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6-3-2005

## Board of Trustees Agenda, Minutes and Resolutions June 3, 2005

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## Meeting of the Winthrop University Board of Trustees

Friday, June 3, 2005

Dunlap-Roddey Room, Johnson Hall

Winthrop University, Rock Hill, SC

1:00 p.m.

### AGENDA

1. Call to Order
2. Public Comment
3. Approval of Board Minutes of April 8, 2004
4. Report of the Executive Committee
  - A. Resolution Honoring Robert L. Thompson for Meritorious Service to Winthrop University
  - B. Resolution Honoring J. Marilyn Smith for Meritorious Service to Winthrop University
  - C. Resolution Honoring Richard B. Fowler for Meritorious Service to Winthrop University
  - D. Resolution Regarding 2004-05 Performance Evaluation of President Anthony J. DiGiorgio
  - E. Resolution Regarding Contract of President Anthony J. DiGiorgio
5. Report of the Academic Affairs Committee
6. Report of the Finance Committee
  - A. Resolution Regarding the Tuition and Fee Schedule and Operating Budget for 2004-05
7. Report of the University Relations Committee
8. Report of the Nominating Committee
  - A. Election of Officers for 2004-2005 Term
9. Reports from the Representatives to the Board
  - A. Report from the Chair of Faculty Conference
  - B. Report from the Chair of the Council of Student Leaders
10. Report from the President
11. Old Business
12. New Business
13. Executive Session
14. Adjournment



## Meeting of the Winthrop University Board of Trustees

June 3, 2005

Dunlap-Roddey Room, Johnson Hall

Winthrop University, Rock Hill, SC

Minutes of Meeting of the Board of Trustees

Members present: Mary Jean Martin (Chair), Kathy Bigham, Larry Durham, Karl Folkens, Leland Cox, Janet Smalley, Glenda Owens, Polly Ford, Sanita Savage, Bob Thompson, Donna Tinsley, Skip Tuttle, Anthony J. DiGiorgio (*ex officio*)

Members absent: None

Representatives present: Rich Fowler, Student Representative; Marilyn Smith, Faculty Representative

Representatives absent: None

Others present: Faculty and staff of Winthrop University; Sue Smith Rex, Tim Daugherty and invited guests

The Board of Trustees met on Friday, June 3, 2005 at 1:00 p.m. in the Dunlap-Roddey Room of Johnson Hall on the campus of Winthrop University, Rock Hill, SC.

### Call to Order

Chair Martin called the meeting to order at 1:05 p.m. She welcomed Dr. Tim Daugherty and Dr. Sue Smith Rex to the Board meeting as future faculty representative to the Board and At-large Representative to the Board, respectively.

### Approval of Board Minutes of April 8, 2005

Lee Cox moved, seconded by Bob Thompson, that the Board approve the minutes. This motion was approved unanimously by voice vote.

### Report of the Executive Committee

Chair Martin reported that the Executive Committee had met on campus on May 18, 2005. Several matters were reviewed and discussed. The materials from the meeting have been forwarded to each of members of the Board. Most of the issues that were discussed will be or have already been a part of today's agendas.

### The Executive Committee asked that the Board consider the following Resolutions:

- A. Resolution Honoring Robert L. Thompson for Meritorious Service to Winthrop University
- B. Resolution Honoring J. Marilyn Smith for Meritorious Service to Winthrop University
- C. Resolution Honoring Richard B. Fowler for Meritorious Service to Winthrop

University

D. Resolution Regarding 2004-2005 Performance Evaluation of President Anthony J.

DiGiorgio

E. Resolution Regarding Contract of President Anthony J. DiGiorgio

All resolutions passed unanimously.

The Executive Committee also had an executive session for discussion of legal, personnel, and contractual matters. No action was taken in the executive session.

### **Report of the Academic Affairs Committee**

Chair Thompson summarized the report from Vice President Tom Moore beginning with a discussion the personnel changes about to take place including departure of Dr. Andrew Svedlow, Dean of the College of Visual and Performing Arts who will be replaced by Dr. Don Rogers, chair of the Music Department as interim dean. Additional changes include:

Dr. Joe Prus – New Chair of the Psychology Department

Dr. Gloria Jones – Chair of English Department (from Co-Chair)

Dr. Marge Tebo-Messina – Director, Teaching and Learning Center (from Co-Chair of the English Department)

Dr. Andrew Vorter-Brugge recently hired as chair of the Department of Theatre and Dance after the completion of a national search.

