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## Board of Trustees Agenda, Minutes and Resolutions April 16, 1999

Winthrop University

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## Meeting of the Winthrop University Board of Trustees

Friday, April 16, 1999

Dunlap-Roddey Room, Johnson Hall

### AGENDA

1. Call to Order
2. Executive Session
3. Approval of Board Minutes of February 5, 1999
4. Resolution to Honor Douglas Rucker for Meritorious Service on the Winthrop University Board of Trustees
5. Resolution to Honor Yancey Trevor Beauford as Student Representative to the Winthrop University Board of Trustees
6. Report of the Executive Committee A. Resolution to Recommend to the Board of Trustees the Adoption of the Winthrop University Strategic Plan  
B. Resolution to Commend the Men's Basketball Team on Achieving its First-Ever NCAA Tournament Bid
7. Report of the Finance Committee A. Resolution Regarding the General Records Retention Schedule for State Colleges and Universities B. Resolution to Increase the Amount of Authorized State Institution Bonds for the Life Science Complex
8. Report of the Academic Affairs Committee
9. Report of the University Relations Committee
10. Reports from the Representatives to the Board A. Report from the Chair of Faculty Conference B. Report from the President of the Student Government Association
11. Report from the President
12. Old Business
13. New Business
14. Adjournment



## Meeting of the Winthrop University Board of Trustees

Minutes of the Meeting of the Winthrop University Board of Trustees

April 16, 1999

Members Present: E. Thomas Crowson, Sanita Savage Frazier, Robert Gahagan, Anne K. Hall, Watts Huckabee, Mary Anne Lake, Mary Jean Ligon, Jane Shuler, Bob Thompson, Skip Tuttle, David White, Anthony DiGiorgio.

Members Absent: None.

Representatives: Tom Moore, Chair of Faculty Conference; Trevor Beauford, President of the Student Government Association

The Board of Trustees met on Friday, April 16, 1999, in the Dunlap-Roddey Room, Johnson Hall, on the Winthrop campus. David White, Chair of the Board called the meeting to order at 1:00pm.

**Approval of Board Minutes of February 5, 1999:** Mr. White called for a motion to dispense with the reading of the minutes; Mr. Bob Thompson moved, seconded by Ms. Jane Shuler, to adopt the minutes as presented. The minutes were approved unanimously.

**Resolution to Honor Douglas Rucker for Meritorious Service on the Winthrop University Board of Trustees:** Mr. Huckabee offered the resolution in the form of a motion from the committee and it passed unanimously. The entire Board commended Dr. Rucker on his dedicated service to Winthrop University for over eight years.

**Resolution to Honor Yancey Trevor Beauford as Student Representative to the Winthrop University Board of Trustees:** Mr. Gahagan offered the resolution in the form of a motion from the committee and it passed unanimously. The Board thanked Trevor Beauford for his representation of the student body over the last year.

### Report of the Executive Committee

A. Resolution to Recommend to the Board of Trustees the Adoption of the Winthrop University Strategic Plan

Dr. Wilson presented a brief overview of the process to develop the strategic plan, noting that drafts of the plan were widely circulated and the final plan was endorsed unanimously by the Faculty Conference. Dr. DiGiorgio commented that the planning

process served several strategic initiatives, including performance funding, the Distinctive Directive initiative, and the SACS self-study. Mr. Beauford asked that the Student Government Association be formally included in future communications to update the plan.

Mr. White offered the resolution in the form of a motion from the committee and it passed unanimously.

In other Executive Committee updates, Dr. DiGiorgio presented an update on the state performance funding process, as well as the status of capital projects under consideration by the General Assembly. Dr. Moore gave a brief report on the Distinctive Directions initiative, announcing that Dr. Morrill (of the University of Richmond, VA) will facilitate several discussions to move the initiative forward, in May and in August. Mr. White presented the Executive Committee's decision to ask Trustees who are willing to assist in contacting admitted students.

B. Resolution to Commend the Men's Basketball Team on Achieving its First-Ever NCAA Tournament Bid  
Mr. White offered the resolution in the form of a motion from the committee and it passed unanimously; the Board commended the men's basketball team for its successful season and its appearance in the NCAA finals.

