

2015

W403-010J-01 - Office of the President: Jayne Marie Comstock Williamson: Correspondence and Memoranda

Office of the President

Jayne Marie Comstock Williamson

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Preliminary Descriptive Inventory

Unit: Office of the President

Sub-Group: Jayne Marie Comstock Williamson Administration

Series: Correspondence and Memoranda

Record Group no: W403

Sub-group no: 10J

Series no: 1

Description of series and contents:

This series consists of correspondence and memoranda produced by the Office of the President during the Jayne Marie Comstock Williamson Administration as Winthrop President. The contents mainly consist of e-mails regarding: budget updates, budget cuts, ways the university plans to absorb the budget cuts, faculty awards, holiday events and parties, opening of new buildings, parking and safety, annual reports, scholarships, and other topics.

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