Mr. Thompson gave the following overview of grants in progress:

a) TRIO – Received this grant which provides academic support for low income, first generation, disabled students. A director and support staff are to be hired to manage the program with its funds of \$200,000 per year for four years.

b) INBRE – Waiting on final approval for the grant which amounts to \$325,000/year for five years.

He then discussed the upcoming AAC&U – *Greater Expectations* Institute which Winthrop has been invited to for the third time. Attendees will include: Dr. Tom Moore, Vice President for Academic Affairs; Dr. Frank Ardaiole, Vice President for Student Life; Dr. Debra Boyd, Dean of the College of Arts & Sciences; Mr. Brien Lewis, Dean of University College; Dr. Adolphus Belk, Assistant Professor of Political Science; and Dr. Anne Olsen, Assistant Professor of Computer Science.

### **Academic Unit Updates**

College of Arts & Sciences: The committee reviewed the 2005 undergraduate research book of abstracts which covers two-thirds of the research projects done over the past year.

College of Business Administration: it was noted that Winthrop was one of twenty-five participating institutions and one of two schools invited to send its business students to the General Motors Institutional Marketing program competition final round in Atlanta in addition to the Students in Free Enterprise (SIFE) team that went to Kansas City for the national competition. The College of Business Administration reported a successful new faculty recruitment period which resulted in hiring five of six top choices this year leaving

a failed search.

Riley College of Education: the Teaching fellows program had an excellent experience in the Dominican Republic which involved three faculty members and twenty-nine students. Five schools were visited with focus on English as a second language. Secondary education enrollment levels show increase and there has been a good response to new mid-level education program.

College of Visual and Performing Arts: Along with the successful spring/summer productions from theatre and dance, the college is looking forward to welcoming Dr. Andrew Vorter-Brugge as chair of Theatre and Dance.

Dacus Library: the good news is that PASCAL was approved over the governor's veto. The use of the PASCAL system has resulted in a large reduction in costs statewide for the inter-library loan process.

University College: various personnel searches are underway for the upcoming year: TRIO director search; ACAD director search; International Center director; and Residence Learning Coordinators

Graduate Studies: Graduate program reviews are continuing.

### **Report of the Finance Committee**

Chair Skip Tuttle reported on the following items:

Briefing by External Auditors on impact of Sarbanes-Oxley Act and SAS 99 by Wayde Dawson, Cline Brandt Kochenower and Company, P.A. Mr. Dawson discussed various ways in which the Board could prevent possible fraud. However, at this time, there have been no cases of fraud on campus.

Review of 2004-2005 Allocation Status Report. VP McKee reported that the 2005 is expected to finish in the black. Housing revenues were as expected as were other indicators.

Review of 2005-2006 Allocation Status Report Projection: Salary improvements are responsible for \$2.6 million of the 2006 budget. It is important to note that the state of South Carolina mandated that we increase our salaries by 4%, a total \$1.6 million dollar amount. The state appropriations only amounted to \$795,000, the remainder to be funded by Winthrop.

Updates on Summer Projects: Mr. Manning Gibson updated the committee on various projects on campus including the relocation of the D.B. Johnson Bust, the Sims Cold Room, plumbing in Phelps, new study rooms in the residence halls, and the new classroom addition.

### **Report of the University Relations Committee**

Chair Glenda Pittman Owens reported on the following items:

#### **Intercollegiate Athletics**

GPA: Overall, the athletic teams have had improved Spring 2005 GPAs as compared to the Fall 2004 GPAs including a significant improvement in Men's Golf. Highlights of

the year in review included five conference championships that resulted in five NCAA regional appearances, a regular season championship in softball, the most championships in a single year, and a third place finish in the Sasser Cup competition.

Track Update: the track is to be completed by mid-July with a scoreboard and timing system to be completed at a later time.

### **Division of University Advancement**

Assistant Director of University Relations: Ms. Monica Bennett has recently been named to this position. Ms. Bennett brings a wealth of information and experience to us and is a welcome addition to our campus.

Update on Alumni Reunion Celebration weekend: reunion classes included those with years ending in "5" and "0." Alumni and staff continue to discuss how to include all classes reunions at Homecoming.

Update on Ring Ceremony: More than 90 students (of the 130 who purchased a ring) and their families participated in the event.