### **Report of the Finance Committee**

A. Resolution regarding the General Records Retention Schedule for State Colleges and Universities

Dr. Tuttle reported that Winthrop needs to update its policy on retention of records to be current with the practices recommended by the State of South Carolina. Dr. Tuttle presented the resolution and it was adopted unanimously.

B. Resolution to Increase the Amount of Authorized State Institution Bonds for the Life Science Complex

Dr. Tuttle reviewed the funding for the Life Science Complex, summarizing the history of bond indebtedness and state capital funding. The resolution requests an additional \$250,000 to cover the shortfall in funding for the project. Mr. Tuttle presented the resolution in the form of a motion from the committee and it passed unanimously.

In other updates from the Finance Committee, Dr. Tuttle reviewed the change in the minimum scholarship requirements for out-of-state scholarships from \$50 to \$250, as outlined in the guidelines from the Commission on Higher Education, to take effect in the fall of 2000. Dr. Tuttle also reviewed the MRR (Mission Resource Requirements) and allocation methodology as part of performance funding. He summarized that each institution will set aside 2% from their budget into a pool of funds and allocate new monies contingent on performance funding scores. Additional information should be received prior to the June Board meeting.

Dr. Tuttle reviewed progress on the following projects: The Life Science Building is expected to be occupied by the end of the summer session; the information technology initiatives have been enhanced campus-wide for both faculty and students; Winthrop has again been ranked the first institution in the state for both energy conservation and recycling; campus streets have not been repaved since 1974, so a plan from the Physical Plant is being devised for allocation of funds for repaving.

### **Report of the Academic Affairs Committee**

Mr. Thompson reviewed the following projects: Interviews are scheduled for the three finalists for the Dean of Library Sciences; the search committee for the Dean of the College of Education position are meeting for reviews. The Faculty Manual will be available for the Board's review at the June meeting. The accreditation site visits for both Social Work and Nutrition were successful; the College of Business is preparing for the accreditation site visit next year. The Honors program now includes 240 students; an updated curriculum is expected for the fall of 2000. Competitive certification programs are currently being developed to meet market demand in selected areas.

### **Report of the University Relations Committee**

Mr. Gahagan reviewed the following projects: The graduation rate for athletes is 58%, compared to 53% of the total student body, and has risen steadily. The CHAMPS Life Skills Program, a national program for the total development of student athletes sponsored by the NCAA, is being implemented at Winthrop. The Eagle Club Auction will be on May 1<sup>st</sup> and the monies will be used for scholarships. The Lasting Achievements capital campaign has reached \$14.5 million, with a goal of \$26million by 2002. The laundry facility has new equipment – it currently generates revenues of approximately \$40,000 a year, but with the improvements, \$52,000 in revenue is expected. The contract for the bookstore is being developed as a “request for proposals” for bid. The fall admissions report was very positive, with an increase in applications of about 13%.

### **Reports from the Representatives to the Board**

#### **A. Report from the Chair of Faculty Conference**

Dr. Tom Moore reported that he has seen an increase in communication between the faculty and the Board and administration, and that he is confident of continued cooperation. He expressed reservations that an attitude of complacency weighed more than commitment in the faculty's participation in such initiatives as the development of the strategic plan and the SACS self-study.

#### **B. Report from the President of the Student Government Association**

Mr. Trevor Beauford stressed to the Board his perspective that the students should be the center of the Board's efforts.

### **Report from the President**

Dr. DiGiorgio introduced two new department chairs: Deborah Boyd from the English Department and Gary Brooks from the Department of Mathematics. He announced that

the spring 1999 commencement speaker will be alumna Cecily Truitt, and an honorary doctorate will be awarded to Mary Sue McElveen for her distinguished service to Winthrop University and to higher education in general. The president also announced that the Dinkins Student Union program board won the national top award from both the National Association for Campus Activities and the Association for the Promotion of Campus Activities. Additionally, the Come-See-Me-Festival awarded the "Beyond the Call of Glenn" Award to Winthrop for the University's support and enthusiasm.

