912-1917, 1921, 1927-1929
4	23	VISITORS RECORD	1923-1940
4	24	PILGRIMAGE DAY ATTENDANCE BOOK	1951-1957
4-5	25-27	DONATIONS	1896-1904, 1932, 1935-1937
5	28	MAILING LISTS	nd

III

DESCRIPTION OF SERIES (cont.)

<u>Box(es)</u>	<u>Folder(s)</u>	<u>Series</u>	<u>Year(s)</u>
bd. vol. 1		MINUTES The minutes describe meetings of the Church Home Council, the Subscribers and various committees. The minutes include Church Home objectives, by-laws and regulations, brief financial reports, memorials, officers' letters to the President and Church Home, and reports of the Executive Committee, Church Home Orphanage Association, Chaplain, Matron, Ladies Committee, and Ascension Guild. Minutes were later (1902) incorporated into the Annual Report for the Church Home. (See Box 1, Folder 2-6)	1866-1901
bd. vols. 2-5		TRINITY COT LETTERS Newsletters from the House of Rest to children contributing to the institution. Contains news of the children both at the House of Rest and the Church Home including their lifestyle, physical needs, health status, and sponsors. In chronological order.	1880-1893
bd. vols. 6-43		FINANCIAL RECORDS Includes names of contributors, donations, expense accounts, inventories, insurance records, child registers, cash received and disbursements, funds, appropriations, revenue journals, and financial summary journals. In general chronological order.	1894-1967