Review of Winthrop website enhancements: new enhancements include an updated Farm area map, Education by Design power point presentations, online version of Joel Nichols' photography exhibition, and a Lois Rhame West center video cam to capture the progress of the new building.

### **Division of Student Life**

Admissions Report for Fall 05: applications are definitely higher than ever before. However, many of those applications are administered by Royall company and are completed on-line, therefore a yield rate is not known. Orientation deposits are lower than expected but the staff is working to inform students about our new housing requirements.

Review of Residence Life Marketing Initiatives for Fall 05: The committee reviewed the comprehensive marketing campaign to promote the many new programmatic and dining options available to resident students this fall—ranging from free laundry and movies to academic success floors.

Update on Recreational Sports Fields Construction: the construction of the two new sports fields at the Farm is underway and use of those fields should be available by the fall semester. Lighting and storage facilities will be addressed during the fall semester.

Review of ACAD 350, the new Introduction to Peer Leadership Course: Nine students participated in this class meant to be the basis for a distinctive leadership program for Winthrop University. Dr. Ardaiole designed the course to accommodate up to 18 students per semester.

### **Report from Faculty Representative**

Dr. Marilyn Smith reported on the following items in reference to the faculty at Winthrop University. Faculty Conference met April 22. On or before the meeting, committees for 05-06 were in place and had elected new chairs.

Academic Council reported on dropping the minor in Mass Communications and slight modifications to eight programs. In addition they brought forth the following items for faculty vote:

- A refinement to the general education program regarding writing requirements.
- Extended the rule of a maximum of 36 hours in the major by up to six extra hours, unless limited by the major program.

Dr. John Bird reported that the Faculty Concerns Committee had considered:

- 1) Winthrop's position in regard to faculty participation in controversial or partisan issues
- 2) Questions about the workplace violence policy and process
- 3) The Smoke-Free campus proposal and policy
- 4) Administrators who had Faculty/Staff status
- 5) Concerns about identity theft in regard to using Social Security Numbers on forms such as the Travel Reimbursements
- 6) The starting date of the spring semester
- 7) The perceived lack of management of the golf course
- 8) Parking
- 9) Faculty/Salary raises

In April, the Task Force on Academic and Institutional Integrity sponsored a Panel Discussion on Academic Integrity and a presentation on Academic Integrity by Dr. Dan Wueste, Director for the Rutland J. Center for Ethnics at Clemson University. This group has started some good and timely discussions on campus, and this work will continue in some way next year.

### **Report from the Student Representative**

Council of Student Leaders President Richard Fowler reported the following to the Board: The Relay for Life has only been a part of Winthrop University for a few years but, this year we did raise \$24,000 for cancer research and the students are very proud of their efforts.

Academic Integrity: The students have enjoyed the opportunity to be a part of this multi-year discussion and are looking forward to the panel presentation next week (which is a cultural event.)

Space Use Policy: Students are satisfied with the current space use policy however, they are looking forward to the time when the Campus center is available to them.

Homecoming: was popular again this year. Students were very involved and hope to expand their involvement next year.

### **Report from the President**

President DiGiorgio began his report by extending a welcome to Drs. Tim Daugherty and Sue Smith-Rex as well as Mr. Willie Lyles, who will formally join the board in Fall 2006.

President DiGiorgio then updated the Board on a number of issues related to the State Budget by discussing the budget as recently passed by the House and Senate.

No substantial cut in operating funds from last year and restoration of previous appropriations are not expected—therefore, our operating budget will not be increased with no adjustment for inflation or our growth in student enrollment.

A 4% pay raise that will require \$800,000 in Winthrop funds due to the State budget only providing \$795,000 of the mandated pay increase.

The pool of lottery funds for technology needs is expected to be \$100,000 less which may impact our IT fees.

PASCAL funding has been increased for a second year. We have seen palatable savings from this funding.

Appropriations of \$1 million for construction of an auditorium for Winthrop's College of Business Administration have been agreed upon. We will need to locate additional sources of funding for the remainder of the proposed project.

National Updates of Higher Education: trend is for community and junior colleges (traditionally 2 year schools) to begin to offer 4 year degrees as did Trident Tech. The state of Arizona has taken a stand to prevent this from happening. Florida is in the decision-making stage and will soon make a decision on this matter.

Modified Summer Work Schedule: takes effect on June 2. Most offices will be staffed 8:00 am to 5:30 pm from Monday through Thursday and 8:00 am to 11:00 on Fridays. This modified schedule will not be extended to offices that must be accessible to the public such as the President's Office, Financial Aid, Cashier's Office, and Public Safety.