**Old Business:** There was no old business.

**New Business:** There was no new business.

**Executive Session:** Bob Thompson moved and Mary Anne Lake seconded that the Board move into Executive Session to discuss a contractual matter covered under the Freedom of Information Act.

**Adjournment:** The Board reconvened in open session and Mr. White announced that no actions had been taken by the Board in Executive Session. Mr. White adjourned the Board meeting at 3:45pm



## Meeting of the Winthrop University Board of Trustees

### RESOLUTION TO INCREASE THE AMOUNT OF AUTHORIZED STATE INSTITUTION BONDS FOR THE LIFE SCIENCES COM- PLEX

WHEREAS, the Board has approved the renovation of the existing Sims building and the addition of an annex to the facility; and

WHEREAS, the General Assembly in 1991 appropriated approximately fifty percent of the funding totaling \$9,000,000 for the project and in the 1997 session, appropriated another \$7,750,000 for the project; and

WHEREAS, in June of 1997, the Board of Trustees authorized the issuance of state institution bonds in an amount not to exceed \$2,250,000 for the construction and renovation of the Mathematics and Science Complex; and

WHEREAS, the total cost of the project is now estimated to be approximately \$19,250,000, which is \$2,500,000 short of the projected cost; and

WHEREAS, Winthrop University has limited capacity to service debt payments;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Winthrop University does hereby amend its 1997 resolution to issue state institution bonds in order to increase the authorized debt limit to \$2,500,000 for the purpose of funding the shortfall in revenue for the Life Sciences Complex project.

April 16, 1999

RESOLUTION TO ADOPT THE GENERAL RECORDS RETENTION SCHEDULE FOR STATE COLLEGES AND UNIVERSITIES  
CREATED BY THE SOUTH CAROLINA DEPARTMENT OF ARCHIVES AND HISTORY

WHEREAS, Section 30-1-90(B) of the Code of Laws, 1976, as amended, authorizes the State Archives to promulgate as state regulations the general schedules for records common to state-supported colleges and universities; and

WHEREAS, the General Records Retention Schedule of State Colleges and Universities requires universities to protect certain documents and gives guidelines for the retention and disposition of common records; and

WHEREAS, Winthrop University desires to ensure compliance with record retention schedules set forth in the General Records Retention Schedule of State Colleges and Universities;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Winthrop University does hereby authorize the adoption of the General Records Retention Schedule of State Colleges and Universities as Winthrop University policy and procedure, and authorizes the president and his designee(s) to implement it accordingly.

April 16, 1999



# RESOLUTION TO COMMEND THE WINTHROP EAGLES BASKETBALL TEAM ON THE MOST SUCCESSFUL SEASON IN THE HISTORY OF INTERCOLLEGIATE ATHLETICS

WHEREAS, the Winthrop Eagles men's basketball team completed their season with a 21-7 record and, by virtue of winning the 1999 Big South Conference Tournament Championship, went on to a first-time berth in the National Collegiate Athletic Association's annual tournament of the nation's top 64 teams; and

WHEREAS, under the leadership of Coach Gregg Marshall and the entire coaching staff, the Eagles consistently displayed an exemplary level of teamwork, determination and sportsmanship that accurately reflects the Winthrop spirit; and

WHEREAS, the achievements of the Eagles reflect the University's commitment to national caliber standards and pervasive excellence in all programs across the University; and

WHEREAS, the recognition, acclaim and national exposure that have accrued to Winthrop as a result of the Eagles' participation in the national NCAA tournament will benefit the entire University;

THEREFORE LET IT BE RESOLVED that the Executive Committee commends the Winthrop Eagles Basketball Team for its most successful season in the history of intercollegiate athletics at Winthrop University.

April 16, 1999

# RESOLUTION TO RECOMMEND TO THE BOARD OF TRUSTEES THE ADOPTION OF THE WINTHROP UNIVERSITY STRATEGIC PLAN

WHEREAS, Winthrop University, unique in the combination of its values, accomplishments, and historic character, has since 1886 attracted a high-achieving and socially responsible student body through offering a national caliber curriculum and an educational experience rooted in service, excellence, diversity and community; and

WHEREAS, Winthrop has consistently followed a planning process in the *Vision of Distinction* that sets forth its long-term goals, consistent with the values of the University, to direct the allocation of resources into annual initiatives; and

WHEREAS, in 1996, the Board of Trustees reviewed the impact of higher education reform legislation on Winthrop's mission and goals, and authorized the President to initiate a comprehensive review of the mission and to develop an updated strategic planning process that would continue to move the University forward while meeting the requirements of the new statewide performance funding model; and

WHEREAS, four campuswide planning teams were formed which included members from throughout the University community, who were charged to study the areas of academics, enrollment, facilities/ support services, and community relations; to gather information via public forums, surveys, discussions and other means in order to design recommendations for strategic directions over the next three to five years; and to report their findings to a broader Coordinating Committee which represented every division of the University; and

WHEREAS, the first stage of these efforts resulted in a revision of the mission statement for Winthrop University, to reflect the requirements of performance funding, which was adopted by the Board of Trustees in June of 1998; and

WHEREAS, after including goals from the Board of Trustees' *Distinctive Directions* initiative begun in spring 1998, the Coordinating Committee designed a plan which sets forth the University's enduring strategic values, three-to-five-year strategic directions, and annual strategic initiatives; and

WHEREAS the Coordinating Committee shared multiple drafts of the complete strategic plan with the campus community for comment; the final draft was then endorsed unanimously by the Faculty Conference in the spring of 1999; and the president then endorsed the strategic plan and forwarded it to the Executive Committee with his positive recommendation; and

WHEREAS the Executive Committee has reviewed the strategic plan and finds that it represents a carefully articulated plan of action to maintain and enhance the program array, faculty and staff development, and technological infrastructure that will best serve Winthrop's needs; and furthermore commends the administration for a process characterized by extensive communication and widespread involvement;

THEREFORE LET IT BE RESOLVED THAT the Executive Committee recommends to the full Board of Trustees that the Winthrop University Strategic Plan be adopted as the formal planning document for the University.

April 16, 1999

## RESOLUTION IN HONOR OF THE SERVICE OF YANCEY TREVOR BEAUFORD

WHEREAS, Yancey Trevor Beauford, by virtue of his position as President of the Student Government Association, has served a full year as the student representative to the Winthrop University Board of Trustees, and

WHEREAS, Yancey Trevor Beauford has employed his distinctive academic standing, his community spirit, and his experience as a student leader to ensure that Winthrop University continues its tradition of outstanding service to students,

THEREFORE LET IT BE RESOLVED that the Board of Trustees of Winthrop University recognizes Yancey Trevor Beauford for his commitment to, support of, and leadership in educational advancement at Winthrop University.

April 16, 1999

# RESOLUTION TO HONOR DOUGLAS RUCKER FOR MERITORIOUS SERVICE ON THE WINTHROP UNIVERSITY BOARD OF TRUSTEES

WHEREAS, Winthrop University with grateful appreciation, does hereby acknowledge, commend and honor the eight years of distinguished service of Douglas Rucker as a member of the Winthrop University Board of Trustees; and

WHEREAS, since his appointment to the Board as designee of the Governor of South Carolina, he has freely given of his time and talents to strengthen the essential operations of the University, to further its progress toward reaching its institutional goals and to fulfill its educational mission; and

WHEREAS, his participation on the Board as a member of the Finance and University Relations Committees, as well as Secretary of the Board will long be evident in the achievements of the University; and

WHEREAS, he has employed his community spirit and his resolute commitment to educational advancement; and has worked to ensure that Winthrop University continues its tradition of outstanding service to its students, the Rock Hill community and the State of South Carolina;

THEREFORE LET IT BE RESOLVED that the Board of Trustees of Winthrop University does hereby gratefully acknowledge the tireless dedication, vigorous advocacy and steadfast determination that Douglas Rucker has consistently demonstrated on behalf of Winthrop University.

April 16, 1999