Common Book and City of Rock Hill: Mayor Echols and the City Council have declared the first week of classes at Winthrop University to be Common Book Week. All book clubs in the area will receive information about our book, *A Hope in the Unseen*, for their members to adopt as a club selection. The York County Library also plans to sponsor an event with Cedric Jennings, the subject of the book.

### **Old Business**

There was no old business.

### **New Business**

There was no new business.

### **Executive Session**

Lee Cox, seconded by Janet Smalley, that the Board move into Executive Session for discussion of legal matters. The motion was passed unanimously by voice vote. The



Executive Session was conducted and no actions were taken. Karl Folkens then moved, seconded by Glenda Owens, that the Board go back into Public Session. The motion passed unanimously by voice vote.

### **Adjournment**

Bob Thompson moved, seconded by Kathy Bigham, that the Board adjourn. The motion was passed unanimously by voice vote and the Board adjourned at 3:40 p.m.

Minutes submitted by Kimberly Faust, Secretary to the Board for 2004-05.



## Meeting of the Winthrop University Board of Trustees

### RESOLUTION TO HONOR ROBERT L. THOMPSON FOR MERITORIOUS SERVICE ON THE WINTHROP UNIVERSITY BOARD OF TRUSTEES

WHEREAS, Winthrop University with grateful appreciation, does hereby acknowledge, commend and honor the thirteen years of distinguished service of Robert L. Thompson as a member of the Winthrop University Board of Trustees; and

WHEREAS, his participation on the Board on a variety of committees, as well as being Secretary, Vice-Chair, and Chair of the Board will long be evident in the achievements of the University in such areas as our growing national reputation, our dedication to providing national caliber, accredited programs and our promise to create exemplary campus living and learning communities; and

WHEREAS he employed his trademark characteristics of buoyant humor and exuberance, planning, patience, persistence and above all a positive spirit to promote educational advancement at Winthrop University, always seeing possibility where others saw obstacles and encouraging the Board of Trustees by his unshakeable belief in a solution to every challenge; and

WHEREAS, by facilitating significant gifts from the Springs Industries and contributing his own major gift to establish the Robert L. and Norma Thompson fund for faculty enrichment at Winthrop University, he set a powerful example for others to follow;

THEREFORE LET IT BE RESOLVED that the Winthrop University Board of Trustees, and President DiGiorgio, on behalf of the students, faculty and staff at Winthrop University, and the extended public higher education community, do gratefully praise the tireless dedication, vigorous advocacy and steadfast determination that Robert Thompson has consistently demonstrated on Winthrop's behalf, and in commending him for outstanding meritorious service, do wish him every success and happiness in all his future endeavors.

June 3, 2005

RESOLUTION TO HONOR J. MARILYN SMITH FOR MERITORIOUS SERVICE TO THE WINTHROP UNIVERSITY FACULTY CONFERENCE AND THE WINTHROP UNIVERSITY BOARD OF TRUSTEES

WHEREAS, Winthrop University with grateful appreciation, does hereby acknowledge, commend and honor the distinguished service of Dr. J. Marilyn Smith as Chair of the Winthrop University Faculty Conference and as Faculty Representative to the Winthrop University Board of Trustees; and

WHEREAS, during her tenure she demonstrated leadership on behalf of her colleagues and devoted considerable time and energy to the very successful General Education Program; and

WHEREAS, she consistently shared thoughtful advice and counsel with the President and the Board and devoted herself to the fulfillment of Winthrop University's mission; and

WHEREAS, she will continue to share her talent and experience in serving the University as Professor of Management in the College of Business Administration and as Director of the General Education Program;

THEREFORE LET IT BE RESOLVED that the Board of Trustees of Winthrop University does hereby gratefully acknowledge the dedication to excellence that has been demonstrated by Dr. J. Marilyn Smith on behalf of her faculty colleagues and the University;

AND, presents today from the Board on behalf of the entire Winthrop University community this citation as a testament to her achievements and devotion to education.

June 3, 2005

RESOLUTION TO HONOR RICHARD BRADLEY FOWLER FOR MERITORIOUS  
SERVICE TO THE WINTHROP UNIVERSITY COUNCIL OF STUDENT LEAD-  
ERS AND THE WINTHROP UNIVERSITY BOARD OF TRUSTEES

WHEREAS, Richard Bradley Fowler, by virtue of his position as Chair of the Council of Student Leaders, has served as the student representative to the Winthrop University Board of Trustees during the 2003-2004 and 2004-2005 academic years, and

WHEREAS, he has employed his concern for people, his community spirit, and his experience as a student leader to ensure that Winthrop University continues its tradition of outstanding service to students, and

WHEREAS, he consistently shared thoughtful advice and counsel with the President and the Board and devoted himself to the fulfillment of Winthrop University's mission; and

WHEREAS, his commitment to student perspectives, concerns, and priorities make him an excellent student advocate,

THEREFORE LET IT BE RESOLVED that the Board of Trustees of Winthrop University recognizes Richard Bradley Fowler for his commitment to, support of, and distinguished leadership in student endeavors at Winthrop University.

June 3, 2005

## RESOLUTION REGARDING 2004-2005 PERFORMANCE EVALUATION OF

### PRESIDENT ANTHONY J. DiGIORGIO

WHEREAS, in accordance with Board Bylaws the Executive Committee met in Executive Session on May 23, 2005 to conduct the annual performance review of the President of Winthrop University as mandated by the State Agency Head Salary Commission; and

WHEREAS, the Executive Committee reviewed the responses to the State Agency Head Performance Survey submitted by the individual Trustees and reviewed the President's performance in terms of the Performance Planning Objectives; and

WHEREAS, the Executive Committee noted that during his tenure as President, Dr. DiGiorgio has continuously challenged the campus community to excel, has orchestrated the creation and implementation of new and innovative programming and facilities, and has steadily maintained a record of accountability and performance resulting in Winthrop's recognition as a national caliber university; and

WHEREAS, the Executive Committee concluded that President DiGiorgio should receive a rating of "Exceeds Expectations" in the Board's formal evaluation to be submitted to the State Agency Head Salary Commission based on his stewardship of Winthrop University which has led all state universities in terms of its accountability and performance, with state ratings of "substantially exceeds standards" for each of the last three years, and ratings of "exceeds standards" every year previous to that since ratings began; and

WHEREAS, the Executive Committee concluded that the Board's formal evaluation submitted to the State Agency Head Salary Commission should include a recommendation that the salary for Winthrop University's president be adjusted in recognition of his sustained performance of excellence and his service to the State of South Carolina as the longest tenured president of any of the state's public universities;

THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF WINTHROP UNIVERSITY that in its formal evaluation of the performance of Anthony J. DiGiorgio as President of Winthrop University to be submitted to the State Agency Head Salary Commission, based on the transformation of Winthrop into a national caliber university, the continued excellence in terms of accountability and performance over the course of his leadership, and his service to higher education in South Carolina, President DiGiorgio will receive a rating of "Exceeds Expectations" and will be recommended to receive the maximum available salary increase offered by the Commission for 2005-2006.

June 3, 2005

## RESOLUTION REGARDING CONTRACT FOR PRESIDENT ANTHONY J.

### DiGIORGIO

WHEREAS, the Board of Trustees met in Executive Session on June 2, 2005 to conduct the annual performance review of Anthony J. DiGiorgio, President of Winthrop University, as mandated by the State Agency Head Salary Commission; and

WHEREAS, the Board of Trustees believes that the President DiGiorgio's performance merits a three-year extension to his contract (making it a five year rolling contract), which expires June 30, 2011;

THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF WINTHROP UNIVERSITY directs and empowers the Chair of the Board to revise and execute an amended contract with Anthony J. DiGiorgio as President of Winthrop University.

June 3, 2005

RESOLUTION REGARDING THE OPERATING BUDGET AND STUDENT  
FEES FOR FISCAL YEAR 2005-2006

WHEREAS, the respective Boards of Trustees at state institutions of higher learning are empowered to determine schedules of student fees; and

WHEREAS, the members of the Board of Trustees at Winthrop University have examined the fee structure at Winthrop University; and

WHEREAS, the members the Board of Trustees have examined the projected resources and projected commitments for 2005-2006; and

WHEREAS, the members of the Board recognize their fiduciary responsibility to ensure that the University's budget strikes a balance between actual resources and commitments;

THEREFORE, BE IT RESOLVED that the proposed fee schedules for 2005-2006 as attached hereto and incorporated by reference be adopted by the Board of Trustees and,

BE IT FURTHER RESOLVED that the operating budget as reflected on the attached Allocation Status Report be adopted by the Board of Trustees.

June 3, 2005